

The public is welcome to attend. For those who are unable to attend, this meeting will NOT be streamed live, but will be recorded and shared for later viewing.



CITY COUNCIL REGULAR MEETING AGENDA
Wednesday, November 14, 2018, 4:30 PM
City Hall, 616 NE 4th Avenue

SPECIAL MEETING

I. CALL TO ORDER

II. ROLL CALL

III. MEETING ITEMS

- A. Candidate interviews for appointment to City of Camas Mayor; the interviewees are:
- Shannon Turk
 - Geoerl Niles
 - Dean Dossett
 - Melissa Smith

 [Mayor Application - Turk](#)

[Mayor Application - Niles](#)

[Mayor Application - Dossett](#)

[Mayor Application - Smith](#)

IV. EXECUTIVE SESSION

- A. Executive Session to Evaluate the Qualifications of a Candidate for Appointment to Elective Office, per RCW 42.30.110(1)(h)

V. MEETING RESUMES

- A. Appointment of City of Camas Mayor for the term effective immediately through December 2, 2019.

VI. EXECUTIVE SESSION

- A. Executive Session - Acquisition of Real Estate, per RCW 42.30.110(1)(b)

VII. ADJOURNMENT

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.



Application for Appointment to Mayor

Please **Print** Clearly

Name (Full) Shannon L Turk

Address 3038 NW 30th Circle, Camas WA 98607

Contact Phone 360-448-8692 Other Phone 360-834-2948

E-Mail turkes@comcast.net

Eligibility Requirements, Notification and Signature

A Mayor for the City of Camas must reside within City limits and be a registered voter in Camas, Washington. In order to be eligible for appointment to a Mayor vacancy, applicants must have lived in the City of Camas for 12 consecutive months prior to being appointed to office.

As an applicant, I declare that I am qualified for appointment to this public office and acknowledge the information provided on this application will be available to the public.

Signature Shannon Turk Date 10-24-18

Additional Information

Are you a registered voter in Camas, WA?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are you a resident of the City of Camas?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
How long have you been a resident of the City of Camas?	<u>16 years</u>	
How long have you lived at your current address?	<u>16 years</u>	
If you have lived at your current address for less than 12 months, please list your previous address.		
Previous address and length of time at address.	<u>n/a</u>	
Do you, or any family member residing in your household, have a financial interest in, or are you an employee or officer of any business or agency that conducts business with the City of Camas?	<input checked="" type="radio"/> YES	<input type="radio"/> NO] <u>current city councilor</u>

Please return this form, your cover letter, resume and answers to the supplemental questions to City staff at Camas City Hall (616 NE 4th Avenue) no later than 5:00 p.m. on October 26, 2018. Applications received after 5:00 p.m. will not be accepted.

The application and attachments should be sent to:

Peter Capell
Camas City Hall
616 NE 4th Avenue
Camas, WA 98607
Phone: (360) 834-6864 Email: pcapell@cityofcamas.us

October 24, 2018

City of Camas
616 NE 4th Avenue
Camas, WA 98607

Re: Application for Mayor

To City Council and Staff:

I am interested in the Mayor position, recently vacated by Mayor Scott Higgins. I believe I have the skills you seek for this position.

I have worked with the budgeting and financial forecasting aspects of state and local governments since obtaining a graduate degree in Public Administration in 1997. The financial challenges faced by local governments force municipalities to ensure resources are used wisely. While focused primarily on the financial aspects of government programs, I also have experience addressing program effectiveness. In addition, I have participated in process improvement projects designed to improve workflow and service delivery.

I currently supervise employees in two diverse work groups supported by two different unions. I strive to ensure that both groups are informed, treated consistently, and have opportunities for professional growth.

I have worked for the State of Oregon, Multnomah County, and the cities of Gresham and Vancouver, in various capacities. I also serve as a city councilor in Camas, a position I have enjoyed since 2011. My knowledge of local government operations is extensive. I understand limitations, legal and political, faced by governments as well as the demands placed on government by citizens. I meet each challenge with determination that it can be resolved through collaboration. I may not have all of the answers but I know where to find them, and when to ask for help.

I hope you will consider me for this position. My education and work history have provided me with a broad background in government operations. I am confident that I could perform this job well.

Thank you,



Shannon Turk
3038 NW 30th Circle
Camas, WA 98607
360 834-2948

Shannon Turk
3038 NW 30th Circle
Camas, Washington 98607
Home: (360) 834-2948 Cell: (360) 448-8692

Education

Portland State University
Portland, Oregon

Master of Public Administration
June 1997

Bachelor of Science – Political Science
June 1994

Governmental Experience

City Councilor
City of Camas, Washington
July 2011 to present

Work Experience

City of Vancouver, Washington
February 2007 to present

Management Analyst

Duties and Responsibilities: Manage, analyze and plan the financial activities of the Operations Center; develop operating and capital facilities budgets for multiple departments; provide overview of trends and budget to actual comparisons; review expenditures for accuracy and correct, as needed; provide day-to-day supervision of support and warehouse employees in support of the departments; investigate, research and audit program activities to ensure compliance with laws and regulations; prepare reports on variety of topics.

