



CITY COUNCIL REGULAR MEETING AGENDA
Monday, October 16, 2017, 7:00 PM
City Hall, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.




I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

V. CONSENT AGENDA

- A. Approve the automated clearing house and claim checks as approved by the Finance Committee.
- B. Approve the minutes of the October 2, 2017, Camas City Council Meeting and the Workshop minutes of October 2, 2017.
 -  [October 2, 2017 Camas City Council Workshop Meeting Minutes Draft](#)
 - [October 2, 2017 Camas City Council Regular Meeting Minutes Draft](#)
- C. Authorize the write-off of the September 2017 Emergency Medical Services (EMS) billings in the amount of \$86,888.66. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)
- D. Authorize the Final Pay Estimate to Telfer Pavement Technologies, LLC for the 2017 Joint Agency Slurry Seal Project in the amount of \$141,165.40 and accept this project as complete. (Submitted by Denis Ryan)
 -  [Telfer Pay Estimate No. 1 \(Final\)](#)
 - [Telfer Invoice](#)
- E. Authorize the Final Pay Estimate to Garland/DBS, Inc. for the 2017 Facility Roof Replacement Project in the amount of \$364,416.76 and accept this project as complete. (Submitted by Denis Ryan)
 -  [Garland/DBS Pay Estimate \(Final\)](#)
- F. Award the Mill Ditch Sewer Main Replacement Project to Tapani, Inc. in the amount of \$415,822.40 and authorize administrative execution of change orders up to 10% of the total bid. This project is funded by the Sewer Utility Fund and was included in the 2016

Budget. Funds will be allocated in the 2017 Budget in the next omnibus. (Submitted by James Carothers)

 [Mill Ditch Sewer Replacement Project Bids](#)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

- A. Staff
- B. Council

VII. MAYOR

- A. Announcements
- B. Red Ribbon Week Proclamation

 [Red Ribbon Week Proclamation](#)

- C. Extra Mile Day Proclamation

 [Extra Mile Day Proclamation](#)

- D. Mayor's Volunteer Spirit Award

 [October 2017 Underwriters Laboratories](#)

VIII. MEETING ITEMS

- A. Special Weapons and Tactics (SWAT) Team Mutual Law Enforcement Assistance Agreement

Details: This agreement modifies the existing agreement by making changes to the cost accounting model used by the participating agencies.

Presenter: Mitch Lackey, Chief of Police

Recommended Action: Staff recommends that Council move to authorize the Mayor to sign the Mutual Law Enforcement Assistance Agreement for regional SWAT services.

 [2017 SWAT AGREEMENT](#)

[2017 SWAT Appendix B](#)

- B. City of Vancouver Interlocal Agreement for Traffic Safety Grant Award Administration

Details: The City of Vancouver is coordinating a regional traffic safety grant from the Washington State Traffic Safety Commission. This agreement establishes protocols whereby the Camas Police Department can participate in traffic safety efforts and be reimbursed for overtime expenses paid to police officers who are assigned to special emphasis patrols. As the fiscal agent, the City of Vancouver will be distributing funding to the various agencies up to the grant limit of \$141,140.00.

Presenter: Mitch Lackey, Chief of Police

Recommended Action: Staff recommends that Council move to authorize the Mayor to sign the Interlocal Agreement with the City of Vancouver for participation in regional traffic safety patrols.

 [City of Vancouver Interlocal Agreement](#)

C. Interlocal Agreement (ILA) with East County Fire and Rescue (ECFR) for Fire Chief Services

Details: Since November 2016, the City of Camas and ECFR have operated under a temporary 1-year ILA that provided for the sharing of Fire Chief services between the two entities. This agreement expires November 1, 2017. The ECFR Commissioners have approved a 4-year extension of this ILA at the most recent ECFR Board meeting. The attached ILA is being presented to Council for consideration and approval.

Presenter: Nick Swinhart, Fire Chief and Pete Capell, City Administrator

Recommended Action: Staff recommends Council move to authorize the Mayor to sign the ILA with ECFR.

 [Interlocal Agreement with ECFR for Chief Services](#)

IX. PUBLIC COMMENTS

X. ADJOURNMENT

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT

Monday, October 2, 2017, 4:30 PM

City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, Cathy Huber Nickerson, Mitch Lackey, Leona Langlois, Ron Schumacher, Connie Urquhart, Steve Wall and Alicia Pacheco (intern)

Press: No one from the press was present

III. PUBLIC COMMENTS


No one from the public wished to speak.

IV. WORKSHOP TOPICS

A. Special Weapons and Tactics (SWAT) Team Mutual Law Enforcement Assistance Agreement

Details: The interlocal agreement with the City of Vancouver to provide SWAT services has been updated to include a new formula for calculating billing.

Presenter: Mitch Lackey, Chief of Police

 [2017 SWAT Agreement](#)
[2017 SWAT Appendix B](#)

This item will be placed on the October 16, 2017 Regular Meeting Agenda for Council's consideration.

B. City of Vancouver Interlocal Agreement for Traffic Safety Grant Award Administration

Details: The Washington State Traffic Safety Commission has awarded the City of Vancouver with a local traffic safety grant in the amount of \$141,140.00 to be used by all participating Clark County law enforcement agencies. The City of Vancouver serves as the fiscal agent for the grant funds. The grant funds may be used to off-set overtime for police officers who are working on special emphasis patrols focused on removing intoxicated drivers from the roadways. The City of Camas is allocated for a portion of grant, but needs to have the associated interlocal agreement in place with the City of Vancouver.

Presenter: Mitch Lackey, Chief of Police

 [Vancouver Police Department Interlocal Agreement for Traffic Safety Grant](#)

This item will be placed on the October 16, 2017 Regular Meeting Agenda for Council's consideration.

C. City of Camas 2018 Readoption Budget

Details: As part of the biennial budget process, the Council readopts a budget approved in 2016 for 2018. Typically, a readoption includes unanticipated changes for Council's consideration such as the negotiated union contracts, benefit cost increases, or contract changes. Staff provided the adopted 2018 Budget with the recommended changes and a brief presentation to highlight those changes. The Council Workshop on October 16, 2017 will provide an opportunity for staff to provide an in-depth review of the 2018 Readoption Budget with detail provided on the City's Open Budget platform.

Presenter: Cathy Huber Nickerson, Finance Director

This item will be on the next several Council Workshops prior to an ordinance for City Council's consideration on December 4, 2017.

D. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall informed Council that Utility Rates and System Development Charges and Impact Fees updates will be provided at the October 16, 2017 Workshop Meeting. Wall informed Council of a sewer leak at Brady Road and McIntosh Road that occurred on Saturday.

Wall updated Council regarding these projects: Well 17 water source, sidewalk ramps along NE 3rd Avenue and NE 18th Avenue, and the Mill Ditch Sewer Line along Adams Street and Everett Street.

E. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Bourquin informed Council regarding a sink hole located on SE 7th Avenue near the City's Operations Center and stated the Department of Commerce announced the redesignation of the Vancouver-Camas Innovative Partnership Zone (IPZ).

F. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Peter Capell, City Administrator

Capell informed Council about the Crown Park Master Plan, the Salary Commission Public Hearing and the Annual State of the Community event being held on October 26, 2017.

Capell reminded Council about today's Closed Session regarding labor groups bargaining.

V. COUNCIL COMMENTS AND REPORTS

Hazen attended the Parks Commission meeting.

Turk commented about the Sister City trip to Poland and the upcoming Ivy pull event at Fallen Leaf Lake.

Hogan commented about the Camas-Washougal Economic Development (CWEDA) meeting and the Camas-Washougal Fire Department Open House.

Anderson is attending the upcoming East County Fire & Rescue (ECFR) and C-TRAN Board meetings.

Carter commented about Downtown Camas Association's (DCA) recent events.

Smith attended the Camas-Washougal Chamber of Commerce meeting and the GiveMore24 event; Smith will attend the upcoming LEOFF board meeting.

Mayor commented about DCA's upcoming ribbon-cutting event. Mayor attended the Camas-Washougal Economic Development Association (CWEDA) and Clark Regional Economic Development Council (CREDC) meetings.

VI. PUBLIC COMMENTS

Chris Kralik, 631 NW 18th Loop, Camas, commented about the Crown Park Master Plan.

VII. ADJOURNMENT

The meeting adjourned at 5:20 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.



CITY COUNCIL REGULAR MEETING MINUTES - DRAFT

Monday, October 2, 2017, 7:00 PM

City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Phil Bourquin, Pete Capell, Sherry Coulter, Cathy Huber Nickerson, Shawn MacPherson, Heather Rowley, Steve Wall and Alicia Pacheco (intern)

Press: Kelly Moyer, Camas-Washougal Post-Record

IV. PUBLIC COMMENTS


Scott Culbertson, 4739 NW Aspen Court, Camas, commented about fireworks.

John Neumann, 4428 NW Bass Street, Camas, commented about fire hazards and tree trimming.

Heidi Culbertson, 4739 NW Aspen Court, Camas, commented about fireworks.

V. CONSENT AGENDA

- A. Approved the September 18, 2017 Camas City Council Regular and Workshop meeting minutes.

 [September 18, 2017 Camas City Council Workshop Meeting Minutes - Draft](#)
[September 18, 2017 Camas City Council Regular Meeting Minutes - Draft](#)

- B. Approved automated clearing house and claim checks numbered 134448 to 134562 in the amount of \$459,221.55. Approved automated clearing house, direct deposit and payroll checks numbered 7480 to 7492 and payroll accounts payable checks numbered 134432 through 134445 in the amount of \$1,849,734.49. Approved electronic payments for the month of September 2017 in the amount of \$1,035,627.47.

VI. NON-AGENDA ITEMS

A. Staff

Capell commended Heather Rowley for staffing this Council meeting.

B. Council

Hogan commented about the Annual Camas-Washougal Fire Department Open House.

Chaney commented about the Las Vegas tragedy and First Responders.

VII. MAYOR

A. Announcements

Mayor Higgins had no announcements.

B. National Disability Employment Awareness Proclamation


 [Disability Employment Awareness Proclamation](#)

Mayor Higgins declared October as National Disability Employment Awareness Month.

VIII. MEETING ITEMS

- A. Resolution No. 17-014 Adopting Salary Scales for Non-Represented Employees
Details: This resolution will create the 2017 salary scales for non-represented employees as a result of the salary study that was conducted for the City and additional review work.

Presenter: Peter Capell, City Administrator

 [Resolution No. 17-014](#)
[Exhibit A](#)

It was moved by Council Member Turk, seconded by Council Member Hogan, that Resolution No. 17-014 be read by title only. The motion carried unanimously.

It was moved by Council Member Turk, seconded by Council Member Hogan, that this Resolution be adopted. The motion carried by the following vote:

Yes: Council Member Anderson, Council Member Carter, Council Member Hazen, Council Member Hogan and Council Member Turk

No: Council Member Chaney and Council Member Smith

B. Ordinance No. 17-013 Amendments to Title 18 Zoning of the Camas Municipal Code (CMC)

Details: The proposed minor amendments to Title 18 Zoning of the CMC include updates to clarify sections that may have been challenging to administer since the last review update, new additions and corrections, including typos. The Planning Commission conducted a public hearing on June 20, 2017, and continued the hearing on July 18, 2017. The Commission forwarded a recommendation of approval to Council. Council discussed the amendments at a workshop on September 5, 2017, and held a public hearing on September 18, 2017. Council approved the amendments and directed the City Attorney to draft an ordinance for adoption. The ordinance and code amendments are included.

Presenter: Sarah Fox, Senior Planner

 [Ordinance 17-013 Amendments to Title 18](#)
[Exhibit 1 - Amendments to Title 18](#)


It was moved by Council Member Carter, seconded by Council Member Smith, that Ordinance No. 17-013 be read by title only. The motion carried unanimously.

It was moved by Council Member Carter, seconded by Council Member Chaney, that this Ordinance be adopted and published according to law. The motion carried unanimously.

