

	<p>Policy Title SECOND STORY GALLERY</p>	<p>Policy Number 7.1</p>
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I. Purpose

- a. This policy establishes rules for the Second Story Gallery, including how artwork will be chosen, duration of shows, and policies regarding sales and advertising.

II. Second Story Gallery Society

- a. The Second Story Gallery is an art and educational exhibit space within the Camas Public Library. It is managed by Library staff, who are responsible for facilitating exhibitions and managing the Gallery’s operations.
- b. Staff shall collaborate with Library administration to ensure the Gallery’s objectives align with the Library’s mission and values.

III. Gallery Exhibits

- a. The Library provides space for public exhibits on the second-floor foyer and gallery space. Exhibit criteria includes:
 - i. The SSGS Board will schedule no fewer than six exhibits per year.
 - ii. The Library Director must approve the schedule for the year prior to finalization. Shows shall be of general interest to the public and shall be consistent with the prevailing community standards, interests, and welfare.
 - iii. All artists are required to sign a hold harmless agreement.
- b. The provision of Gallery space does not constitute Library endorsement of the beliefs or viewpoints of the artists, artwork, or groups reflected in the exhibit.

IV. Sales, Fees, and Commissions

- a. Artists may sell their artwork, with payments going directly from the buyer(s) to the artist(s).
- b. The Gallery receives a 20% commission from sales that go to support Gallery operations.

V. Responsibility of Users

- a. The Library does not assume liability for injury or damage to personal property during exhibitions. Security beyond general Library safety procedures is not provided.

<p>Approved by the Library Board of Trustees October 2008. Revised and approved:</p> <ul style="list-style-type: none"> • January 9, 2020. • October 17, 2024.
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