Multnomah County, Oregon

Tax Supervising & Conservation Commission

September 2004 to February 2007; under contract for municipal budget review to June 2018

Budget Analyst

Duties and Responsibilities: Provide technical assistance to taxing districts regarding budget preparation and local budget law; analyze budgets for compliance with local budget law; summarize budget and prepared public hearing questions; prepare financial reports; compile debt history and payment schedules.

Oregon Childrens Foundation

September 2003 to September 2004

Financial Analyst

Duties and Responsibilities: Produced monthly financial statements; provided overview of trends; prepared quarterly cash flow report; performed internal audit functions; oversaw financial compliance of grant applications and reporting.

City of Gresham, Oregon

August 1999 to September 2003

Management Auditor/Budget Analyst

Duties and Responsibilities: Developed audit plan and timeline; gathered, interpreted and analyzed data; prepared narrative audit reports; provided technical assistance for budget preparation; analyzed service area budgets and summarized for management; collected and analyzed department management plan activities and integrated with budget requests; special projects, including impact of fee increases.

SUPPLEMENTAL - Written Questions for Mayoral Candidates – October 2018

1. My vision for Camas five years from now builds upon the successes of the Camas of today. Specifically, Camas would have: an engaged citizenry that understands the city's goals and strategic plan; consistency across all processes, based on strong policies; motivated employees that feel valued and empowered to make decisions – working as one team for community benefit; fiscal stability with investment in asset management and future replacement needs; partnerships with other taxing districts and non-profits to provide services when appropriate; and, a continued sense of community pride.

I will lead the community toward my vision through enhanced utilization of our strategic plan. The current strategic plan would be reviewed and updated in preparation for decisions to be made in 2020 and during 2021-22 budget development. The extended process will allow for broad input from citizens, business groups, city staff, and non-profits to help determine goals for the city. The City Council will not only be involved in development of the goals but will ultimately prioritize the goals.

Every action the city takes, financial and policy, will be weighed against the strategic plan. Every document will reference the objective that supports the strategic plan until it is second nature to know exactly what goal the city is trying to accomplish. Knowing what the city's goals are and seeing the Mayor, City Council, and staff all making decisions in support of the goal will provide stability and consistency. The community will have participated in the planning process and understand the goals. Staff will be empowered to make decisions because the goals and path of the city will be clear. And City Council will more easily determine where to place budget and which partnerships to pursue based upon the goals.

I look forward to engaging in this process. My personal vision includes movement toward a community center – I hope the community agrees!

2. I have worked in budgeting, forecasting, and performance improvement of local governments for over twenty years. This experience ranges from responding to constituent letters in the Ombudsman's Office to reviewing municipal budgets for legal compliance to presenting before the legislature for additional money or personnel. I have observed and learned from many different public officials in nearly all municipal service areas and have a good understanding of government operations. I have supervisory experience and have a strong desire to see the employees grow and reach the professional level that they aspire to. I know that I am only as good as the people that surround me. Finally, I want to continue to learn and use that knowledge to build upon the success that Camas has already achieved.

3. The city should address budgetary difficulties through a balance of revenue enhancement opportunities and expenditure reductions. It is easy to say that revenue can be raised through increased taxes or fees; I agree that user fees should equal the cost of providing service but maybe raising fees is not the only answer. If the goal is increased sales tax revenue, for example, then instead of raising the tax rate maybe the city should look at how to expand its retail base – is it through funding storefront improvements for small business owners to entice customers to their store? Maybe it is through economic development incentives that would encourage more retailers to locate their stores here? I am not sure of the answer but I would explore all of the options to enhance revenue.

On the expenditure side, city departments initiated a level of service study to help determine needs for the 2019-20 Budget. I would ask city staff to continue this process by reviewing current services and classifying them as mandated/core or livability/desirable services. Using this information in concert with

the strategic plan discussed in question one would help identify areas where the city could reduce services with minimal impact and would also highlight areas where additional funding was needed. If additional funding fit within the community's goals but there was insufficient funding then it should be directed to the citizens for a vote.

4. The most significant challenge is communication. I think if this challenge were settled then other challenges would also be resolved.

In 2011, the City engaged in ward meetings to communicate with citizens. While some of the meetings were well attended, attendance overall was weak and at the final ward meeting only one citizen and her child attended. I understand why the decision was made to end ward meetings and the subsequent use of social media to communicate the city's message. Facebook and Twitter are excellent communication tools but they can also allow for disengagement. Without face-to-face contact it is difficult to have discussions about an issue or why decisions are made. Instead, assumptions travel throughout the internet; small problems become big problems and attitudes turn toward distrust.

I would address this challenge by adding ward meetings back into the city's communication toolbox. I would also like to develop a Camas 101-type academy as seen in the MRSC magazine. I envision an eight class "school" where citizens can learn about the City of Camas – the services we provide, how we pay for services, and – again – goals for the city. Graduates of the school would become ambassadors for the city and help end the communication challenge.