C. Water Service Boundary Adjustment Interlocal Agreement with City of Vancouver

Details: The Columbia Palisades Master Plan is located in the City of Vancouver adjacent to the Camas city limits northwest of the 192nd Avenue and Brady Road intersection and has been in discussions for many years. The City of Vancouver ultimately approved the Columbia Palisades Master Plan in 2016, and the developer is currently designing the first phases of the project to move towards construction. Through the years, the developer and the City of Vancouver approached City of Camas staff in regards to supplying water to the upper elevations of the project along Streets C, D and E in the attached Columbia Palisades Master Plan as the Vancouver water system does not have high enough pressure in this area to fully serve the project. According to the Master Plan, the area in question is proposed to contain approximately 75 single-family homes and the potential for a 5-story multi-family apartment building. The City of Camas water system has adequate pressures and could be expanded to provide service to the project; however, depending on timing of development additional water sources may need to be constructed to serve this area in addition to new development within the City. In order to provide permanent water service to areas of the Master Plan, the City's Water Service Boundary must be modified, which can be accomplished through execution of the attached interlocal agreement with the City of Vancouver. Staff provided a summary of the attached interlocal agreement at the September 5, 2017 Council Workshop.


Presenter: Steve Wall, Public Works Director

 [Camas-Vancouver Water Service Area Boundaries
Interlocal Agreement
Columbia Palisades Master Plan](#)

It was moved by Council Member Carter, seconded by Council Member Turk, to approve this interlocal agreement and authorize the Mayor to sign it. The motion carried unanimously.

- D. Water System Emergency Intertie Interlocal Agreement with City of Vancouver
Details: The Columbia Palisades Master Plan is located in the City of Vancouver adjacent to the Camas City Limits northwest of the 192nd Avenue and Brady Road intersection and has been in discussions for many years. The City of Vancouver ultimately approved the Columbia Palisades Master Plan in 2016, and the developer is currently designing the first phases of the project to move towards construction. Through the years, the developer and the City of Vancouver approached City of Camas staff in regards to supplying water to the upper elevations of the project and the possibility of constructing a water system intertie between the Vancouver system and the Camas system that could be used to provide water service to either City in the event of an emergency. Staff provided a summary of the attached Emergency Intertie Interlocal Agreement at the September 5, 2017 Council Workshop, which provides the framework for how service through the intertie could be requested by either party. The physical infrastructure associated with the intertie will be installed and paid for by the developer of the Columbia Palisades Project. Additionally, there is a separate interlocal agreement that provides for overall service to the project by the City of Camas.

Presenter: Steve Wall, Public Works Director

 [Camas-Vancouver Emergency Intertie Interlocal
Agreement](#)

It was moved by Council Member Carter, seconded by Council Member Turk, to approve this interlocal agreement and authorize the Mayor to sign on behalf of the City. The motion carried unanimously.

IX. PUBLIC COMMENTS

No one from the public wished to speak.

X. ADJOURNMENT

The meeting adjourned at 7:38 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.

Telfer Pavement Technologies LLC
BLD 700, STE 350
McClellan, CA 95652

Project T1004B

2017 Joint Agency Slurry Seal Project
Final Pay Estimate (1)

Account Number: 112-76-595-300-65

	Final Pay Estimate (1)
Flaggers and Spotters	\$ 4,698.00
Portable Messge Boards	\$ -
Type II Slurry Seal	\$ 143,897.18
Contract Work Totals	<u>\$ 148,595.16</u>
Project Total	\$ 148,595.16
Less Retention	<u>\$ (7,429.76)</u>
Total Less Retention	\$ 141,165.40



General Engineering Contractors – Paving, Chip Seal, Slurry Seal and Oil Spreading
 STATE CONTRACTORS LICENSE #1005314 DIR #1000027901

Invoice

Date Submtd	Invoice #
08/30/17	

Period Start	Period End
08/01/17	08/31/17

Resubmittal Date	Revision #

City of Camas
 1620 SE Eight street
 Camas WA
Attention: Denis Ryan

Project: Joint city Slurry Seal Project 2017
 Job No.: 1703030

Item #	Description	Previous				Completed to Date				Current	
		Quantity	Unit	Unit Price	Amount	Quantity	To Date Allowed	Quantity	To Date Allowed	Quantity	Progress
001	Contract Work										
	Flaggers & Spotters	135.00	LS	\$58.00	\$7,830.00	0.00	\$0.00	81.00	\$4,698.00	81.00	\$4,698.00
002	Portable Message Boards	1.00	Ea	\$1,800.000	\$1,800.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
003	Type II Slurry seal	115,763.00	SY	\$1.320	\$152,807.16	0.00	\$0.00	109,013.00	\$143,897.16	109,013.00	\$143,897.16
	Contract Work Totals			\$0.00	\$162,437.16		\$0.00	0.00	\$148,595.16	0.00	\$148,595.16
	Percent Complete						0.00%		91.48%		

Item #	Description	Previous				Completed to Date				Current	
		Quantity	Unit	Unit Price	Amount	Quantity	To Date Allowed	Quantity	To Date Allowed	Quantity	Progress
1	Extra Work				\$0.00		\$0.00		\$0.00		\$0.00
	Extra Work Totals				\$0.00		\$0.00		\$0.00	0.00	\$0.00
	Project Totals				\$162,437.16		\$0.00		\$148,595.16		\$148,595.16
	Less Retention					5%	\$0.00	5%	(\$7,429.76)	5%	(\$7,429.76)
	Total Less Retention						\$0.00		\$141,165.40		\$141,165.40

Amount Due This Payment

\$141,165.40 **\$141,165.40**

Submitted By: Scott Youngren

Date Submitted: 09/16/16

Accepted By: _____

Date Accepted: _____

Garland/DBS, INC
 3800 E 91st ST
 Cleveland, OH 44105

Contract Date: 6/9/17

FINAL PAY ESTIMATE

G1000 Library 318-00-594-721-62
 G1000A Police 318-00-594-210-62

		1	2	3	4	5	6	7	8	9
Pay Estimate	Date of INV	Original Contract Sum	Change Order Amount	Contract Sum to Date	Total Completed to Date Before Tax	Taxes	Retainage	Less Previous Payment	Current Payment Due Col 3-Col 6	Balance to Finish
Final Pay Estimate (1) Library	9/20/2017	\$ 123,913.13	\$ -	\$ 123,913.13		\$ 9,602.13	\$ 5,715.55	\$ -	\$ 118,197.58	\$ 5,715.55
Final Pay Estimate (1) Police	9/20/2017	\$ 258,005.04	\$ -	\$ 258,005.04		\$ 20,002.33	\$ 11,906.15	\$ -	\$ 246,219.18	\$ 11,906.00
		\$ 381,918.17		\$ 381,918.17		\$ 29,604.46	\$ 17,621.70		\$ 364,416.76	\$ 17,621.55

	Library	Police	Total	Police	
Mobilization	1,000.00	2,500.00		2,500.00	tax is 8.4% of 238123=20002.33
Garland Materials	44,480.57	125,713.00		125,713.00	
Roofing Labor	54,063.00	81,968.00		81,968.00	
Freight	4,774.00	10,000.00		10,000.00	
General Conditions	9,993.43	17,942.00		17,942.00	
Taxes	9,602.13	20,002.00		238,123.00	
Total	\$ 123,913.13	\$ 258,125.00	\$ 382,038.13		
5% Retainage	\$ 5,715.55	\$ 11,906.15	\$ 17,621.70	123913.13	258125.33
				-9602.13	\$ (20,002.33)
				114311	238123
Completed to Date Before Taxes	114,311.00	238,123.00			
Taxes	9,602.13	20,002.33	29,604.46		Library Retainage
Completed to Date	123,913.13	258,125.33			5% 114311 5715.55
Less Retainage	(5,715.55)	(11,906.15)	(17,621.70)		Police Retainage
Final Pay Estimate	118,197.58	246,219.18	364,416.76		5% 238123 11906.15



I, Bernie Bacon, Deputy City Clerk, hereby certify that these bid tabulations are correct.

Bernie Bacon 12/10/17

Bernie Bacon, Deputy City Clerk Date

PROJECT NO. S1004				Engineer's Estimate:		Tapani, Inc.		McDonald Excavating, Inc.		K&R Plumbing Construction Co., Inc.		Jesse Rodriguez Construction	
DESCRIPTION: Mill Ditch Sewer Main Replacement				\$445,000.00		1904 SE 6th Place Battle Ground, WA 98604		2719 Main Street Washougal, WA 98671		14463 SE 152nd Dr Clackamas, OR 97015		PO Box 1945 Silverton, OR 97381	
DATE OF BID OPENING: October 10, 2017, at 10:00 a.m.				Entered by: RLS		360.687.1148		360.835.8794		503.658.3161		503.874.4233	
ITEM NO	DESCRIPTION	UNIT	QTY	UNIT PRICE	ENGRG TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL
1	Mobilization	LS	1.00	\$30,000.00	\$30,000.00	\$20,000.00	\$20,000.00	\$30,000.00	\$30,000.00	\$52,000.00	\$52,000.00	\$44,000.00	\$44,000.00
2	Project Temporary Traffic Control	LS	1.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$9,000.00	\$9,000.00	\$9,500.00	\$9,500.00
3	Clearing and Grubbing	LS	1.00	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$40,000.00	\$40,000.00	\$22,000.00	\$22,000.00	\$10,500.00	\$10,500.00
4	Removal of Structure and Obstruction	LS	1.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$3,200.00	\$3,200.00	\$7,500.00	\$7,500.00	\$11,700.00	\$11,700.00
5	Sanitary Manholes, 60" Diameter	EA	5.00	\$12,000.00	\$60,000.00	\$12,000.00	\$60,000.00	\$7,000.00	\$35,000.00	\$13,500.00	\$67,500.00	\$12,500.00	\$62,500.00
6	Trench Safety System (\$1/LF Minimum Bid)	LF	1,035.00	\$1.00	\$1,035.00	\$20.00	\$20,700.00	\$6.00	\$6,210.00	\$1.00	\$1,035.00	\$1.00	\$1,035.00
7	Solid Rock Excavation	CY	100.00	\$200.00	\$20,000.00	\$75.00	\$7,500.00	\$10.00	\$1,000.00	\$100.00	\$10,000.00	\$200.00	\$20,000.00
8	Removal and Replacement of Unsuitable Material	CY	50.00	\$100.00	\$5,000.00	\$75.00	\$3,750.00	\$10.00	\$500.00	\$60.00	\$3,000.00	\$30.00	\$1,500.00
9	Control Density Fill and Trench Plating	LF	30.00	\$150.00	\$4,500.00	\$250.00	\$7,500.00	\$330.00	\$9,900.00	\$120.00	\$3,600.00	\$150.00	\$4,500.00
10	PVC Sanitary Sewer Pipe 21 Inch Diam	LF	933.00	\$185.00	\$172,605.00	\$150.00	\$139,950.00	\$165.00	\$153,945.00	\$200.00	\$186,600.00	\$206.00	\$192,198.00
11	Sewer Bypass Pumping	LS	1.00	\$25,000.00	\$25,000.00	\$12,000.00	\$12,000.00	\$21,000.00	\$21,000.00	\$18,600.00	\$18,600.00	\$22,000.00	\$22,000.00
12	Testing Sewer Pipe	LS	1.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$3,750.00	\$3,750.00	\$5,000.00	\$5,000.00
13	Side Sewer with Cleanout	LF	134.00	\$150.00	\$20,100.00	\$200.00	\$26,800.00	\$160.00	\$21,440.00	\$125.00	\$16,750.00	\$95.00	\$12,730.00
14	Erosion Control & Water Pollution Control	LS	1.00	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$4,000.00	\$4,000.00	\$11,600.00	\$11,600.00	\$8,000.00	\$8,000.00
15	Roadside Restoration	LS	1.00	\$2,000.00	\$2,000.00	\$500.00	\$500.00	\$6,000.00	\$6,000.00	\$5,500.00	\$5,500.00	\$3,650.00	\$3,650.00
16	Cement Concrete Curb	LF	100.00	\$70.00	\$7,000.00	\$65.00	\$6,500.00	\$70.00	\$7,000.00	\$40.00	\$4,000.00	\$30.00	\$3,000.00
17	Remove and Replace Existing Fence	LF	300.00	\$15.00	\$4,500.00	\$18.00	\$5,400.00	\$40.00	\$12,000.00	\$10.00	\$3,000.00	\$57.00	\$17,100.00
18	Cement Concrete Sidewalk	SY	50.00	\$90.00	\$4,500.00	\$250.00	\$12,500.00	\$135.00	\$6,750.00	\$125.00	\$6,250.00	\$56.00	\$2,800.00
19	Minor Changes (\$10,000 Minimum Bid)	LS	1.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
20	Project Documentation (\$20,000 Minimum Bid)	LS	1.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
WATER/SEWER SUBTOTAL					\$409,240.00		\$383,600.00		\$395,945.00		\$461,685.00		\$461,713.00
SALES TAX (8.4%)					\$34,376.16		\$32,222.40		\$33,259.38		\$38,781.54		\$38,783.89
TOTAL					\$443,616.16		\$415,822.40		\$429,204.38		\$500,466.54		\$500,496.89

