



**CIVIL SERVICE MEETING MINUTES**  
**Wednesday, January 8, 2020, 5:00 PM**  
**Fire Station 42, 4321 NW Parker Street**

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**I. CALL TO ORDER**


**Ron Goodpaster called the meeting to order at 5:00 PM.**

Present: Brody Barnes, Ron Goodpaster and Martin Burrows

**II. MINUTES TO BE APPROVED**

**It was moved by Burrows, seconded by Barnes, that the minutes be approved. The motion carried unanimously.**

A.

 2019 12-19 Minutes

**III. MEETING ITEMS**

A. Request to test: FD Captain Promotional Examination  
Presenter: Chief Free

Chief Free explained that the department has exhausted the current Captain Promotional Eligibility list and would like permission to hold a testing process to establish a new list. Additionally, the department seeks permission to limit the interval of this list to January of 2021, rather than the typical two year duration. The principle of the request is to establish regular testing schedules; Captain promotional exams will take place in January of odd-numbered years, Battalion Chief promotional exams will take place in January of even-numbered years. This predictability will allow for candidates to plan well in advance for participating and lessen the likelihood of scheduling conflicts. Chief Free described the steps that will be taken to ensure that all participating candidates are aware of the eligibility list timeline prior to testing.

**It was moved by Barnes, seconded by Burrows, that the request to test for a Captain Promotional Eligibility List that will expire early in January, 2021, was approved. The motion carried unanimously.**

**IV. OTHER ITEMS**

**V. REPORTS**

**VI. ADJOURNMENT**

The meeting adjourned at 5:19 PM

Respectfully submitted:

Kacie Jones  
Secretary / Chief Examiner

NOTE: The City welcomes citizen participation in public meetings. Staff ensures that anyone with special needs can participate. For more information, call (360) 834-6864.