5. Due to space limitations I will only list the Public Service/volunteer activities outside of City Council.

Office of the Ombudsman, Mayor Vera Katz 1993 – 1994; Respond to constituent letters, Senator Ron Wyden 1997; Finance Committee, City of Troutdale 2000 – 2001; Board of Adjustment, City of Camas 2004 – 2011; PTA/PTO various roles (President, Treasurer, Dance Chair, Carnival Chair) 2004 – 2014; Participant, Camas School District Citizen Advisory Council 2004 – 2007; Girl Scout Leader 2005 – 2008; Basketball Coach, Camas Parks & Rec and Camas Community Ed 2005 – 2011; Cheer Coach for East County Pop Warner 2011; League and Board Treasurer, Pop Warner 2008 – 2011; Participant, Leadership Clark County 2009 – 2010; Kennel Cleaner, West Columbia Gorge Dog Shelter 2010 – 2018; President, Partners with Camas Parks and Recreation 2015 – 2018; Support Camas High School (hand out textbooks, review senior boards, grad night) 2012 – 2018; Support Camas community (hand out meals at Thanksgiving, Christmas Eve breakfast, downtown cleanup). Basically, anything to support my children!

6. In 2002, I hoped to serve as a City Councilor in the City of Troutdale and submitted my application to that city. However, within a short time after filing the paperwork my family chose to move to Camas and I withdrew my application. Disappointed that I would not be able to participate on city council as I had hoped I immediately made an appointment with Lloyd Halverson and asked how I could be involved in my new city. I applied for and did not get appointed to the planning commission but was able to serve on the Board of Adjustment for many years before joining the Camas City Council.

DECLARATION AND AFFIDAVIT OF CANDIDACY

State of Washington }
County of Clark } ss.
City of Camas }

DECLARATION

I, Shannon Turk, declare that I am a registered voter residing at 3038 NW 30th Circle, City of Camas, Clark County, State of Washington. I further declare that I am legally qualified to assume the office of MAYOR, if selected. I hereby request that my name be placed before the City Council, as a candidate.

AFFIDAVIT

FURTHER, I do solemnly swear, or affirm, that I will support the Constitution and laws of the United States and the Constitution and laws of the State of Washington. and the Ordinances of the City of Camas.

Shannon Turk
Signature of candidate as registered to vote

Subscribed and sworn to before me this 24th day of October, 2018.

(SEAL)



Bernie Bacon
Signature of Acknowledging Official

Deputy City Clerk
Title of Acknowledging Official



Application for Appointment to Mayor

Please Print Clearly

Name (Full) GEORGE NIKS

Address 4024 NE FRANKLIN

Contact Phone 360 624 0051 Other Phone 360 834 3468

E-Mail GEORGE@MAC.COM

Eligibility Requirements, Notification and Signature

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As an applicant, I declare that I am qualified for appointment to this public office and acknowledge the information provided on this application will be available to the public.

Signature [Signature] Date 10-9-2018

Additional Information

Are you a registered voter in Camas, WA? YES NO

Are you a resident of the City of Camas? YES NO

How long have you been a resident of the City of Camas? 11 years

How long have you lived at your current address? 11 years

If you have lived at your current address for less than 12 months, please list your previous address.

Previous address and length of time at address.

Do you, or any family member residing in your household, have a financial interest in, or are you an employee or officer of any business or agency that conducts business with the City of Camas? [YES] [NO]

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 Phone: (360) 834-6864 Email: pcapell@cityofcamas.us

SUPPLEMENTAL - Written Questions for Mayoral Candidates – October 2018

1. What is your vision for Camas five years from now? In some detail, explain how you would lead the community toward your vision.

Our City is a vibrant town that is growing and creating new opportunities for everyone. I believe it is the responsibility of our leaders to steward change that maintains our uniqueness and yet continue to remain fluid as new opportunities arise. These may include the attraction of new family wage paying businesses, Residential construction and infrastructure that supports growth. To accomplish this we must...

- a. stay active and not stagnant
- b. be strategic and yet flexible as we grow and learn the needs of our residents
- c. retain the vibrant small-town atmosphere that has attracted so many to call Camas home.
- d. encourage healthy, connected neighborhoods
- e. take pride in what we have already accomplished and celebrate it

2. What experiences, talents or skills would you bring to the community that you would like to highlight?

Julianne and I are relationally motivated. By this I mean that we believe to have real community you must first create real relationship. I believe I bring a strong work ethic along with a positive outlook that encourages people to be the best version of themselves. I have structured my life as a father, as a husband, and as a pastor to have an impact on those around me. As a professional I have taken on the role of leader, business manager and Human Resources professional. I love my community and strive to be on the solution side of the equation.

3. Camas, like many Washington cities, are facing a structural deficit, where expenses grow faster than revenues, due to property tax limitation measures. Explain your views on how the City of Camas should address these budgetary difficulties. Specifically, discuss actions you might encourage to balance revenues and expenditures and the impacts of City services.

While we don't always have answers, we can come up with informed responses to any issue we may face. Fitting a budget into the reality we currently reside in is essential, and yet it is as important to continue dreaming and strategizing for the next step. Walt Disney said we should all be "entrepreneurs, innovators, and focus oriented to achieve our dreams" I take this to mean that our dreams should stretch us. If we only have attainable dreams they are not really dreams, they become "to do" lists, and we have enough of those already in our lives.