~ PROCLAMATION ~

WHEREAS, communities across America have been plagued by the numerous problems associated with illicit drug use and those that traffic in them; and

WHEREAS, there is hope in winning the war on drugs, and that hope lies in education and drug demand reduction, coupled with the hard work and determination of organizations such as the Lewis and Clark Young Marines of the Marine Corps League to foster a healthy, drug-free lifestyle; and

WHEREAS, governments and community leaders know that citizen support is one of the most effective tools in the effort to reduce the use of illicit drugs in our communities; and

WHEREAS, the red ribbon has been chosen as a symbol commemorating the work of Enrique “Kiki” Camarena, a Drug Enforcement Administration Special Agent who was murdered in the line of duty, and represents the belief that one person can make a difference; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to encourage a drug-free lifestyle and involvement in drug prevention and reduction efforts; and

WHEREAS, October 23-31, 2017, has been designated National Red Ribbon Week, which encourages Americans to wear a red ribbon to show their support for a drug-free environment;

NOW THEREFORE, I, Scott Higgins, Mayor of the City of Camas, do hereby proclaim October 23-31, 2017, as:

“Red Ribbon Week”

in the City of Camas, and urge all citizens to join me in this special observance.



In witness whereof, I have set my hand and caused the seal of the City of Camas to be affixed this 16th day of October, 2017.

Steve Hogan, Mayor Pro Tem

~ PROCLAMATION ~

WHEREAS, the City of Camas is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS, the City of Camas is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends and community; and

WHEREAS, the City of Camas is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, acknowledges the mission of Extra Mile America to create 575 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2017;

NOW THEREFORE, I, Scott Higgins, Mayor of the City of Camas, do hereby proclaim November 1, 2017, as:

“Extra Mile Day”

in the City of Camas, and encourage all citizens to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country or world a better place.

In witness whereof, I have set my hand and caused the seal of the City of Camas to be affixed this 16th day of October, 2017.



Steve Hogan, Mayor Pro Tem

Mayor's
VOLUNTEER SPIRIT AWARD

in the City of Camas, presented to

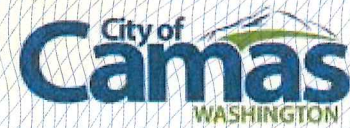
UNDERWRITERS LABORATORIES

For their willingness to organize the annual Lacamas Lake Clean Up event for the last several years. They have provided an invaluable service to the community by coordinating local sponsors, groups and neighbors to remove trash and foreign debris from Lacamas Lake.

Dated this 16th day of October, 2017



Steve Hogan, Mayor Pro Tem



MUTUAL LAW ENFORCEMENT ASSISTANCE AGREEMENT

SOUTHWEST WASHINGTON REGIONAL S.W.A.T./NEGOTIATING TEAM / TACTICAL
EMERGENCY MEDICAL SERVICES

Battle Ground Police Department, Camas Police Department, Clark County Sheriff's Office,
La Center Police Department, Ridgefield Police Department, Vancouver Police Department,
Washougal Police Department and Washington State University

THIS MUTUAL LAW ENFORCEMENT ASSISTANCE AGREEMENT is entered into by and between the undersigned parties on behalf of their respective law enforcement agencies in order to provide for the creation and administration of the Southwest Washington Regional (SWWR) Special Weapons and Tactics team (SWAT), Tactical Emergency Medical Support team (TEMS) SWAT K9, and Crisis Negotiating Teams (CNT).

This Agreement is subject to all consistent terms and conditions of that certain Master Interlocal Mutual Law Enforcement Assistance Agreement ("Master Agreement") previously executed by the parties and recorded with the County Auditor as 3434632 on March 5, 2002, except as expressly provided herein.

Therefore, for and in consideration of the following covenants, the parties agree as follows:

1. Effective Date and Duration

- 1.1. This Agreement shall be effective from the date the Agreement is executed by at least two parties and shall remain in force and effect for period of (2) years. Thereafter, the parties, by prior mutual agreement in writing, may extend the Agreement, in which case the Agreement shall renew automatically on the 1st day of each following January thereafter unless terminated in accordance with the provisions of section 11 of this Agreement. The parties acknowledge that some of the above-mentioned provisions conflict or may conflict with the terms of the Master Agreement. All parties intend that the effective date and term of this agreement shall govern.

2. Purpose and Function

- 2.1. The purpose of this Agreement is to provide for the creation and administration of a single, functionally consolidated Southwest Washington Regional S.W.A.T. Team ("SWWR SWAT"), including SWAT K9, Tactical Emergency Medical Support Team ("TEMS"), and Crisis Negotiating Team ("CNT"), as is authorized by RCW 39.34 and RCW 10.93, and in conjunction with the Master Agreement between the parties.

3. Organization

- 3.1. No separate legal or administrative entity is created by this Agreement and this Agreement does not effect the organization of functions of the parties except as provided below.

4. SWWR SWAT

4.1. Team Structure:

- 4.1.1. The Vancouver Police Department is the host agency for SWWR SWAT and commits a full time sergeant position for the administration and supervision of the SWWR SWAT Team.
- 4.1.2. Lieutenants/Commanders from both VPD and CCSO will share team organizational command.
- 4.1.3. The Team Leader of the SWWR SWAT will be jointly decided upon by the assigned CCSO and VPD SWWR SWAT Commanders.
- 4.1.4. The SWWR SWAT unit should consist of ten (10) officers and (1) Commander from Clark County Sheriff's Department and (10) officers and (1) Lieutenant from Vancouver Police Department. Four (4) additional positions will be designated as "floating positions," two (2) of which will be dedicated to small agencies who have a candidate. The other two floating positions, as well as the two dedicated small agency positions if not filled, may be occupied by any sworn personnel of any participating agency. When subsequent attrition occurs in the SWWR SWAT Team, such vacancies shall be filled based on a mutually agreed to and managed selection process.
- 4.1.5. Incident command shall be the responsibility of the agency of jurisdiction in which the incident occurs. The agency of jurisdiction may delegate incident command responsibility to a command officer from another agency but will still be required to provide a liaison to the designated Incident Commander for the duration of the event.
- 4.1.6. SWWR SWAT manual and procedures will be standardized and agreed to by all participating agencies. Each participating agency understands that SWWR SWAT, when activated in their respective jurisdictions, will act per the SWWR SWAT Operations Manual.
- 4.1.7. Except as provided herein, all personnel are deemed to be continuing employment for their respective employers when activated as members of the functionally consolidated SWWR SWAT unit.

- 4.1.8. Tactics used by the SWWR SWAT unit will be tactics generally recognized as viable tactical options by the Washington State Criminal Justice Training Commission, the Washington State Tactical Officers Association, the National Tactical Officers Association, or the International Association of Chiefs of Police or by other reputable sources.
- 4.1.9. Tactics used by the SWWR SWAT unit should be approved by the Incident Commander of the incident at hand.
- 4.1.10. Maintenance of all SWWR SWAT equipment will remain the responsibility of the agency which provided it (refer to Appendix B for the list of equipment otherwise maintained through this Agreement's equipment repair and replacement schedule).

4.2. Team Composition:

- 4.2.1. The minimum length of assignment shall be three years. The participating departments may allow for longer (6+ years) assignments for specialty positions that require a high level of training and expertise. Due to the amount of training and expertise that is needed to be proficient in certain areas, it is recommended that each department designate SWAT as a long-term assignment.
- 4.2.2. Seniority will be based by the entry date of each member into the specialized combined unit. In the event that unit members entered the unit on the same date, their seniority will be based on their hire date with their respective department.
- 4.2.3. Criteria for application to the SWWR SWAT component are as follows:
 - 4.2.3.1. Must be off of probation in their current agency of employment, and have the approval the head of the agency.
 - 4.2.3.2. The selection process for SWAT will be conducted per the specialty assignment selection process policy of the host agency, in accordance with applicable state and federal law, and as documented in the SWAT Operations Manual.
 - 4.2.3.3. Once selected, new SWAT team members must complete the training requirements as mandated by the SWWR SWAT Operations Manual.
 - 4.2.3.4. A test will be conducted when a vacancy occurs. A list of qualified candidates will be eligible for appointment for the length of six months.
 - 4.2.3.5. The Sheriff and Vancouver Police Chief will review the selection and authorize the appointment of a new member to the SWWR SWAT team.

5. Crisis Negotiating Teams

- 5.1. The Crisis Negotiating Team (CNT) should consist of five (5) officers from the Clark County Sheriff's Office Enforcement Branch and five (5) officers from the Vancouver Police Department. Two (2) additional positions will be dedicated to small agencies that have a candidate, and two (2) additional positions will be offered to the Clark County Jail for training purposes. If any of the positions are not filled, they may be occupied by any sworn personnel of any participating agency.
- 5.2. The selection process for CNT will be conducted per the specialty assignment selection process policy of the host agency, in accordance with applicable state and federal law, and as documented in the CNT Operations Manual.
- 5.3. Once selected, new CNT team members must complete a Basic Negotiator Training Course within one year and must comply with all other requirements as mandated by the CNT Operations Manual.
- 5.4. Lieutenants/Commanders from both VPD and CCSO will share organizational command.

6. Tactical Emergency Medical Support Team

- 6.1. The regional TEMS unit will consist of up to eight (8) medics. Three (3) positions will be specifically assigned to the Vancouver Police Department and three (3) positions will be specifically assigned to the Clark County Sheriff's Office. Two (2) additional positions will be dedicated to small agencies who have a candidate. If any of the positions are not filled, they may be occupied by any sworn personnel of any participating agency. A Team Leader and Assistant Team Leader will be identified by SWAT Command.
- 6.2. The selection process for TEMS will be conducted per the specialty assignment selection process policy of the host agency, in accordance with applicable state and federal law, and as documented in the TEMS Operations Manual.
- 6.3. Once selected, new TEMS team members must complete required training as mandated by the TEMS Operations Manual.
- 6.4. TEMS unit members may be supported by approved volunteers for the purpose of training, logistics and medical liaison as outlined in the TEMS Operations Manual.
- 6.5. Lieutenants/Commanders from both VPD and CCSO will share organizational command.

7. SWAT K9 Handlers

- 7.1. The SWWR SWAT K9 cadre will consist of three canine teams. One position from Vancouver Police Department, one from Clark County Sheriff's Office and one will be dedicated to small agencies that have a K9 team. If any of the positions are not filled, they may be occupied by any sworn K9 team of any participating agency.
- 7.2. The selection process for SWAT K9 will be conducted per the specialty assignment selection process policy of the host agency, in accordance with applicable state and federal law, and as documented in the SWAT Operations Manual.
- 7.3. Once selected, new SWAT K9 team members must complete required training as mandated by the SWWR SWAT Operations Manual.

