



**CIVIL SERVICE MEETING MINUTES**  
**June 12th, 2019, 5:00 PM**  
**Fire Station 42, 4321 NW Parker Street**

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**I. CALL TO ORDER**

Ron Goodpaster called the meeting to order at 5:00 PM  
Present: Ron Goodpaster, Martin Burrows, Brody Barnes (via phone)  
Staff: Jennifer Gorsuch, Shyla Nelson, Cliff Free, Kacie Jones

**II. MINUTES TO BE APPROVED**

A. May 8, 2019 Minutes

**It was moved by Burrows, seconded by Barnes, to approve the minutes.  
The motion carried unanimously.**

**III. MEETING ITEMS**

A. Police Department Request to Test  
Presenter: Shyla Nelson

Captain Nelson explained that the PD's lead records clerk has resigned. The department would like to skip a written exam if there are fewer than 22 candidates.

**It was moved by Barnes, seconded by Burrows, to approve the request to test with the written exam exemption based on the number of qualified candidates. The motion carried unanimously.**

B. Fire Department Request to Test  
Presenter: Cliff Free

Chief Free gave an overview of the need to establish a list of candidates that will be merged with the current remaining candidates, utilizing the exact same procedure as was used to establish the previous list.

**It was moved by Burrows, seconded by Barnes, to approve the request to test. The motion carried unanimously.**

**IV. OTHER ITEMS**

**V. REPORTS**

**VI. ADJOURNMENT**

The meeting was adjourned at 5:23 PM

Respectfully submitted:

Kacie Jones  
Secretary / Chief Examiner

NOTE: The City welcomes citizen participation in public meetings. Staff ensures that anyone with special needs can participate. For more information, call (360) 834-6864.