So, how do we continue to be strategic in our current economic environment?

- a. we never succumb to the poverty mentality (thinking we don't have enough)
- b. we celebrate where we are compared to where we have been
- c. we encourage new growth in our partners in business, helping to facilitate new jobs and thus new families and new revenues
- d. we continue our 2035 path that creates infrastructure that will support us 5-10 years from now, thus disposing of the "good enough for now" mentality

- e. we continue to support vibrant parks and natural areas in our borders as well as thriving neighborhoods that are connected and lively to maintain a quality of life above the norm.
- f. we focus and expand on a downtown corridor that continues to attract people of all walks of life to come and spend time and dollars locally

4. In your opinion, excluding finances, what are the most significant challenges facing the City of Camas today? How would you propose to address these challenges?

Maintaining quality of life as we grow in these economic times.

It is and must continue to be a primary focus to keep our amazing educational system in the upper echelon of our state, supporting our school administrators and teachers is essential to bringing the best candidates for every open position. Camas has already attracted an amazing group of people, from schools to businesses to city leaders and residents. Our challenge is to grow strategically while maintaining the very thing that makes us so attractive to people who seek quality in their lives and communities.

5. What forms of Public Service or Volunteering have you been involved in? Provide details regarding the dates, roles and responsibilities.

Julianne and I and our children have been relief volunteers in Puerto Rico most recently, January 2018 and July 2018 We were able to take supplies and resources to the southern parts of the island where the damage was most severe. In early November we will be taking a team of 12 to Dominican Republic to offer help and resources to an impoverished people both physically and spiritually.

I am the current chair for the Parking Committee in Camas and have been in that post for 4 years.

Julianne and I serve as the Northwest Region Leaders for The River Fellowship of churches based in Roseville CA. with members around the world.

I am a member of SHRM and PHRM the local and national group of professional Resource Managers.

We were also a part of the team that took on the cleaning of headstones in the Camas Cemetery over 10 years ago.

As you can see we stay active in our community as well as around the world.

6. What other elected bodies have you sought a seat on or been elected to? Provide details regarding the dates, organization/agency name, and responsibilities.

Besides being elected by my peers to chair the parking committee, I have never sought public office. I am not a career politician, but I am actively involved in my community. Even now I feel a little strange in doing so. I am a normal citizen with normal issues, from family, to social, from church, to community. Maintaining integrity in the process is key to living well and leading well. I feel now is the time when I can be of service to my friends, family and my neighbors.

Geoerl W. Niles
360-624-0051
geoerl@mac.com

City Council and Administrator,

Thank you for your consideration as you take on the task of finding an individual that compliments the amazing leadership in our city.

Julianne and I are the parents of seven amazing children and we have lived in and around Camas for over eighteen years. We have seen our children thrive in the community and in our schools, all the while enjoying the benefits of living in a rural setting with an abundance of services and natural resources to really live well in their adolescent years. Our youngest son is now 16 and we are proud to call him a Papermaker. He enjoys an amazing educational system and loves his friends and family that also call Camas home.

I am formally submitting my application for the position of mayor. I am a father, husband, pastor, business leader, and business professional that has been unalterably connected to our community. I have pastored for over 16 years in Camas and now we have planted a church in Vancouver as well. I work also as a Human resources director mainly because it falls within my goals of helping people achieve their best.

I am active in our community and only want the very best for the people in our city. (I struggle with the word city mainly because what attracted us to Camas was the small town feel within a bigger metropolitan area.) This is one of the reasons I feel it is important to find the right person to accent the leadership of Camas. I never want to lose the idea that a great Friday night is had by strolling down the street while vendors and merchants keep their doors open and inviting. Camas is the picture of small-town living and it brings with it a sense of wellbeing.

I really love our town and I want to be the person that helps it achieve new heights while retaining the level of comfort and friendliness it has already achieved. Things inevitably change, some for the good and some not, but it is in these moments of change that great leaders can rise up and have the vision to bring us to a new level of greatness. I believe I will be that kind of leader.

Again, thank you for taking the time and the responsibility to search out the right person to fit this post.

Respectfully,

Geoerl W. Niles

Geoerl W. Niles
4024 NE Franklin St
Camas, Wa. 98607
360-624-0051
geoerl@mac.com

AMERICAN WATERWAYS INC. 2000-CURRENT
HR MANAGER 2013-Current

- **Human Resources Manager** offering commended performance and proven results.
- **Extensive background in HR generalist affairs**, including experience in employee recruitment and retention, staff development, mediation, conflict resolution, benefits and compensation, HR records management, HR policies development and legal compliance.

LEAD PASTOR
Calling Church -2009-Current

- **Senior Leader** Calling Church Vancouver WA
- **Teaching and training people**
- **Developing a team of leaders and Facilitate growth in that team- Empowering people, Encouraging and Equipping.**

HR OFFICE SKILLS

- Staff Recruitment & Retention
- Employee / Customer and Contractor Relations
- Alternative Dispute Resolution (ADR)
- Benefits Administration
- HR Program/Project Management
- Payroll (Infinisource, Prime Pay, ADP)
- Orientation & On-Boarding
- HRIS Technologies
- Training & Development
- Performance Management
- Organizational Development

Affiliations:

- Society for Human Resource Management (SHRM)
- PHRM (Portland Specific Society of Human Resources Professionals)
- BLN Bethel Leaders Network
- Ordained Minister River Network of Churches
- Northwest District Leader River Network of Churches

PROFESSIONAL EXPERIENCE

Portland Spirit – Portland, OR.