8. Metro Explosive Disposal Unit (MEDU)

- 8.1. Members of MEDU are highly trained and properly equipped responders in order to assist SWWR SWAT in training and deployments.
- 8.2. MEDU response and practices will correspond with the Metropolitan Explosive Disposal Unit Mutual Law Enforcement Agreement.
- 8.3. When members of MEDU are deployed with SWAT in a support role, MEDU reports to SWAT Command.

9. Budget, Finance and Insurance

- 9.1. Notwithstanding any contrary provisions of the Master Agreement between parties, the parties agree to budget and finance provisions for costs incurred by or in connection with the operations of the consolidated SWWR SWAT as follows:
- 9.2. For purposes of budget and finance, the Vancouver Police Department shall act as the host Agency.
- 9.3. "SWWR SWAT" as used in this section regarding the budget and finance provisions of this MOU refers to the combined units of the SWWR SWAT (including SWAT K9, CNT and TEMS).
- 9.4. The City of Vancouver will establish a single SWWR SWAT operational budget. All direct SWWR SWAT costs including, supplies, services, equipment and training costs, vehicle insurance and equipment replacement costs for the vehicles utilized exclusively for SWAT operations, will be expensed from the Vancouver Police Department SWWR SWAT budget.

- 9.5. Any insurance purchased to cover vehicles or equipment used by SWAT will name the other participating jurisdictions as “additional insureds.”
- 9.6. The host agency shall maintain a tracking of direct and other costs, such as overtime by the participating agencies. All SWAT related costs (as defined in Appendix A) to include staffing backfill will be tracked and reported. For the purpose of this agreement, regular salaries (on duty, straight time) shall not be tracked or considered part of SWWR SWAT services. Non-labor and overtime costs will be calculated as provided in Appendix A to this Agreement. In all other respects, this Agreement shall be governed by the Financial Administration provisions of the Master Agreement between the parties.
- 9.7. The host agency will bill each participating agency quarterly or annually as requested by the billed agency. Annual billing will be completed by January 31st for that year and the quarterly billing will be completed by the end of the following month of the quarter of that year.
- 9.8. The host agency will provide an operations and equipment replacement program to the respective agencies by the November Law Enforcement Council (LEC) meeting each year.
 - 9.8.1 Equipment primarily utilized by SWWR SWAT (including SWAT K9, CNT and TEMS) purchased with the intent to be maintained during its life-expectancy, and replaced at the end of its usefulness will be agreed upon by LEC prior to being included to account for ER&R budgeting.
 - 9.8.2 If a party wishes to purchase equipment to be utilized by SWWR SWAT (including SWAT K9, CNT and TEMS), and LEC does not approve the equipment to be included in the ER&R budget, LEC will decide if it is to be purchased through the SWAT budget. If LEC decides to not share in the cost for the purchase, the party wishing to purchase the equipment can do so at its own expense.
- 9.9. Participating agencies agree to leave any monies left over from that calendar year in the SWWR SWAT Fund balance set up by the host agency, which will be held in the account to supplement/augment SWWR SWAT organizational operations with the approval of LEC.
- 9.10. Emergency expenses outside the parameters of the approved budget can be approved after the fact, but limited to operational necessity (i.e., supplies related to a SWWR SWAT operation not accounted for in the ER&R).
- 9.11. The parties acknowledge that some of the above-mentioned budget and finance provisions conflict or may conflict with the terms of the Master Agreement. All parties intend that the budget and finance provision contained herein shall govern the activities of SWWR SWAT (including SWAT K9, CNT and TEMS).

10. Policy Development and Review

- 10.1. The host agency will coordinate the development of SWWR SWAT Operations Manual, subject to review by all participating agencies.
- 10.2. Following changes or updates, the host agency shall forward copies of all SWWR SWAT Operations Manual to all participating agencies.

11. Termination and Disposition of Property

- 11.1. During any period of extension or renewal of this Agreement, any party may terminate participation hereunder by providing six months prior written notice to the other parties.
- 11.2. Upon termination of this agreement and the disbandment of the SWWR SWAT Team, SWAT K9, CNT and/or TEMS, member agency property, including vehicles, equipment and Class C low explosives shall belong to the party who provided or paid for them. Jointly purchased items will be distributed between the Clark County Sheriff's Office and the Vancouver Police Department. The parties acknowledge that some of the above-mentioned provisions conflict or may conflict with the terms of the Master Agreement. All parties intend that the provisions contained herein concerning termination and disposition of property shall govern.

12. Amendments

- 12.1. This MOU may only be changed, modified, or amended upon the unanimous written approval of all the parties.

13. Choice of Law

- 13.1. The parties agree that, in connection with their activities under this MOU, they shall comply with all applicable federal, state and local laws or regulations and, further, that this MOU shall be construed according to the laws of the State of Washington.

APPENDIX A

For the purpose of developing an annual agency contribution toward SWAT, the total current non-labor related costs that include operating supplies, communications, protective clothing, equipment, departmental overhead, training, rentals, and miscellaneous costs will be allocated to each participating agency by blending 50% of each agency's percentage of population calculated using the total of all participating agencies as a base, per the most recent Washington OFM numbers and 50% of each agency's calls for service calculated using the total of all participating agencies as a base, as accounted for by CRESA averaged over the most recent two years.

Each agency's participating team members will be defined as one (1) full-time member if assigned to the team for more than 50% of the calendar year. Commanders will not be included as team members for this count. Team members are defined as members of SWAT, SWAT K9, Tactical Emergency Medical Support Team (TEMS), Crisis Negotiating Team (CNT), SWAT Command and Metro Explosive Disposal Unit (MEDU). The membership data will use the most recent years total members (i.e., 2014 members will be used to calculate the 2016 data).

Each agency with participating members shall track the overtime and comp-time costs associated with missions, outreach, call-outs, training and patrol backfill for staff. The overtime costs are to be calculated using the most recent years total actual overtime costs for all team members (i.e., 2014 overtime actual costs will be used to calculate the 2016 base billing). Overtime and comp-time costs will include wage-driven benefits only. Wage-driven benefits will be applied at the rate when the overtime and comp-time occurred (i.e., 2014 overtime actual costs will use 2014 benefit costs). Each agency will have to provide supporting information for the costs to the Host Agency annually after the closure of the year.

A second calculation will be done using an agency's actual overtime and comp-time costs incurred as described above and applied as a credit toward the billed overtime. The amounts from the non-labor related budget and the overtime actual costs will be combined to establish the current base year billings. Should the calculation result in a credit for any agency, that agency will have the credit applied to future years' billings.

A sample calculation is shown on Appendix B.

Billing for participation of non-population based entities (i.e., WSU) and for non-participating agencies will be negotiated on an individual basis. Any additional income derived from any of these agencies will be used to offset participating agency's costs.

EXECUTED on the day and year first written below.

CITY OF BATTLE GROUND, WASHINGTON

City Manager

Date: _____

Approved as to form:

Clerk

City Attorney

Address for Notice:

Bob Richardson, Police Chief
Battle Ground Police Department
City of Battle Ground
507 SW 1st Street
Battle Ground, WA 98604

EXECUTED on the day and year first written below.

CITY OF CAMAS, WASHINGTON

Mayor

Date: _____

Approved as to form:

Clerk

City Attorney

Address for Notice:

Mitch Lackey, Police Chief
Camas Police Department
City of Camas
2100 N.E. 3rd Avenue
Camas, WA 98607

EXECUTED on the day and year first written below.

CLARK COUNTY SHERIFF

Board of County
Commissioners, Clark Co., WA

Chuck Atkins, Sheriff

Marc Boldt, Chair

Date: _____

Jeanne E. Stewart, Councilor

Julie Olson, Councilor

John Blom, Councilor

Eileen Quiring, Councilor

Approved as to form
Tony Golik
Prosecuting Attorney

ATTEST:

Senior Deputy

Clerk to the Board

Address for Notice:

Chuck Atkins, Sheriff
Clark County Sheriff's Office
Post Office Box 410
Vancouver, WA 98666

EXECUTED on the day and year first written below.

CITY OF LA CENTER, WASHINGTON

Mayor

Date: _____

Approved as to form:

Clerk

City Attorney

Address for Notice:

Marc E. Denney, Police Chief
La Center Police Department
214 E. 4th
La Center, WA 98629

EXECUTED on the day and year first written below.

CITY OF RIDGEFIELD, WASHINGTON

City Manager

Date: _____

Approved as to form:

Clerk

City Attorney

Address for Notice:

John Brooks, Police Chief
Ridgefield Police Department
City of Ridgefield
115 N. 3rd Avenue
Ridgefield, WA 98642

EXECUTED on the day and year first written below.

CITY OF VANCOUVER, WASHINGTON

City Manager

Police Chief

Date: _____

Approved as to form:

Clerk

City Attorney

Address for Notice:

James P. McElvain, Police Chief
Vancouver Police Department
City of Vancouver
P.O. Box 1995
Vancouver, WA 98668

EXECUTED on the day and year first written below.

CITY OF WASHOUGAL, WASHINGTON

Mayor

Date: _____

Approved as to form:

Clerk

City Attorney

Address for Notice:

Ron Mitchell, Police Chief
Washougal Police Department
City of Washougal
1400 A Street
Washougal, WA 98671

EXECUTED on the day and year first written below.

WASHINGTON STATE UNIVERSITY, WASHINGTON

Recommended by

Campus Executive Officer and Dean

Date: _____

Approved

Associate Vice President, Business Affairs

Address for Notice:

Lynn Valenter
Director of Finance and Operations
Washington State University Vancouver
14204 NE Salmon Creek Avenue
Vancouver, WA 98686

SWAT BILLING CALCULATION FOR 2018

RAW DATA FOR CALCULATIONS

2016 TEAM MEMBERS			NON-LABOR BUDGET FOR 2018		BLENDED BASE DATA			PERSONNEL DATA FROM 2016					
Entity	Members	% OF Total		\$	Entity	50%	50%	% of	Entity	Overtime	Comp - Time	Patrol Backfill	Total
						2017 Population - OFM	2015-16 Calls for Service - CRESA						
CLARK COUNTY	18	46.15%	Office Supplies	\$ 1,800	CLARK COUNTY	223,160	222,379	41%	CCSO	\$ 175,805	\$ -	\$ 105,483	\$ 281,288
CITY OF VANCOUVER	19	48.72%	Protective Clothing	\$ 35,710	CITY OF VANCOUVER	176,400	335,150	44%	Vancouver	\$ 189,020	\$ 13,379	\$ 26,912	\$ 229,311
CITY OF CAMAS	0	0.00%	Meeting Refreshments	\$ 500	CITY OF CAMAS	23,080	28,299	5%	Camas	\$ -	\$ -	\$ -	\$ -
CITY OF WASHOUGAL	1	2.56%	Other Operating Supplies	\$ 76,250	CITY OF WASHOUGAL	15,760	25,510	4%	Washougal	\$ -	\$ 6,240	\$ -	\$ 6,240
CITY OF BATTLE GROUND	1	2.56%	Minor Tools & Equipment	\$ 23,300	CITY OF BATTLE GROUND	20,370	35,557	5%	Battle Ground	\$ 17,414	\$ -	\$ 4,175	\$ 21,589
CITY OF LA CENTER	0	0.00%	Major Tools & Equipment	\$ -	CITY OF LA CENTER	3,195	5,123	1%	La Center	\$ -	\$ -	\$ -	\$ -
CITY OF RIDGEFIELD	0	0.00%	Travel/Training	\$ 53,700	CITY OF RIDGEFIELD	7,235	9,881	2%	Ridgefield	\$ -	\$ -	\$ -	\$ -
TOTAL	39	100.00%	Rental - Machinery	\$ 300	TOTAL	469,200	661,899	100%	TOTAL	\$ 382,239	\$ 19,619	\$ 136,570	\$ 538,428 *
			Dues & Subscriptions	\$ 2,200									
			Repair & Maint-Equip	\$ 7,000									
			O/s Printing and Binding	\$ 307									
			Departmental Overhead	\$ 36,192									
			Asset Insurance	\$ 1,081									
			Asset ER&R	\$ 66,252									
			Asset Operational Costs	\$ 6,473									
			TOTAL	\$ 311,064									

BILLING CALCULATION

Entity	Non-Labor Budget	Overtime Credit	TOTAL BILLING FOR 2018	
	Based on Blended ratio	Based on Blended Ratio		
CLARK COUNTY	\$ 126,228	\$ 218,491	\$ (281,288)	\$ 63,431
CITY OF VANCOUVER	\$ 137,227	\$ 237,529	\$ (229,311)	\$ 145,445
CITY OF CAMAS	\$ 14,300	\$ 24,753	\$ -	\$ 39,053
CITY OF WASHOUGAL	\$ 11,218	\$ 19,418	\$ (6,240)	\$ 24,397
CITY OF BATTLE GROUND	\$ 15,107	\$ 26,150	\$ (21,589)	\$ 19,668
CITY OF LA CENTER	\$ 2,263	\$ 3,917	\$ -	\$ 6,180
CITY OF RIDGEFIELD	\$ 4,720	\$ 8,170	\$ -	\$ 12,890
TOTAL	\$ 311,064	\$ 538,428	\$ (538,428)	\$ 311,064

*includes wage-driven benefits

To be posted on City of Vancouver website pursuant to Chapter 39, Laws of Washington 2006 (RCW 39.34.040).

