

# CITY COUNCIL REGULAR MEETING MINUTES Monday, December 02, 2013 at 7:00 p.m. Camas City Hall, 616 NE 4<sup>th</sup> Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

### I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan,

Melissa Smith, and Shannon Turk

Staff: Phil Bourguin, James Carothers, Leisha Copsey, Jennifer Gorsuch, Cathy

Huber Nickerson, Roger Knapp, Eric Levison, Paul Lewis, and Nick

**Swinhart** 

Press: Heather Acheson, Camas-Washougal Post Record

### IV. PUBLIC COMMENTS

Margaret Tweet, 2715 NW 34th Circle, Camas, commented about C-Tran and Regional Transportation Council (RTC) projects.

### V. CONSENT AGENDA

**A.** Approved the minutes of the November 18, 2013, Camas City Council Meeting and the Work Session minutes of November 18, 2013

City Council Workshop Meeting Minutes of November 18, 2013

City Council Meeting Minutes of November 18, 2013

**B.** Approved claim checks numbered 119151-119299 in the amount of \$1,330,322.64.

C. Approved Pay Estimate No. 8 for Project S-545 NW 38th Ave/SE 20th St. Extension Roadway Improvements, Phase 1 to Tapani, Inc., in the amount of \$253,580.42. The pay estimate is for work completed from October 15, 2013 thru November 8, 2013. (submitted by Anita Ashton)

Pay Estimate No. 8

D. Authorized the Mayor to sign an agreement with Gray & Osborne, Inc., for on-call professional services for water and wastewater. This contract provides for miscellaneous professional services throughout the year in an amount not to exceed \$20,000. It includes system modeling and technical and/or regulatory assistance for the water and sewer system. (submitted by Eric Levison)

Gray & Osborne, Inc., Contract

E. Awarded the contract for Project P-883B Police Station Fence Electrical Work to Haskin Electric in the amount of \$8,509.40 including tax. This contract provides for the electrical work to provide power and telemetry control for the gates on the police station fence project. The original budget amount is \$60,000. The remaining budget will be \$14,635.93 after the award of this contract. Minor additional charges remain to finalize and close out the project. All costs will be within remaining budget authority. (submitted by Eric Levison)

Bid Award S

F. Authorized the Mayor to sign a contract for services with Northwest Regional Training Center for 2014 in the amount of \$10,440. This contract provides for required employee safety training mandated by the Department of Labor and Industries. (submitted by Eric Levison)

Northwest Regional Training Center Contract

G. Authorized the Engineering Manager to sign a professional services contract for Project S-583 NW 18th Avenue Bike and Pedestrian Improvements. The City has received \$220,000 in federal grant money to install a bicycle and pedestrian link on NW 18th Avenue from SE 201st Street to NW Beech Street. Harper Houf Peterson Righellis, Inc., has been selected for preliminary design and preparation of the environmental and public information work for an amount not to exceed \$64,420.00. The agreement between the City of Camas and the Washington State Department of Transportation (WSDOT) for Federal Highway Administration (FHWA) grant projects specifies that the consultant agreements must be signed by the Public Works Director or the Engineering Manager. (submitted by James Carothers)

Professional Services Contract (large file - it may take a few minutes to load)

**H.** Approved Pay Estimate No. 5 for Project P-862 Lacamas Lake Lodge Building Improvements to JWC, LLC in the amount of \$300,075.43. This pay estimate is for the work period ending November 22, 2013. (submitted by James Hodges)

# Pay Estimate No. 5

I. Approved Pay Estimate No. 1 for Project P-862B Heritage Park Boat Launch and Parking Improvements to Tapani, Inc., in the amount of \$168,092.21. This pay estimate is for the work period ending November 22, 2013. (submitted by James Hodges)

# Pay Estimate No. 1 🦠

J. Authorized the Engineering Manager to sign Supplemental Agreement No. 2 with OTAK for professional services for Project S-565 NW 38th Avenue, Phase 2. This amendment with Otak is for the inclusion of work to provide property acquisition and right-of-way certification support, additional environmental requirements per WSDOT and FHWA, and additional design work for pedestrian access upgrades at the signal at 38th and Parker at the request of Camas staff. Phase 2 of the NW 38th Avenue project extends the improvements eastward to Parker Street. The amount of this amendment is \$54,634. The new total contract amount will be \$577,636 and will remain within budget. (submitted by James Carothers)

# Supplemental Agreement No. 2 S

It was moved by Melissa Smith, seconded by Steve Hogan to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

### VI. NON-AGENDA ITEMS

### A. Staff

There were no comments from staff.

### B. Council

Hogan stated that this Friday is First Friday and that the tree lighting ceremony will begin at 6:30 p.m.