200 Plus employees, Multiple job classes

HR Generalist, 2013-present

HR Assistant, Bookkeeper, Payroll Professional 2009-2013

Service Manager, 2000-2009

Worked with senior management to create HR policies and procedures; recruit employees; create group benefits databases; and develop orientation, training and incentive programs. Manage leave-of-absence programs and personnel records; administer benefits enrollment and programs; administer HR budget; and handle HR generalist workplace issues. Managed staff of 75-100 lead the company in customer service satisfaction.

(continued)

Key Results:

- Played a key role in ensuring the successful day to day operations of the company. Structured and implemented programs and policies in the areas of training, compensation structures, benefits packages, incentives and new-employee orientation.
- Fostered a teamwork/open-door environment conducive to positive dialogue across the organization. Personal efforts were cited as the driving force behind the improvement of administration and employee relations.
- Negotiated approximately 20 salary offers and 60 plus sign-ons annually at both the exempt and nonexempt level.
- Brought workers' compensation program into full compliance. Instituted preferred providers list and provided continued training of managers and associates on procedures to follow in case of injury.
- Brought up to date employee manual covering issues including disciplinary procedures, code of conduct, FMLA policy and benefits information.
- Revised job descriptions across all levels and 15+ categories. Worked meticulously to understand employees and jobs in order to construct an accurate picture of the duties and skills required for each position.

EDUCATION & CERTIFICATIONS

Global University -- Springfield, MO.

BA in Divinity/Theology 2004

Activities: Worked concurrently during college as an Associate Pastor and Manager for American Waterways Inc.

Associates in Business Irwin Tech -- Yakima WA.

DECLARATION AND AFFIDAVIT OF CANDIDACY

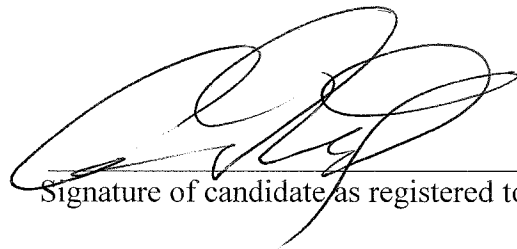
State of Washington }
County of Clark } ss.
City of Camas }

DECLARATION

I, George W Niles, declare that I am a registered voter
residing at 4024 NE FRANKLIN ST, City of Camas, Clark County,
State of Washington. I further declare that I am legally qualified to assume the office of
COUNCILMEMBER, if selected. I hereby request that my name be placed before the City Council, as
a candidate.

AFFIDAVIT

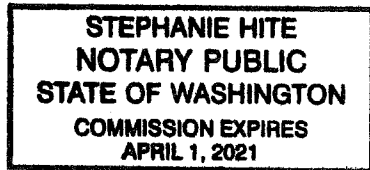
FURTHER, I do solemnly swear, or affirm, that I will support the Constitution and laws of the
United States and the Constitution and laws of the State of Washington, and the Ordinances of the
City of Camas.

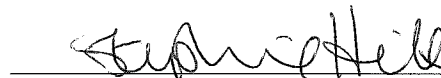


Signature of candidate as registered to vote

Subscribed and sworn to before me this 25 day of October, 2018

(SEAL)





Signature of Acknowledging Official

Notary

Title of Acknowledging Official

October 26, 2018

Camas City Council

I am applying for the position of Camas Mayor to finish the unexpired term of former Mayor Scott Higgins.

As you will see from my resume, I have been very involved in serving the City of Camas in the past and I would like the opportunity to resume that service.

I'd like to thank you for your consideration of my application and look forward to answering any questions you may have.

A handwritten signature in black ink, appearing to read 'D. Dossett', with a long horizontal stroke extending to the right.

Dean Dossett
3609 NW Knapp Lane

360-606-1136



Application for Appointment to Mayor

Please Print Clearly

Name (Full) DEAN ELMER DOSSETT

Address 3609 NW KNAPP WANE, CAMAS WA


Contact Phone 360-606-1136 Other Phone _____

E-Mail deand@ipns.com

Eligibility Requirements, Notification and Signature

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As an applicant, I declare that I am qualified for appointment to this public office and acknowledge the information provided on this application will be available to the public.

Signature  Date 10/26/18

Additional Information

Are you a registered voter in Camas, WA?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Are you a resident of the City of Camas?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
How long have you been a resident of the City of Camas?	55 YEARS	
How long have you lived at your current address?	21 YEARS	
If you have lived at your current address for less than 12 months, please list your previous address.		
Previous address and length of time at address.		
Do you, or any family member residing in your household, have a financial interest in, or are you an employee or officer of any business or agency that conducts business with the City of Camas? [YES] <input checked="" type="radio"/> NO]		

Please return this form, your cover letter, resume and answers to the supplemental questions to City staff at Camas City Hall (616 NE 4th Avenue) no later than 5:00 p.m. on October 26, 2018. Applications received after 5:00 p.m. will not be accepted.