RETURN ADDRESS

City of Vancouver
City Clerk's Office
PO Box 1995
Vancouver, WA 98668-1995

CONTRACT NO. _____

THE STATE OF WASHINGTON
COUNTY OF CLARK

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF VANCOUVER, WA; AND CLARK COUNTY, WA, THE CITIES
OF BATTLE GROUND, CAMAS, LACENTER, RIDGEFIELD, AND WASHOUGAL, WA,
AND THE CLARK REGIONAL EMERGENCY SERVICES AGENCY, FOR THE
WASHINGTON TRAFFIC SAFETY COMMISSION DUI GRANT AWARD**

This Agreement is made and entered into effective October 1, 2017, by and between the City of Vancouver, a first class city of the state of Washington, hereinafter referred to as "VANCOUVER"; and Clark County, the Cities of Battle Ground, Camas, LaCenter, Ridgefield, and Washougal, and the Clark Regional Emergency Services Agency, hereinafter the "SUB-RECIPIENTS". VANCOUVER and the SUB-RECIPIENTS are hereafter referred to collectively as the "PARTIES":

WHEREAS, this Agreement is made under the authority of RCW 39.34.080 (Interlocal Cooperation Act); and

WHEREAS, the Washington Traffic Safety Commission (WTSC), as the statewide administering organization for the United States Department of Transportation (USDOT) National Highway Traffic Safety Administration (NHTSA) has awarded competitive funding for traffic safety grant project AG-1817 Collaborative Approaches to Reducing Impaired Driving Fatal Crashes in Clark County and Vancouver; and

WHEREAS, the WTSC has designated the Vancouver Police Department to serve as fiscal agent for the joint funds; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party.

NOW THEREFORE, the **PARTIES** agree as follows:

Section 1. VANCOUVER agrees to serve as fiscal agent for \$141,140 of WTSC funds awarded.

Section 2. VANCOUVER agrees, based on the WTSC Interagency Agreement with the City of Vancouver, and the WTSC Grants Management Manual, which are attached to this Agreement as Exhibits A and B, respectively, and incorporated herein as if fully set forth, to provide reimbursement for eligible grant activities up to the maximum amounts as follows:

- Clark County, \$5,000;
- Battle Ground, \$14,000;
- Camas, \$600;
- LaCenter, \$600;
- Ridgefield, \$600;
- Washougal, \$5,000;
- Clark Regional Emergency Services Agency, \$6,000;

Each party agrees that funds are to be used to provide support for traffic safety activities detailed in the WTSC Interagency Agreement Scope of Work and other grant documents listed above and incorporated herein. VANCOUVER will provide reimbursement no more than monthly but at least quarterly following completion of performance and after approval for expenses is confirmed by WTSC.

The Washington Traffic Safety Commission will enter into separate interagency agreements with the Washington Liquor Cannabis Board and the Washington State Patrol to administer their funding allocations under this program for \$7,680 and \$600, respectively. This reduces the reimbursable award maximum for Vancouver by \$8,280 from \$149,420 to \$141,140.

Section 3. The parties agree to timely comply with all performance and reporting obligations required by WTSC grant program terms to support the Scope of Work as follows:

3. STATEMENT OF WORK

SUMMARY: Traffic safety is an issue that affects every person who lives or travels through Southwest Washington. Impaired driving is a critical area of importance in Clark County, as Washington State Department of Transportation data shows serious injuries and fatalities involving impaired drivers are increasing, despite decreases statewide. While 2016 data is not yet available, we are confident that we are making a difference and we propose to continue to implement evidence-based practices based on the WTSC High Visibility Enforcement model.

Our goal is to reduce impaired driving-related deaths and serious injury crashes in Clark County by providing compensation for performance of the following Milestones and Deliverables set forth within VANCOUVER's agreement with the WTSC:

Deliverable 1a. Monthly impaired driving emphasis patrol events to focus on high- risk circumstances, including night hours, weekends, significant holidays and local events associated with increased levels of impaired driving, and geographic locations/roadways throughout Clark County with the highest concentrations of impaired driving crashes, targeting those locations with fatalities or serious injuries

Deliverable 1b: Coordinate with the Clark Regional Emergency Services Agency 911 Center for dispatcher support for each enforcement event

Deliverable 1d: Increase inter agency communication, operational engagement, visibility and impact of traffic safety initiatives by coordinating regional and multi-agency activities, including regional HVE events in various jurisdictions throughout the area

Deliverable 1e: Coordinate communication and invite participation in HVE planning to include all law enforcement agencies in the region, including the Washington State Patrol, Clark County Sheriff's Office, and Vancouver, Camas, Washougal, LaCenter, Ridgefield and Battle Ground Police Departments to share information and resources. We will make grant funding available to each department in Clark County to ensure they have the opportunity and resources to participate in WTSC-supported regional impaired driving enforcement activities overtime operations, training opportunities, and wet labs

Deliverable 1g: Coordinate with WLCB to implement the Home Safe Bar program by providing law enforcement officer overtime to partner up with WLCB officers during HVE emphasis patrol events

Deliverable 1h: Provide or participate in multi-disciplinary impaired driving training, education and outreach to law and justice agencies, local leaders, community and stakeholder groups

Deliverable 1k: Work with Washington Liquor Cannabis Board Office to build a Home Safe Bar program in Clark County. WLCB Officers will be partnered with Law Enforcement Officers during HVE patrol events to reduce and prevent impaired driving through the Home Safe Bar Program. HSB teams will focus on high-risk alcohol-serving establishments in and around the geographic areas that law enforcement officers are targeting for HVE DUI patrols. As HVE officers make impaired driving arrests, HSB teams will respond to the reported Place of Last Drink to follow up and address compliance with the bar staff and manager/owner.

3.1. MILESTONES AND DELIVERABLES

In order to be eligible for reimbursement, SUBRECIPIENTS must ensure that each law enforcement officer or dispatcher working a WTSC/VANCOUVER event completes and emails an Officer Activity Log to VANCOUVER at the end of the shift worked.

For High Visibility Law Enforcement events and other eligible activities, SUBRECIPIENTS will provide post-event packets including officer activity logs, A19

forms, overtime certification, and billing within 30 days after the end of each month.

3.2. COMPENSATION

3.2.1. Compensation for the work provided in accordance with this Agreement has been established under the terms of RCW 39.34. The cost of accomplishing the work described in the SOW will not exceed the amounts listed for each party in Section 3 above. Payment for satisfactory performance of the work shall not exceed this amount unless the parties mutually agree to a higher amount in a written Amendment to this Agreement executed by both parties.

3.2.2. If the SUB-RECIPIENT intends to charge indirect costs, an Indirect Cost Rate must be established in accordance with WTSC and VANCOUVER policies, and a federally-approved cost allocation plan may be required to be submitted to the WTSC and VANCOUVER before any performance is conducted under this Agreement.

By executing this Agreement, the parties intend to contract with the other participating law enforcement agencies to provide mutual law enforcement assistance pursuant to RCW 10.93.130 to the extent required to fulfill statement of work set forth above.

The parties agree to comply with the following applicable State and Federal Terms and Conditions:

4. ACTIVITY REPORTS

The SUB-RECIPIENT will submit ongoing activity reports for this project in the forms provided by the WTSC to VANCOUVER via email with the required paperwork for financial reimbursement. The SUB-RECIPIENT will include copies of publications, training reports, and any statistical data generated in project execution in the reports. If required, a final report will be submitted to VANCOUVER within 30 days of termination of this Agreement.

5. ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this Agreement shall be made by VANCOUVER and the WTSC.

6. AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties in the form of a written Amendment to this Agreement. Such amendments shall only be binding if they are in writing and signed by personnel authorized to bind each of the parties.

7. ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

8. ASSIGNMENT

The SUB-RECIPIENT may not assign the work to be provided under this Agreement, in whole or in part, without the express prior written consent of VANCOUVER and the WTSC, which consent shall not be unreasonably withheld. The SUB-RECIPIENT shall provide VANCOUVER and the WTSC a copy of all third-party contracts and agreements entered into for purposes of fulfilling the SOW. Such third-party contracts and agreements must follow applicable federal, state, and local law, including but not limited to procurement law, rules, and procedures. If any of the funds provided under this Agreement include funds from NHTSA, such third-party contracts and agreements must include the federal provisions set forth in this Agreement in sections 32 through 40.

9. ATTORNEYS' FEES

In the event of litigation or other action brought to enforce the Agreement terms, each party agrees to bear its own attorney fees and costs.

10. BILLING PROCEDURE

The SUB-RECIPIENT shall submit monthly invoices for reimbursement to VANCOUVER with supporting documentation as VANCOUVER shall require. All invoices for reimbursement shall be submitted using a standard Form A-19 provided by WTSC or its pre-approved equivalent. Payment to the SUB-RECIPIENT for approved and completed work will be made by warrant or account transfer by VANCOUVER within 30 days of receipt of such properly documented invoices acceptable to VANCOUVER and WTSC. Upon expiration of the Agreement, any claim for payment not already made shall be submitted within 45 days after the expiration date of this Agreement. All invoices for goods received or services performed on or prior to June 30, 2018, must be received by WTSC no later than August 10, 2018. All invoices for goods received or services performed between July 1, 2018, and September 30, 2018, must be received by WTSC no later than November 15, 2018.

11. CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

The SUB-RECIPIENT shall not use or disclose any information concerning the WTSC, or information which may be classified as confidential, for any purpose not directly connected with the administration of this Agreement, except with prior written consent of VANCOUVER and the WTSC, or as may be required by law.

12. COST PRINCIPLES

Costs incurred under this Agreement shall adhere to provisions of 2 CFR Part 200 Subpart E.

13. COVENANT AGAINST CONTINGENT FEES

The SUB-RECIPIENT warrants that it has not paid, and agrees not to pay, any bonus, commission, brokerage, or contingent fee to solicit or secure this Agreement or to obtain approval of any application for federal financial assistance for this Agreement. VANCOUVER and/or the WTSC shall have the right, in the event of breach of this section by the SUB-RECIPIENT, to annul this Agreement without liability.

14. DISPUTES

14.1. Disputes arising in the performance of this Agreement, which are not resolved by agreement of the parties, shall be decided in writing by the WTSC Deputy Director or designee. This decision shall be final and conclusive, unless within 10 days from the date of the SUB-RECIPIENT's receipt of WTSC's written decision, the SUB-RECIPIENT furnishes a written appeal to the WTSC Director. The SUB-RECIPIENT's appeal shall be decided in writing by the Director or designee within 30 days of receipt of the appeal by the Director. The decision shall be binding upon the SUB-RECIPIENT and the SUB-RECIPIENT shall abide by the decision.

14.2. Performance During Dispute. Unless otherwise directed by WTSC, the SUB-RECIPIENT shall continue performance under this Agreement while matters in dispute are being resolved.