Turk mentioned that the Walk-n-Knock event will take place this Saturday. There will also be a Holly Days Bazaar which will be held at the Liberty Middle School to benefit the 2014 Camas High School graduating class.

Anderson commended staff for the fire consolidation presentation that took place during the Council Workshop.

#### VII. **MAYOR**

#### Α. **Announcements**

Mayor Higgins presented Councilmember Dietzman with a tenure pin for her 10 years of service on the Camas City Council.

B. 2014 City of Camas Legislative Priorities Revisited (this topic was moved to the regular agenda during the workshop meeting - December 2, 2013)

Details: City Council discussed the 2014 legislative priorities for the City of Camas during the November 18, 2013, Council Workshop. A draft of the 2014 Legislative Shortlist was created based on the discussion. The draft was attached for Council's review and was briefly discussed.

Department/Presenter: Mayor Scott Higgins

This topic will be placed on the December 16, 2013, Workshop Agenda for one more review and will also be placed on the December 16, 2013, Regular Agenda for adoption.

C. Proclamation - Camas High School Football Team Appreciation Week

### Proclamation >>>

Mayor Higgins read a proclamation declaring the week of December 2 through December 8, 2013, as Camas High School Football Team Appreciation Week in the City of Camas.

Mayor Higgins also gave Council an update about the City Administrator recruitment. The goal is to have a City Administrator in place by the end of the vear.

#### VIII. **PUBLIC WORKS**

A. Ordinance No. 2681 - Water Utility Rates for 2014-2018

> Details: The City retained FSC Group to conduct a rate study for the water. sewer, storm and sanitation utilities from 2014 to 2018. The rate study was discussed at the September 16, 2013, Council Workshop with follow-up information provided at the October 7th Workshop Meeting. A public hearing was held November 4, 2013. At that meeting it was moved by Don Chaney, seconded by Shannon Turk to direct the City Attorney to prepare an ordinance adopting the rates that were presented. The motion carried unanimously. There were a total of four ordinances to enact the rates for the 2014-2018 period.

Department/Presenter: Eric Levison, Public Works Director

Ordinance No. 2681



It was moved by Shannon Turk, seconded by Linda Dietzman that Ordinance No. 2681 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Don Chaney that Ordinance No. 2681 be adopted and published according to law. The motion carried unanimously.

### **B.** Ordinance No. 2682 - Sewer Utility Rates for 2014-2018

Details: The City retained FSC Group to conduct a rate study for the water, sewer, storm and sanitation utilities from 2014 to 2018. The rate study was discussed at the September 16, 2013, Council Workshop with follow-up information provided at the October 7th Workshop Meeting. A public hearing was held November 4, 2013. At that meeting it was moved by Don Chaney, seconded by Shannon Turk to direct the City Attorney to prepare an ordinance adopting the rates that were presented. The motion carried unanimously. There were a total of four ordinances to enact the rates for the 2014-2018 period.

Department/Presenter: Eric Levison, Public Works Director

Ordinance No. 2682

It was moved by Shannon Turk, seconded by Greg Anderson that Ordinance No. 2682 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Linda Dietzman that Ordinance No. 2682 be adopted and published according to law. The motion carried unanimously.

### C. Ordinance No. 2683 - Storm Utility Rates for 2014-2018

Details: The City retained FSC Group to conduct a rate study for the water, sewer, storm and sanitation utilities from 2014 to 2018. The rate study was discussed at the September 16, 2013, Council Workshop with follow-up information provided at the October 7th Workshop Meeting. A public hearing was held November 4, 2013. At that meeting it was moved by Don Chaney, seconded by Shannon Turk to direct the City Attorney to prepare an ordinance adopting the rates that were presented. The motion carried unanimously. There were a total of four ordinances to enact the rates for the 2014-2018 period.

Department/Presenter: Eric Levison, Public Works Director

Ordinance No. 2683

It was moved by Shannon Turk, seconded by Linda Dietzman that Ordinance No. 2683 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Linda Dietzman that Ordinance No. 2683 be adopted and published according to law. The motion carried unanimously.

# **D.** Ordinance No. 2684 - Sanitary Utility Rates for 2014-2018

Details: The City retained FSC Group to conduct a rate study for the water, sewer, storm and sanitation utilities from 2014 to 2018. The rate study was discussed at the September 16, 2013, Council Workshop with follow-up information provided at the October 7th Workshop Meeting. A public hearing was held November 4, 2013. At that meeting it was moved by Don Chaney, seconded by Shannon Turk to direct the City Attorney to prepare an ordinance adopting the rates that were presented. The motion carried unanimously. There were a total of four ordinances to enact the rates for the 2014-2018 period.