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Peter Capell
Camas City Hall
 616 NE 4th Avenue
 Camas, WA 98607
 Phone: (360) 834-6864 Email: pcapell@cityofcamas.us

RESUME FOR DEAN E DOSSETT

1963 - 2001

Worked at the Camas Paper Mill in a variety of jobs beginning as a union employee and advancing into salaried administration positions and finally into a salaried management position responsible for approximately 235 employees producing towel and tissue products on 21 different machines.

Required a high level of skill in administering safety programs, union/management relationships and training programs and included the incorporation of participatory management into the work environment.

1986 - 1992

Served as Camas City Councilmember.

Included serving on several committees within the city - finance committee, library board liaison, and others.

1992 - 2002

Served as Mayor of the City of Camas.

Included serving on many county level boards (CREDC, CRESA, Growth Management Committee, CTRAN plus others as required.

Also served on the Association of Washington Cities Board of Directors for eight years, completing my tenure as President of AWC for the year 2000 - 2001.

Additionally, served on the Small Cities Committee of the National League of Cities for four years.

2002 - 2007

Worked at Lowes Home Improvement in Orchards, WA beginning as a part-time member of the Paint Department and ending as Delivery Manager for the store.

2007 - 2017

Self-employed conducting Estate Sales and antique sales for regional clients.

SUPPLEMENTAL QUESTIONS

1. What is your vision for Camas five years from now?

My vision for Camas has been, and will continue to be, one of the most livable communities possible. This includes well-thought-out residential development that includes open spaces, good traffic flow and non-dictatorial design standards. It also includes continued support of our corporate citizens and partnering with them whenever possible to aid them in expansion or, in the case of new companies, relocating or constructing.

My role would be to engage our staff in these goals and support them with personal involvement whenever appropriate.

2. What experiences, talents or skills would you bring to the community?

My resume pretty well outlines my experiences. One "talent" or "skill" comes from my years of involvement in participatory management. I am very good at listening to others, speaking with them and coming to a mutual agreement or decision. I am very much a "let's do what's best" person.

3. Explain your views on how the City of Camas should address budgetary difficulties.

The first obvious step is to keep very close tabs on expenditures. Any that are not contractually mandated should be given extra scrutiny as to actual need. There are often ways to cut costs that won't hamstring operation of the City.

Income, as the question indicates, is limited by law. The City should continue to look for partnerships that will allow us to reduce expenditures for necessary services. A facet of that would be to be absolutely sure the service is really Necessary. We sometimes do things just because we've always done them.

Continuing recruitment of industry and businesses is also a high priority. They can create a new source of taxes that can ease the pain to some degree.

4. What are the most significant challenges other than finances facing the City of Camas today?

I think one of the most significant challenges is the possibility of a complete shutdown of the paper mill. We need to begin working on a long range plan that incorporates the examination of subsidiary impacts of it's shutdown. The lake, the dam (water control), what portions of their process are complementary to ours, etc. And, last but most important, develop a comprehensive plan for ultimate use of the site if it is vacated.

Secondarily, I think the continued acquisition of open space for public use and parks will become more of a challenge in the future. We need to continue to prioritize that need and work with developers and citizens to accomplish it.

And, with continued growth - we need to maintain the current quality of our infrastructure through partnering with developers during build out and pursuing funding through state and federal sources.

Questions #5 and #6 have been covered in my resume.

DECLARATION AND AFFIDAVIT OF CANDIDACY

State of Washington }
County of Clark } ss.
City of Camas }

DECLARATION

I, DEAN E DESSETT, declare that I am a registered voter residing at 3609 NW KNAPP LANE, City of Camas, Clark County, State of Washington. I further declare that I am legally qualified to assume the office of MAYOR ~~COUNCIL MEMBER~~, if selected. I hereby request that my name be placed before the City Council, as a candidate.

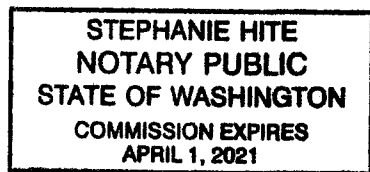
AFFIDAVIT

FURTHER, I do solemnly swear, or affirm, that I will support the Constitution and laws of the United States and the Constitution and laws of the State of Washington, and the Ordinances of the City of Camas.

DES
Signature of candidate as registered to vote

Subscribed and sworn to before me this 26 day of Oct, 2018.

(SEAL)



Stephanie Hite
Signature of Acknowledging Official

Notary
Title of Acknowledging Official



Application for Appointment to Mayor

Name (Full) <u>Melissa Ann Smith</u>	<i>Please Print Clearly</i>
Address <u>1235 NW 7th Ave, Camas WA.</u>	
Contact Phone <u>360.624.3199</u> Other Phone <u>—</u>	
E-Mail <u>meliss98607@gmail.com</u>	

Eligibility Requirements, Notification and Signature

A Mayor for the City of Camas must reside within City limits and be a registered voter in Camas, Washington. In order to be eligible for appointment to a Mayor vacancy, applicants must have lived in the City of Camas for 12 consecutive months prior to being appointed to office.