15. GOVERNANCE

15.1. This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

15.2. In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

15.2.1. Applicable federal and state statutes and rules

15.2.2. Terms and Conditions of this Agreement

15.2.3. Any Amendment executed under this Agreement

15.2.4. Any SOW executed under this Agreement

15.2.5. Any other provisions of the Agreement, including materials incorporated by reference

16. INCOME

Any income earned by the SUB-RECIPIENT from the conduct of the SOW (e.g., sale of publications, registration fees, or service charges) must be accounted for, and that income must be applied to project purposes or used to reduce project costs.

17. INDEMNIFICATION

17.1. To the fullest extent permitted by law, the SUB-RECIPIENT shall indemnify and hold harmless VANCOUVER and the WTSC, their officers, employees, and agents, and process and defend at its own expense any and all claims, demands, suits at law or equity, actions, penalties, losses, damages, or costs of whatsoever kind ("claims") brought against VANCOUVER or WTSC arising out of or in connection with this Agreement and/or the SUB-RECIPIENT's performance or failure to perform any aspect of the Agreement. This indemnity provision applies to all claims against VANCOUVER or WTSC, their officers, employees, and agents arising out of, in connection with, or incident to the acts or omissions of the SUB-RECIPIENT, its officers, employees, agents, contractors, and subcontractors. Provided, however, that nothing herein shall require the SUB-RECIPIENT

to indemnify and hold harmless or defend VANCOUVER or the WTSC, their agents, employees, or officers to the extent that claims are caused by the negligent acts or omissions of VANCOUVER or the WTSC's own officers, employees or agents; and provided further that if such claims result from the concurrent negligence of (a) the SUB-RECIPIENT, its officers, employees, agents, contractors, or subcontractors, and (b) VANCOUVER or the WTSC, its officers, employees, or agents, or involves those actions covered by RCW 4.24.115, the indemnity provisions provided herein shall be valid and enforceable only to the extent of the negligence of the SUB-RECIPIENT, its officers, employees, agents, contractors, or subcontractors.

17.2. The SUB-RECIPIENT waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend, and hold harmless VANCOUVER and the WTSC, their officers, employees, or agents.

17.3. The indemnification and hold harmless provision shall survive termination of this Agreement.

18. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

19. INSURANCE COVERAGE

19.1. The SUB-RECIPIENT shall comply with the provisions of Title 51 RCW, Industrial Insurance, if required by law.

19.2. If the SUB-RECIPIENT is not required to maintain insurance in accordance with Title 51 RCW, prior to the start of any performance of work under this Agreement, the SUB-RECIPIENT shall provide WTSC with proof of insurance coverage (e.g., vehicle liability insurance, private property liability insurance, or commercial property liability insurance), as determined appropriate by WTSC, which protects the SUB-RECIPIENT and WTSC from risks associated with executing the SOW associated with this Agreement.

20. LICENSING, ACCREDITATION, AND REGISTRATION

The SUB-RECIPIENT shall comply with all applicable local, state, and federal licensing, accreditation, and registration requirements and standards necessary for the performance of this Agreement. The SUB-RECIPIENT shall complete registration with the Washington State Department of Revenue, if required, and be responsible for payment of all taxes due on payments made under this Agreement.

21. RECORDS MAINTENANCE

21.1. During the term of this Agreement and for six years thereafter, the SUB-RECIPIENT shall maintain books, records, documents, and other evidence that sufficiently and properly reflect all direct and indirect costs expended in the performance of the services described herein. These records shall be subject to inspection, review, or audit by authorized personnel of VANCOUVER and the WTSC, the Office of the State Auditor, and federal

officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration. The Office of the State Auditor, federal auditors, VANCOUVER and the WTSC, and any duly authorized representatives shall have full access and the right to examine any of these materials during this period.

21.2. Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving them a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

22. RIGHT OF INSPECTION

The SUB-RECIPIENT shall provide right of access to its facilities to VANCOUVER and the WTSC or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Agreement. The SUB-RECIPIENT shall make available information necessary for VANCOUVER and WTSC to comply with the right to access, amend, and receive an accounting of disclosures of their Personal Information according to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) or any regulations enacted or revised pursuant to the HIPAA provisions and applicable provisions of Washington State law. The SUB-RECIPIENT shall upon request make available to VANCOUVER and the WTSC and the United States Secretary of the Department of Health and Human Services all internal policies and procedures, books, and records relating to the safeguarding, use, and disclosure of Personal Information obtained or used as a result of this Agreement.

23. RIGHTS IN DATA

23.1. WTSC and SUB-RECIPIENT agree that all data and work products (collectively called "Work Product") pursuant to this Agreement shall be considered works made for hire under the U.S. Copyright Act, 17 USC §101 et seq., and shall be owned by the state of Washington. Work Product includes, but is not limited to, reports, documents, pamphlets, advertisement, books, magazines, surveys, studies, computer programs, films, tapes, sound reproductions, designs, plans, diagrams, drawings, software, and/or databases to the extent provided by law. Ownership includes the right to copyright, register the copyright, distribute, prepare derivative works, publicly perform, publicly display, and the ability to otherwise use and transfer these rights.

23.2. If for any reason the Work Product would not be considered a work made for hire under applicable law, the SUB-RECIPIENT assigns and transfers to WTSC the entire right, title, and interest in and to all rights in the Work Product and any registrations and copyright applications relating thereto and any renewals and extensions thereof.

23.3. The SUB-RECIPIENT may publish, at its own expense, the results of project

activities without prior review by the WTSC, provided that any publications (written, visual, or sound) contain acknowledgment of the support provided by NHTSA and the WTSC. Any discovery or invention derived from work performed under this project shall be referred to the WTSC, who will determine through NHTSA whether patent protections will be sought, how any rights will be administered, and other actions required to protect the public interest.

24. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to completion of the SOW under this Agreement, VANCOUVER and/or the WTSC may terminate the Agreement under the "TERMINATION FOR CONVENIENCE" clause, without the 30 day notice requirement. The Agreement is subject to renegotiation at the WTSC's discretion under any new funding limitations or conditions.

25. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

26. SITE SECURITY

While on WTSC premises, the SUB-RECIPIENT, its agents, employees, or sub-contractors shall conform in all respects with all WTSC physical, fire, or other security policies and applicable regulations.

27. TAXES

All payments of payroll taxes, unemployment contributions, any other taxes, insurance, or other such expenses for the SUB-RECIPIENT or its staff shall be the sole responsibility of the SUB-RECIPIENT.

28. TERMINATION FOR CAUSE

If the SUB-RECIPIENT does not fulfill in a timely and proper manner its obligations under this Agreement or violates any of these terms and conditions, VANCOUVER or the WTSC will give the SUB-RECIPIENT written notice of such failure or violation, and may terminate this Agreement immediately. At VANCOUVER or the WTSC's discretion, the SUB-RECIPIENT may be given 15 days to correct the violation or failure. In the event that the SUB-RECIPIENT is given the opportunity to correct the violation and the violation is not corrected within the 15-day period, this Agreement may be terminated at the end of that period by written notice of VANCOUVER or the WTSC.

29. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Agreement, either party may terminate this Agreement, without cause or reason, with 30 days written notice to the other party. If this Agreement is so terminated, VANCOUVER and the WTSC shall be liable only for

payment required under the terms of this Agreement for services rendered or goods delivered prior to the effective date of termination.

30. TREATMENT OF ASSETS

30.1. Title to all property furnished by the WTSC shall remain property of the WTSC. Title to all property furnished by the SUB-RECIPIENT for the cost of which the SUB-RECIPIENT is entitled to be reimbursed as a direct item of cost under this Agreement shall pass to and vest in the WTSC upon delivery of such property by the SUB-RECIPIENT. Title to other property, the cost of which is reimbursable to the SUB-RECIPIENT under this Agreement, shall pass to and vest in the WTSC upon (i) issuance for use of such property in the performance of this Agreement, or (ii) commencement of use of such property in the performance of this Agreement, or (iii) reimbursement of the cost thereof by the WTSC in whole or in part, whichever first occurs.

30.2. Any property of the WTSC furnished to the SUB-RECIPIENT shall, unless otherwise provided herein or approved by the WTSC, be used only for the performance of this Agreement.

30.3. The SUB-RECIPIENT shall be responsible for any loss or damage to property of the WTSC which results from the negligence of the SUB-RECIPIENT or which results from the failure on the part of the SUB-RECIPIENT to maintain and administer that property in accordance with sound management practices.

30.4. If any WTSC property is lost, destroyed, or damaged, the SUB-RECIPIENT shall immediately notify the WTSC and shall take all reasonable steps to protect the property from further damage.

30.5. The SUB-RECIPIENT shall surrender to the WTSC all property of the WTSC upon completion, termination, or cancellation of this Agreement.

30.6. All reference to the SUB-RECIPIENT under this clause shall also include SUB-RECIPIENT's employees, agents, or sub-contractors.

31. WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement.

The parties agree to comply with the following applicable Certifications and Assurances for Highway Safety Grants (23 CFR PART 1300 Appendix A):

32. BUY AMERICA ACT

The SUB-RECIPIENT will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using federal funds. Buy America requires the SUB-RECIPIENT to purchase only steel, iron, and manufactured products produced in the United States, unless

the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use federal funds to purchase foreign produced items, the WTSC must submit a waiver request that provides an adequate basis and justification, and which is approved by the Secretary of Transportation.

33. DEBARMENT AND SUSPENSION

Instructions for Lower Tier Certification

33.1. By signing this Agreement, the SUB-RECIPIENT (hereinafter in this section referred to as the "lower tier participant") is providing the certification set out below and agrees to comply with the requirements of 2 CFR part 180 and 23 CFR part 1300.

33.2. The certification in this section is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

33.3. The lower tier participant shall provide immediate written notice to the WTSC if at any time the lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

33.4. The terms covered transaction, debarment, suspension, ineligible, lower tier, participant, person, primary tier, principal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Covered Transactions sections of 2 CFR part 180.

33.5. The lower tier participant agrees by signing this Agreement that it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.

33.6. The lower tier participant further agrees by signing this Agreement that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions, and will require lower tier participants to comply with 2 CFR part 180 and 23 CFR part 1300.

33.7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may

decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of parties Excluded from Federal Procurement and Non-procurement Programs.

33.8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

33.9. Except for transactions authorized under paragraph 33.5. of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency with which this transaction originated may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

33.10. The lower tier participant certifies, by signing this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

33.11. Where the lower tier participant is unable to certify to any of the statements in this certification, such participant shall attach an explanation to this Agreement.

34. THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

34.1. The SUB-RECIPIENT shall:

34.1.1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace, and shall specify the actions that will be taken against employees for violation of such prohibition.

34.1.2. Establish a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace; the SUB-RECIPIENT's policy of maintaining a drug-free workplace; any available drug counseling, rehabilitation, and employee assistance programs; and the penalties that may be imposed upon employees for drug violations occurring in the workplace.

34.1.3. Make it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph 34.1.1. of this section.

34.1.4. Notify the employee in the statement required by paragraph 34.1.1. of this section that, as a condition of employment under the grant, the employee will abide by the terms of the statement, notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction, and notify the WTSC within 10 days after receiving notice from an employee or otherwise receiving actual notice of such conviction.

34.1.5. Take one of the following actions within 30 days of receiving notice under paragraph 34.1.3. of this section, with respect to any employee who is so convicted: take appropriate personnel action against such an employee, up to and including termination, and/or require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

34.1.6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

35. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

In accordance with FFATA, the SUB-RECIPIENT shall, upon request, provide WTSC the names and total compensation of the five most highly compensated officers of the entity, if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in federal awards, received \$25,000,000 or more in annual gross revenues from federal awards, and if the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 or section 6104 of the Internal Revenue Code of 1986.

36. FEDERAL LOBBYING

36.1. The undersigned certifies, to the best of his or her knowledge and belief, that:

36.1.1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

36.1.2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

36.1.3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grant, loans, and cooperative agreements), and that all sub-recipients shall certify and disclose accordingly.