Department/Presenter: Eric Levison, Public Works Director

Ordinance No. 2684

It was moved by Don Chaney, seconded by Shannon Turk that Ordinance No. 2684 be read by title only. The motion carried unanimously.

It was moved by Don Chaney, seconded by Greg Anderson that Ordinance No. 2684 be adopted and published according to law. The motion carried unanimously.

### IX. FINANCE

### A. Ordinance No. 2685 - 2013 Omnibus Budget

Details: Ordinance No. 2685 modifies the 2013 Budget Ordinance. City Council considered the presentation of the seven decision packages for a supplemental increase of \$119,500 during the November 4, 2013, City Council Workshop. In addition, a public hearing on November 18, 2013, was held for citizen comment.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Ordinance No. 2685

It was moved by Shannon Turk, seconded by Melissa Smith that Ordinance No. 2685 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Melissa Smith that Ordinance No. 2685 be adopted and published according to law. The motion carried unanimously.

### **B.** Ordinance No. 2686 - 2014 Emergency Medical Services (EMS) Levy

Details: Ordinance No. 2686 sets the 2014 EMS Property Tax Levy. City Council considered increasing the property tax levy by the lawful limit of 1% during the November 4, 2013, Council Workshop. In addition, a public hearing on November 18, 2013, was held for citizen comment.

Department/Presenter: Cathy Huber Nickerson, Finance Director

It was moved by Greg Anderson, seconded by Don Chaney that Ordinance No. 2686 be read by title only. The motion carried unanimously.

It was moved by Greg Anderson, seconded by Melissa Smith that Ordinance No. 2686 be adopted and published according to law. The motion carried unanimously.

# **C.** Ordinance No. 2687 - 2014 General Levy

Details: Ordinance No. 2687 sets the 2014 Ad Valorem Property Tax Levy. City Council considered increasing the property tax levy by the lawful limit of 1% and utilizing banked capacity during the November 4, 2013, Council Workshop. In addition, a public hearing on November 18, 2013, was held for citizen comment.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Ordinance No. 2687

It was moved by Shannon Turk, seconded by Melissa Smith that Ordinance No. 2687 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Melissa Smith that Ordinance No. 2687 be adopted and published according to law. The motion carried unanimously.

### D. Ordinance No. 2688 - 2014 Unlimited Tax General Obligation Bond Levy

Details: Ordinance No. 2688 sets the 2014 Unlimited Tax General Obligation Bond Property Tax Levy. City Council considered increasing the property tax levy by \$2,758 during the November 4, 2013, Council Workshop. In addition, a public hearing on November 18, 2013 was held for citizen comment.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Ordinance No. 2688

It was moved by Shannon Turk, seconded by Melissa Smith that Ordinance No. 2688 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Tim Hazen that Ordinance No. 2688 be adopted and published according to law. The motion carried unanimously.

### E. Ordinance No. 2689 - 2014 Budget

Details: Ordinance No. 2689 establishes the 2014 Budget. City Council considered the presentation of the appropriation of \$66,793,798 during the

November 4, 2013, Council Workshop. In addition, a public hearing on November 18, 2013, was held for citizen comment.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Ordinance No. 2689

It was moved by Shannon Turk, seconded by Melissa Smith that Ordinance No. 2689 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Greg Anderson that Ordinance No. 2689 be adopted and published according to law. The motion carried unanimously.

### X. COMMUNITY DEVELOPMENT

**A.** Ordinance No. 2690 Authorizing the Process of Condemning Land for the Purpose of Constructing of NW 38th Avenue, Phase 2

Details: This ordinance authorized the City Attorney to begin the legal proceedings to condemn a portion of properties owned by John and Elaine Armstrong and Douglas and Sheri Swank. There are no structures located within the subject properties and no relocation of any personal property is required. Since the posted notice of this ordinance, all four property owners have signed possession and use agreements. These agreements will allow the City to construct improvements prior to the determined cost of the subject properties. Camas staff and the property owners have yet to reach a settlement amount.

Department/Presenter: James Carothers, Engineering Manager

Ordinance No. 2690

It was moved by Greg Anderson, seconded by Steve Hogan that Ordinance No. 2690 be read by title only. The motion carried unanimously.

It was moved by Greg Anderson, seconded by Steve Hogan that Ordinance No. 2690 be adopted and published according to law with Section VI stricken and replaced with the standard publication language. The motion carried unanimously.

Mayor Higgins informed Council that there would not be a need for an Executive Session.

### XI. PUBLIC COMMENTS

There were no comments from the public.

### XII. EXECUTIVE SESSION

**A.** Potential Litigation

There was not an Executive Session held.

# XIII. ADJOURNMENT

The meeting adjourned at 7:36 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted November 27, 2013

Council Agenda with Supporting Documents >>>