As an applicant, I declare that I am qualified for appointment to this public office and acknowledge the information provided on this application will be available to the public.

Signature Melissa A. Smith Date 10/26/2018

Additional Information

Are you a registered voter in Camas, WA?	<input checked="" type="radio"/> YES	NO
Are you a resident of the City of Camas?	<input checked="" type="radio"/> YES	NO
How long have you been a resident of the City of Camas? <u>59 years</u>		
How long have you lived at your current address? <u>2000</u>		
If you have lived at your current address for less than 12 months, please list your previous address.		
Previous address and length of time at address.		
Do you, or any family member residing in your household, have a financial interest in, or are you an employee or officer of any business or agency that conducts business with the City of Camas? [YES] [<input checked="" type="radio"/> NO]		

Please return this form, your cover letter, resume and answers to the supplemental questions to City staff at Camas City Hall (616 NE 4th Avenue) no later than 5:00 p.m. on October 26, 2018. Applications received after 5:00 p.m. will not be accepted.

The application and attachments should be sent to:

Peter Capell
Camas City Hall
 616 NE 4th Avenue
 Camas, WA 98607
 Phone: (360) 834-6864 Email: pcapell@cityofcamas.us

Appointment for Mayor

Melissa Smith

10/26/2018

To whom it may concern,

I am applying for the Appointment position of Mayor for the City of Camas. I appreciate the opportunity and look forward to discussing my abilities, desires and vision in front of Council on Nov. 14th, 2018.

I currently hold the seat of Councilwoman – Ward 1, position 2 for 14+ years. I love my community. I have lived here all my life and graduated from CHS in 1978. I am vested as well as many others who serve. I am committed to making Camas being the lead agency for East County and build upon the legacy's left by past Mayors and Councilmember's. I will continue this tradition with emphasis on building better interpersonal skills as well as reaching out to the community by expanding upon the trust or assure some alliances that we are on the right path. We have a few challenges before us, but collectively we can overcome them. I have the passion, desire, time, dedication and a commitment to show that I am truly a woman with integrity and I will strive to show each of you through my words and actions and with your guidance that I am the best choice at this time.

Sincerely,

Melissa Smith

Supplemental-Written Questions for Mayoral Candidates - October 2018

1. **What is your vision for Camas five years from now? In some detail, explain how you would lead the community toward your vision.**

My vision for Camas five years from now – Is first and foremost, to be the change agent between Council (legislative) and Admin (Executive side). Communication between both sides is sorely lacking. I can and will be the person to repair this gap or build the bridge for more open and effective communication, collaboration and stability. Without that, how can anyone have a clear vision? I have an idea. Yet, I want to hear what everyone else's vision is as well. I will immediately, if sworn in, is to meet each Councilmember and ask; what do you see working? What do see not working? What are your expectations from me? What are your top priorities? Then, I will do the same thing with the City Administrator, top staff, key business partners, the school and any other folks that Council wishes me to reach out to. From that I will have a framework to assess and build upon and share the information through the correct forum.

2. **What experiences, talents or skills would you bring to the community that you would like to highlight?**

I was appointed to Council March 22, 2004 and I am currently serving my 4th term. I have been on many committees for Camas as well as regionally. I have served as vice chair and Madame Chair for RTC. I am an appointed board member of a Blue Ribbon Commission (CFAC). My first appointment with in the City was as a citizen to the Design Review Committee – May, 14, 2001. Around the same time period I as well as Rod Kraushaar and Marlis Brown – stepped up and became the transition team in helping our developer form our HOA Association. We became the first elected board members and held/rotated the positions for many years. Other experiences will be listed in my resume.

3. **Camas, like many Washington cities, is facing a structural deficit, where expenses grow faster than revenues, due to property tax limitation measures. Explain your views on how the City of Camas should address these budgetary difficulties. Specifically, discuss actions you might encourage to balance revenues and expenditures and the impacts of City services.**

I believe that Camas Staff are truly some of the best talent we have in the county. As a current Council woman for 14+ years, I have the breadth and knowledge of complexities and challenges that lie before us. I want to transition to the Executive side (Mayor) to use this knowledge in a more meaningful, analytical/critical more forward thinking process. Having said that, I will be able to assess and evaluate and improve upon internal efficiencies and/or processes. Not to reinvent the wheel but to establish a true baseline – not just financially, but focused on productivity and is the organization functioning efficiently. Do we have outdated resources? Is there any redundancy either in applications or multiple depts. working on a task and not knowing others are doing the same thing? This alone can free up people's time and focus on more important tasks. This does save money and time. From there, I would look at ways to diversify our revenue stream with a range of options to select from. It is imperative that we do more community outreach to explain and educate our citizens why it matters and what they will get in return. We have to build consensus and trust internally as well as externally.