36.2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

37. NONDISCRIMINATION

37.1. During the performance of this Agreement, the SUB-RECIPIENT agrees:

37.1.1. To comply with all federal nondiscrimination laws and regulations, as may be amended from time to time.

37.1.2. Not to participate directly or indirectly in the discrimination prohibited by any federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR Part 21 and herein.

37.1.3. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the WTSC, USDOT, or NHTSA.

37.1.4. That, in the event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding Agreement, the WTSC will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies, and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part.

37.1.5. To insert this clause, including all paragraphs, in every sub-contract and sub-agreement and in every solicitation for a sub-contract or sub-agreement that receives federal funds under this program.

38. POLITICAL ACTIVITY (HATCH ACT)

The SUB-RECIPIENT will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

39. PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

The SUB-RECIPIENT will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists. This Agreement does not include any aspects or elements of helmet usage or checkpoints, and so fully complies with this requirement.

40. STATE LOBBYING

None of the funds under this Agreement will be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official whose salary is supported with NHTSA funds from engaging in direct communications with state or local legislative officials, in accordance with customary state practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Section 4. The parties agree to support traffic safety during the time frame for which WTSC funds are received by taking the actions set forth in this Agreement and the WTSC Scope of Work.

Section 5. This Agreement shall be effective for the program year defined by the program award as October 1, 2017 through September 30, 2018.

Section 6. No new legal entity is being created by this Agreement.

Section 7. The parties agree to cover their own administrative overhead costs associated with receipt of WTSC funds.

Section 8. Each party to this Agreement will be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 9. The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 10. By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

Section 11. Any party may terminate their participation in this Agreement by providing thirty (30) days written notification to the other party. In the event of early termination, VANCOUVER will provide reimbursement for work completed through the date of termination.

EXECUTED on the day and year first written below.

CITY OF VANCOUVER

City Manager

Date

Approved as to form only:

City Attorney

Attest:

Clerk

Address for Notice:

James McElvain, Police Chief
Vancouver Police Department
City of Vancouver
PO Box 1995
Vancouver, WA 98668

* By law, the City Attorney's Office and Prosecuting Attorney's Office may only advise or approve contracts or legal documents on behalf of their respective clients. They may not advise or approve a contract or legal document on behalf of other parties. Their review of this document was conducted solely from the legal perspective of their respective clients. Their approval as to form of this document was offered solely for the benefit of their respective clients. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).

EXECUTED on the day and year first written below.

CITY OF BATTLE GROUND, WASHINGTON

Signing Authority

Date

Clerk

Approved as to form:

Address for Notice:

Bob Richardson, Police Chief
Battle Ground Police Department
City of Battle Ground
507 SW 1st Street
Battle Ground, WA 98604

EXECUTED on the day and year first written below.

CITY OF CAMAS, WASHINGTON

Signing Authority

Date

Clerk

Approved as to form:

Address for Notice:

Mitch Lackey, Police Chief
Camas Police Department
2100 NE 3rd Avenue
Camas, WA 98607

EXECUTED on the day and year first written below.

CLARK COUNTY SHERIFF

Signing Authority

Date

Clerk

Approved as to form:

Prosecuting Attorney

Address for Notice:

Chuck Atkins, Sheriff
Clark County Sheriff's Office
707 W 13th Street
Vancouver, WA 98666

EXECUTED on the day and year first written below.

CLARK REGIONAL EMERGENCY SERVICES AGENCY

Signing Authority

Date

Clerk

Approved as to form:

Address for Notice:

Dave Fuller, Director
Clark Regional Emergency Services Agency
710 W 13th Street
Vancouver, WA 98660

EXECUTED on the day and year first written below.

CITY OF RIDGEFIELD, WASHINGTON

Signing Authority

Date

Clerk

Approved as to form:

City Attorney

Address for Notice:

John Brooks, Police Chief
Ridgefield Police Department
116 N Main Avenue
Ridgefield, WA 98642

EXECUTED on the day and year first written below.

CITY OF WASHOUGAL, WASHINGTON

Signing Authority

Date

Clerk

Approved as to form:

Address for Notice:

Ron Mitchell, Police Chief
Washougal Police Department
1320 A Street
Washougal, WA 98671

Washington Traffic Safety Commission 2017-2018 Annual Grants Program
 #AG-1817 Collaborative Approaches to Reducing Impaired Driving in Clark County and Vancouver
 Budget Narrative Justification & Detailed Cost Calculations
 Final for Contract - Updated 9-12-2017

Project Total \$141,140

1. STAFFING OVERTIME COSTS **Staffing Subtotal \$65,640**

A. HVE DUI Patrols. We will provide a sustained enforcement project with monthly regional impaired driving emphasis patrol events. We anticipate approximately 8 hours each shift, including briefing, arrest/booking, and report writing. We will provide at least three (3) officers per event and will continue to strive for multi-agency involvement. We will maximize use of resources by targeting events, days and times associated with alcohol consumption and impaired driving. Our multiagency project team will use crash data to plan enforcement and media events to address high-risk crash locations, prioritizing areas of concern identified by law enforcement.

	# Events	# Staff/Event	OT Rate/ Hour	Hours per Event	Subtotal
Battle Ground Police	12	2	\$ 72.91	8	\$14,000
Camas Police	1	1	\$ 75.00	8	\$600
Clark County Sheriff	9	1	\$ 69.45	8	\$5,000
LaCenter Police	1	1	\$ 75.00	8	\$600
Ridgefield Police	1	1	\$ 75.00	8	\$600
Vancouver Police	18	2	\$ 75.00	8	\$21,600
Washougal Police	9	1	\$ 69.45	8	\$5,000
Washington State Patrol	1	1	\$ 75.00	8	\$600

*Note: WSP funding will be awarded through a separate contract with WTSC.

B. Dispatcher for HVE DUI Patrols. CRESA 911 Dispatch Center will provide an additional FTE dedicated dispatcher on a regionally accessible law enforcement channel to promote officer safety and operational efficiency by monitoring police field communications and supporting data operations, running plates and persons, providing records checks and warrant confirmations, and any other related functions for the regional law enforcement officers working the HVE patrol emphasis events listed above. CRESA staff will provide WTSC with staff timesheets and completed A19 forms after each event to document and bill for overtime worked to support this traffic safety initiative within 30 days during the month after an event.

	# Events	# Staff/Event	OT Rate/ Hour	Hours per Event	Subtotal
CRESA 911 Dispatch	18	1	\$55	6	\$6,000

C. Citizen Volunteer Support for Enforcement Patrols. Citizen Reporting Program: Vancouver Police will coordinate with the Vancouver Police Neighbors On Watch (NOW) program to provide two (2) training sessions in impaired driving for citizen volunteers; and to mobilize and coordinate field operations during four (4) NOW saturation patrols to support impaired driving high visibility emphasis patrol events. VPD staff will provide WTSC with sign-in sheets to document volunteer participation, training documentation with subject matter and content, and officer timesheets will be attached to completed A19 forms as overtime hours are billed.

	# Events	# Staff/Event	OT Rate/ Hour	Hours per Event	Subtotal
Vancouver Police	6	1	\$75	4	\$1,800

D. Home Safe Bar. Washington Liquor Cannabis Board Officers will partner with Law Enforcement Officers during HVE patrol events to reduce and prevent impaired driving through the Home Safe Bar Program. HSB teams will focus on high-risk alcohol-serving establishments in and near the geographic areas law enforcement officers are targeting for DUI patrols. As HVE patrol officers make impaired driving arrests, the HSB team will respond to the reported Place Of Last Drink to conduct follow up and address compliance issues with the bar staff and manager/owner. *Note that WLCB funding will be included in a separate contract with WTSC.

	# Events	# Staff/Event	OT Rate/ Hour	Hours per Event	Subtotal
Vancouver Police or LEO TBD	12	1	\$75	8	\$7,200

WA Liquor Cannabis Board 12 1 \$80 8 \$7,680

*Note: WLCB funding will be awarded through a separate contract with WTSC.

E. Project Planning & Support. As this grant adds to the workload and responsibilities of the already very busy VPD Traffic Unit, this overtime will help to ensure adequate staff time is available to coordinate grant activities and meetings, organize impaired driving events, coordinate and provide related training and outreach, enhance interagency coordination and proactively address DUI-related questions, concerns, and policies/procedures, and enhance effective project-related communication with partner agency staff and stakeholders to ensure a successful HVE campaign. While most of the grant responsibilities are provided by current staff as our local in-kind contribution to the project, we anticipate that a few overtime hours each month may be needed.

	# Events	# Staff/Event	OT Rate/ Hour	Hours per Event	Subtotal
Vancouver Police or LEA TBD	12	1	\$75	2.25	\$2,040

F. Outreach & Education. Overtime for multi-disciplinary project training, education and outreach across our law and justice agencies, stakeholders and community groups. We often receive requests from educational institutions, law and justice system agency staff, and community groups and want to provide impaired driving training, outreach, education, ride alongs, and provide education and training to support and enhance the success of this DUI HVE campaign in order to reduce and prevent impairment related serious and fatal crashes.

	# Events	# Staff/Event	OT Rate/ Hour	Hours per Event	Subtotal
Vancouver Police or LEA TBD	4	1	\$75	4	\$1,200

2. TRAVEL **Travel Subtotal \$7,000**

A. Training-Related Travel. We will send key program staff to training to guide our community in more effectively addressing current legal issues for impaired driving enforcement and prosecution, successful therapeutic court strategies, and related traffic safety research and best practices. This funding will cover necessary training-related travel expenses, contingent on WTSC approval.

	# Staff/Event	Cost Each	
Vancouver Police - for staff travel costs	TBD	TBD	\$7,000

3. CONTRACT SERVICES **Contract Services \$64,000**

A. HVE Media Campaign. We will mobilize a professional layered media campaign that integrates purchased and earned media strategies to promote a high visibility emphasis program using local procurement practices. Paid media components will include a balanced mix of the following:

Bus advertising	\$30,000
Digital advertising	\$24,000
Other media strategies, support and outreach materials (posters, coaster, infocards TBD)	\$5,000
Outreach materials (posters, coasters, infocards TBD)	\$5,000

4. GOODS & SUPPLIES **Goods & Supplies \$4,500**

As we coordinate training and outreach events, funding will be used to pay for goods and supplies that are necessary for the success of the project and comply with applicable local, state, and federal policies. We plan to purchase training supplies and printed outreach materials, non-alcoholic beverages and food for wet-labs, and pay registration fees for training that will enhance project success.

Training supplies and printed outreach materials	\$1,500
Non alcoholic beverages and food for wet labs	\$500
Registration for traffic safety conferences (to meet local needs per WTSC guidance)	\$2,500

TOTAL AWARD \$141,140

*Note: The original amount awarded was \$149,420.
\$7,680 for WLCB and \$600 for WSP will be included in separate contracts with WTSC.

INTERLOCAL AGREEMENT FOR FIRE CHIEF ADMINISTRATION AND MANAGEMENT SERVICES

THIS INTERLOCAL AGREEMENT ("Agreement") is entered into by and between the CITY OF CAMAS, a Washington municipal corporation (the "City") and EAST COUNTY FIRE AND RESCUE, a Washington municipal corporation, (the "District").

