



LEOFF DISABILITY BOARD MEETING MINUTES

Wednesday, January, 31, 2018, 1:30 p.m.

Camas City Hall, 616 NE 4th Avenue

SPECIAL MEETING

Present: Paul Berg, Don Chaney, Joan Durgin, Bob Rhode and Melissa Smith

Excused:

Staff: Leisha Cosey, Jennifer Gorsuch and Shawn MacPherson

I. CALL TO ORDER BY CHAIR

Chair Smith called the meeting to order at 1:32 pm.

II. APPROVAL OF THE MINUTES

It was moved by Vice-Chair Durgin, seconded by Council Member Chaney, to approve the meeting minutes of October 6, 2017 as drafted. The motion carried unanimously.

III. CLAIMS SUMMARY REPORT

Administrative Services Director Gorsuch reviewed the reimbursement claims that were submitted and processed from October 1, 2017 through December 31, 2017, in the amount of \$59,141.74, with the Board. These claims were approved by the Administrative Services Director per the authority delegated by the Board and reimbursement claims that were previously approved by the Board.

Gorsuch responded to questions from the Board.

It was moved by Council Member Chaney, seconded by Board Member Rhode, to approve the Claims Summary Report in the amount of \$59,141.74 as presented. The motion carried unanimously.

IV. OTHER BUSINESS

A. Selection of Chair and Vice-Chair

There was a brief discussion about the selection of Chair and Vice-Chair.

It was moved by Council Member Chaney, seconded by Board Member Berg, to nominate the incumbents Chair Smith for the position of Chairperson and Vice-Chair Durgin for the position of Vice-Chairperson effective January 1, 2018, for a one year term expiring December 31, 2018. The motion carried unanimously.

B. Review and Approval of Updates to Rules and Procedures Manual

Gorsuch reviewed the updates to the City of Camas LEOFF Disability Board Rules and Procedures Manual with the Board. Discussion ensued.

It was moved by Vice-Chair Durgin, seconded by Board Member Rhode, to adopt the updates to the City of Camas LEOFF Disability Board Rules and Procedure Manual as presented, to be effective February 1, 2018. The motion carried unanimously.

V. ADJOURNMENT

The meeting adjourned at 1:52 p.m.