



CIVIL SERVICE MEETING MINUTES
August 1st, 2019, 5:00 PM
Fire Station 42, 4321 NW Parker Street

I. CALL TO ORDER

Martin Burrows called the meeting to order at 5:00 PM

Present: Martin Burrows, Brody Barnes

Excused: Ron Goodpaster

Staff: Shyla Nelson, Kacie Jones

II. MINUTES TO BE APPROVED

A. June 12, 2019 Minutes

**It was moved by Barnes, seconded by Burrows, to approve the minutes.
The motion carried unanimously.**

III. MEETING ITEMS

A. **Police Department Request to Test**

Presenter: Shyla Nelson

Captain Nelson explained that an officer had given notice. The PD would like to seek lateral applicants first. If they are unable to procure a lateral candidate, then they would like to hold an entry level process

It was moved by Barnes, seconded by Burrows, to approve the CPD's request to test.

B. **Approve Hiring Eligibility Lists**

Presenter: Kacie Jones

Kacie gave overviews of both the police and fire departments' hiring processes, and provided the lists for review.

It was moved by Burrows, seconded by Barnes, to approve the hiring eligibility lists. The motion carried unanimously.

IV. OTHER ITEMS

V. REPORTS

VI. ADJOURNMENT

The meeting was adjourned at 5:08 PM

Respectfully submitted:

Kacie Jones
Secretary / Chief Examiner

NOTE: The City welcomes citizen participation in public meetings. Staff ensures that anyone with special needs can participate. For more information, call (360) 834-6864.