WHEREAS, the City of Camas and East County Fire and Rescue want to improve the efficiency and effectiveness of their fire suppression and protection services and emergency medical response services; and,

WHEREAS, the City of Camas and East County Fire and Rescue may desire to functionally consolidate the operations of their fire departments within a time frame to be determined; and,

WHEREAS, the City of Camas and East County Fire and Rescue since 1978 have maintained a close partnership providing for ambulance transport services and sharing of resources; and,

WHEREAS, the City of Camas and East County Fire and Rescue are authorized, pursuant to Chapter 39.34 of the Revised Code of Washington, to enter into an inter-local cooperation agreement which allows the City of Camas and East County Fire and Rescue to cooperate with each other to provide high quality services to the public in the most efficient manner possible.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the City of Camas and East County Fire and Rescue hereto agree as follows:

Section 1. Definitions

1.1 Definitions. The following definitions shall apply throughout this Agreement.

1. District: East County Fire and Rescue
2. District Personnel: Employees of the District working within the District.
3. City: The City of Camas
4. CWFD: Camas-Washougal Fire Department
5. Fire Chief: The Fire Chief of the Camas-Washougal Fire Department
6. Commission/Commissioners: The Board of Commissioners of East County Fire and Rescue

Section 2. Services Provided

2.1 Services provided by the City. The City agrees to provide administrative and management services to the District by utilizing the City Fire Chief via a contractual basis to provide those services that are reasonably necessary to assist the District with administrative functions for the District, including budget development, financial management, personnel management, and collective bargaining.

2.1.1 The Fire Chief shall provide those services necessary to direct, control and support District operations including, but not limited to, fire suppression, fire protection and prevention, hazardous material response, rescue response, and basic life support emergency medical services.

2.1.2 The Fire Chief, while remaining an employee of the City, shall be the designated District Fire Chief for purposes of statutes and District rules or codes.

2.1.3 The District shall be responsible for and shall continue to provide Deputy Chief services, as well as all accounting, payroll and human resources support for the District unless otherwise mutually agreed between the District and City.

2.1.4 All volunteer firefighters of the District and City shall provide services as directed by the Fire Chief and officers. Unless specifically designated, no rule regarding the volunteer organization, funding, duties, or operations, shall be modified by this Agreement without action taken by each respective department.

2.1.5 All income received by each entity regardless of source including, without limitation, property taxes, fees, donations, grants, or other forms of revenue, shall belong to each organization respectively upon its receipt by that agency without claim by the other organization. This provision shall not apply to the Three Party EMS Agreement.

2.1.6 All other costs and expenses of providing fire protection, emergency response, and emergency medical services and transport, to the extent not described in this document, shall remain the responsibility of each respective Department. This provision shall not apply to the Three Party EMS Agreement.

Section 3. Employment

3.1 Fire Chief Position Cost Sharing. During the term of this agreement, the City and the District will share the salary and associated benefits for the Fire Chief as described in Exhibit "B."

3.2 Invoicing and Payment. The City shall be solely responsible for paying all salary and benefits to the Chief. The City shall invoice the District for the amount identified in Section 3.1 on an equal monthly basis, or as otherwise agreed by the parties.

3.3 Employment Status of Fire Chief. The Fire Chief shall be an employee of City and shall not be an employee of District. For purposes of workers' compensation coverage and employer immunities, the Fire Chief shall be considered as an employee of the District that the Fire Chief is working for at the time an injury is incurred. The Fire Chief shall document the Fire Chief's consent to this arrangement by executing the consent form attached as Exhibit A.

3.4 Supervision and Assignment of District Personnel. District Personnel shall be supervised and be under the direction and control of the Deputy Fire Chief of the District who will report to the Fire Chief in the performance of their duties. The job duties of such personnel shall not change. Work

provided and directed by the personnel, and directed by the Fire Chief, shall be consistent with each member entity's current collective bargaining agreement.

3.5 Indemnification Regarding District Personnel Claims. The District shall indemnify, defend and hold the City harmless from any and all demands, claims or actions by District Personnel, which arise out of, or relate to, events that occurred prior to the effective date of this Agreement.

3.6 Authority and Responsibility of the Fire Chief. Subject to the terms of this Agreement, the Fire Chief shall have management authority over the District and District Personnel through the Deputy Chief of the District, including but not limited to the following:

- a.) Day to day operations
- b.) Employee assignments and job duties
- c.) Staffing
- d.) Station apparatus assignment
- e.) Allocation of resources
- f.) Personnel management including discipline in accordance with District policy, procedure, and collective bargaining agreements.
- g.) Development and implementation of the District fire budget with expenditure authority consistent with District policy and procedure.
- h.) Implementation of policies and procedures.
- i.) All duties and responsibilities of the District's Fire Chief as set forth in District job descriptions, policies and procedures which may be changed from time to time in the sole discretion of the District Board of Commissioners. Further roles and responsibilities of the Fire Chief will be contained in Exhibit "B" of this document.

Section 4. Reporting and Representation

4.1 Oversight. The City and the District shall consult with each other at regular intervals with respect to the provision of Services under the terms and conditions of this Agreement. The elected officials or designated representatives of the City and the District shall meet at least monthly to review this agreement and discuss any necessary amendments to this Agreement.

4.2 Reporting. The Fire Chief shall report to the District Commissioners with respect to the operations of ECFR. The Commissioners and Fire Chief will develop regular reporting procedures. The Fire Chief or designee will provide periodic reports as directed by the District Board of Commissioners and attend District staff, Board and other meetings as deemed necessary by the

Commission.

4.3 Personnel Action. In the event the Fire Chief proposes to take a personnel action reasonably likely to result in a grievance, respond to a grievance, or obligate District funds for a purpose not reasonably anticipated in the District's budget, the Fire Chief must obtain the Commissioner's timely written approval prior to taking such action.

4.4 Representation. The City may represent the District on intergovernmental boards or on matters involving the District when requested by the Commission. The District reserves the right to represent itself in any matter in which the interests of the District and the City are not mutual.

Section 5. Assessment of Proceeding to Full Functional Consolidation

5.1 Assessment. It is the intent of the parties to assess the effectiveness of this Agreement to determine the viability of future collaboration and partnership between the parties. The viability of future full functional consolidation will be measured by value-added service delivery, community acceptance, efficiency and cost effectiveness.

Section 6. Term of the Agreement

6.1 Term. This Agreement shall be effective on November 1, 2017 and will continue through December 31, 2021 period, unless terminated earlier as provided herein or extended by mutual agreement of the parties.

6.2 Termination. This Agreement may be terminated by mutual agreement of the parties at any time. Either party may terminate this Agreement for any reason on sixty (60) days written notice to the other unless it is mutually agreed to terminate the Agreement earlier.

Section 7. District and City Are Independent Governments

7.1 District and City are Independent Governments. The parties hereto are independent governments. Except for the specific terms herein, nothing herein shall be construed to limit the discretion of the governing bodies of each party. Specifically, and without limiting the foregoing, the City shall have the sole discretion and the obligation to determine the exact method by which the Services are provided within the geographical boundaries of the City and the District.

Section 8. Liability and Insurance

8.1 Hold Harmless Regarding Employment Claims. The District agrees to hold harmless the City, its officers, officials, employees and volunteers from any and all claims, lawsuits, costs, including reasonable attorneys' and expert witness fees, losses and judgments arising out of personnel or employment claims and/or related lawsuits brought by District's employees which arise out of, or

relate to, events that occurred during the effective term of this Agreement. The provisions of this section shall survive the expiration or termination of this Agreement.

8.2 Hold Harmless. The District shall defend, indemnify, and hold harmless the City, its elected officials, officers, volunteers and employees from any and all claims, injuries, damages, losses, or suits, including attorney's fees arising out of or in connection with performance of this Agreement, except for injuries and/or damages caused solely by the City's gross negligence or intentional acts of the party or its employees or officers.

8.3 Insurance. Upon request, District shall provide City, within five (5) business days, with evidence of general liability insurance in form and amounts reasonably acceptable to City. The insurance requirement of the City shall be fulfilled by the City's membership and coverage in WCIA, a self-insured municipal insurance pool.

Section 9. Dispute Resolution

9.1 The Parties agree to make all reasonable efforts to resolve through informal, good faith negotiations any disputes concerning the terms and conditions or performance of this Agreement. In the event of a dispute, notice of the dispute shall be provided in writing and shall be delivered in the manner set forth in Section 11. The notice shall set forth with reasonable specificity the factual basis for the claimed dispute. Both Parties shall jointly cooperate to informally resolve any disputes as quickly and efficiently as possible, but in any event not more than sixty (60) days from the date of the notice unless extended by mutual agreement of the Parties.

9.2 If a dispute cannot be resolved through direct discussions, mediation may, by mutual consent, be initiated. In the event the Parties determine to initiate mediation, a mutually acceptable mediator shall be selected by the Parties for the purpose of facilitating the mediation process. The mediator shall be selected based on his or her expertise with the nature of the matter in dispute and their ability to facilitate a settlement. The Parties agree to provide all documentation and information requested by the mediator and in all other regards to cooperate fully with the mediator. The costs of mediation shall be shared equally between the Parties.

9.3 In the event the dispute is not resolved in mediation, or the Parties do not agree to mediation, the Parties may pursue any other form of relief provided by law. At all times prior to resolution of the dispute, the Parties shall continue to perform and make any required payments under this Agreement in the same manner and under the same terms as existed prior to the dispute.

Section 10. Filing of Agreement

10.1 This Agreement shall be filed with the city clerk of Camas, with the county auditor, or, alternatively, listed by subject on the public agency's web site or other electronically retrievable public source.

Section 11. Notices

11.1 All notices required by this Agreement shall be in writing and shall be deemed to have been given at the time of delivery if personally delivered, or three calendar days after the time of mailing, if mailed by first class mail postage prepaid. All notices and other material to be delivered under this Agreement shall be delivered or mailed to the following addresses:

11.2 Notice to Camas shall be sent to:

Camas City Administrator
616 NE 4th Avenue
Camas, WA 98607

11.3 Notice to District shall be sent to:

East County Fire & Rescue
Board Chair
600 NE 267th Avenue
Camas, WA 98607

Section 12. Compliance with Laws

12.1 The Parties shall comply with all applicable state, federal, and local laws in carrying out the terms of this Agreement.

Section 13. Modification

13.1 No modification or amendment to this Agreement shall be valid unless evidenced in writing and properly agreed to, and signed, by both Parties.

Section 14. Interpretation

14.1 This Agreement is and shall be deemed jointly drafted and written by both Parties.

Section 15. Laws and Venue

15.1 The Agreement shall be interpreted in accordance with the laws of the State of Washington in effect on the date of execution of this Agreement.

Section 16. Property Ownership.

16.1 This Agreement does not provide for jointly owned property. All property presently owned or hereafter acquired by one party to enable it to perform the services required under this Agreement,

shall remain the property of the acquiring party in the event of the termination of this agreement.

Section 17 Administration.

17.1 This Agreement shall be administered by the Mayor of the City and District Commissioners.

Section 18. This Agreement shall be filed with the City Clerk of the City of Camas, with the Clark County Auditor, or, alternatively, listed by subject on a public agency’s website or other electronically retrievable public source.

MAYOR, CITY OF CAMAS

_____		_____	
NAME	DATE	NAME	DATE

**East County Fire and Rescue
Commissioners**

NAME	DATE

NAME	DATE

NAME	DATE

NAME	DATE

EXHIBIT A

Workers Compensation Relationship Consent

I, _____, acknowledge that, when I am performing Fire Chief services for _____ pursuant to the Interlocal Agreement between _____ and _____, for purposes of workers compensation coverage, _____ shall be considered my employer when I am working under the control and direction of _____ officials.

EXHIBIT B

City of Camas / ECFR

Fire Chief Sharing Proposal

Personnel	Hours per Month	Hourly Rate	Total Cost
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Fire Chief

Coordination with Deputy Chief	6.5	\$80.05	\$520.33
Attend commission meetings as necessary	4	\$80.05	\$320.20
ECFR Officers Meeting	2	\$80.05	\$160.10
Station 91 on site hours	8	\$80.05	\$640.40
Emergency Response	5	\$80.05	\$400.25
Miscellaneous Duties	8	\$80.05	\$640.40
Labor Subtotal	37.5		\$2,681.68

Miscellaneous Expenses	<u>\$318.32</u>
TOTAL (2016)	\$3,000.00

Inflationary Adjustment:

November 1, 2017 – December 31, 2017: \$3000
 January 1, 2018 – December 31, 2018: \$3090
 January 1, 2019 – December 31, 2019: \$3182
 January 1, 2020 – December 31, 2020: \$3277
 January 1, 2021 – December 31, 2021: \$3375