- 4. In your opinion, excluding finances, what are the most significant challenges facing the City of Camas today? How would you propose to address the challenges?**

One of the biggest challenges I see facing the City of Camas today is how we are being perceived by the citizens, community leaders as well as our regional partners. I am not being critical or judgmental. There is a perception out there that Camas has been without a Mayor for a very long time for whatever reason. This has caused a lot of unease and trust. Everyone is watching Camas and waiting for us to step up and be the lead agency for East County. I refer you back to my answer in question #1. We need some stability and someone who can hit the ground running, be present and mindful. I am that person. I am ready and able to be in the office for as many hours as needed to get Camas back on steady ground. Other concerns are – we need a New City Hall in the future and other satellite facilities. Whoever gets appointment is going to have their work cut out for them and has to be able to commit a significant amount of time for at least the first 6 months.

- 5. What forms of Public Service or Volunteering have you been involve in? Provide details regarding the dates, roles and responsibilities.**

Public Service – Design Review (stated in question #2). Friends of the Cemetery – since 2005. Volunteer for Camas Days for the past 5-6 years as the safety coordinator for the vendor tear downs and exiting in a safe manner. Judge for the annual kid's parade for the past 5 years. Other Volunteer activities will be listed in my resume.

- 6. What other elected bodies have sought a seat on or been elected to? Provide details regarding the dates, organization? Agency name and responsibilities.**

Please refer to resume.

Melissa Smith

1235 NW 7th Ave
Camas, WA 98607
360.624.3199

Meliss98607@gmail.com
[m](#)

Objective

To attain the position of Mayor

Employment History

Camas City Council

March 22, 2004 - Present City of Camas, Camas WA

- Legislative role – Implement Policies and Procedures
- Have been appointed to many committees in 14 years, all of my accomplishments should be on file

Buyer

Jan. 2005 - 2010 GP – Camas Mill, Camas, WA

- Regional buyer as well as 50% of my time was reporting to our Corporate office in Atlanta GA
- I was responsible for all of the MRO/ E&I, Chemicals, Pulp and other services as needed. We were on call for other mills as well for 24 hr support. I was responsible for over \$15M worth of inventory and consistently reduced savings 3 years in a row of over \$250MM annually. I have strong contract and negotiating skills.

Senior Buyer

1996 – Dec. 2004 Leatherman Tool Group, Portland Oregon

- I started as a production planner and was promoted 3 more times due to my willingness to learn, collaborate, improve efficiencies, stream line processes and train others and reduce costs. I am very much a team player but I can also work independently.

Inventory Production and Control

Jan. 1982 - 1995 Union Carbide, Washougal WA

- Crystal Grower, Laser Fabricator, Slim Rod Lead technician, worked as a Sales assistant, relief phone operator. So many opportunities and experiences to list. I will be happy to explain in further detail during the interview.

Education

- CHS – 1978, HS Diploma Camas High School, Camas WA
- Bassist Institute 1978-1979 Fashion Merchandising/Interior Design
- Clark College – General courses 1981-1982
- Washington State Fire Training Center – Certificate of Completion – Industrial Fire School August 25, 1987
- American Jewelers Institute – Jewelry Arts Diploma Dec. 17th 1994
- Oregon Polytechnic Institute Portland Oregon – Oct. 1995 - Diploma in Desktop Publishing/Graphic Arts with High Honors
- Institute for Supply Management (ISM) Accredited Purchasing Practitioner, Issue date 1/16/2003 (this has since expired)

- The International Center for Reiki Training; Usui/Holy Fire Reiki Ryoho – Reiki Master – Sept. 20, 2015
- AWC Certificate of Municipal Leadership – 08/09/2017

Other Experience

President – Carbiders Activities & Recreation Committee 2 years

Co-Chairperson of the Wellness Program developed a No Smoking Policy, Incentive Programs to keep employees healthy and positive.

Departmental Safety Representative, to communicate the safety goals of the company to the departments and to relay any comments or concerns back to the committee.

Awards –

NAPM – 2003 Sam B. Gillette Memorial Award – In recognition of outstanding participation and contributions to the association.

NSMA – Appreciation Award for Outstanding contribution as Secretary/Treasurer 2008-2009

And many others I can discuss if deemed appropriate

References

References are available on request.

DECLARATION AND AFFIDAVIT OF CANDIDACY

State of Washington }
County of Clark } ss.
City of Camas }

DECLARATION

I, Melissa Ann Smith, declare that I am a registered voter residing at 1235 NW 7th Ave, City of Camas, Clark County, State of Washington. I further declare that I am legally qualified to assume the office of COUNCILMEMBER, if selected. I hereby request that my name be placed before the City Council, as a candidate.

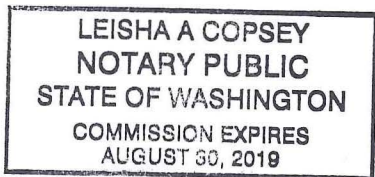
AFFIDAVIT

FURTHER, I do solemnly swear, or affirm, that I will support the Constitution and laws of the United States and the Constitution and laws of the State of Washington, and the Ordinances of the City of Camas.

Melissa A. Smith
Signature of candidate as registered to vote

Subscribed and sworn to before me this 26 day of October, 2018

(SEAL)



Leisha A Copsey
Signature of Acknowledging Official

HR Assistant / Notary Public
Title of Acknowledging Official