



CITY COUNCIL REGULAR MEETING MINUTES
Monday, January 06, 2014 at 7:00 p.m.
Camas City Hall, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Phil Bourquin, Pete Capell, James Carothers, Leisha Copsey, Sarah Fox, Jennifer Gorsuch, Cathy Huber Nickerson, and Shawn MacPherson

Press: There were no members of the press present

Mayor Higgins welcomed City Administrator Pete Capell to the City.

IV. PUBLIC COMMENTS

There were no comments from the public.

V. CONSENT AGENDA

A. Approved the minutes of the December 16, 2013, Camas City Council Meeting and the Work Session Minutes of December 16, 2013.

[City Council Work Session Minutes of December 16, 2013](#) 

[City Council Meeting Minutes of December 16, 2013](#) 

B. Approved claim checks numbered 119491-119642 in the amount of \$2,355,790.85.

- C. Authorized the write-off of \$595.42 for utility account number 001159-000. The collection agency has cancelled the account as the owner is deceased with no estate. (submitted by Cathy Huber Nickerson)

- D. Authorized the Engineering Manager to sign Supplemental Agreement No. 2 with Harper Houf Peterson Righellis, Inc. for Project S-566 NW Friberg/Strunk Street and NE Goodwin Road. This contract amendment accounts for additional necessary tasks that were not included in the first amended scope of services. These tasks include a cultural resources report for a realigned storm water outfall; design changes due to necessary alterations to the storm water system, wetland mitigation site, utilities, and roadway geometry; additional right-of-way acquisition services; and a hazardous materials assessment. The cost of this supplemental agreement is not to exceed \$79,292. The new total contract amount is not to exceed \$835,262. (submitted by James Carothers)

[Supplemental Agreement No. 2](#) 

- E. Authorized Change Order No. 5 for Project S-545 NW 38th Avenue/SE 20th Street Extension Street Improvements, Phase 1, to Tapani, Inc. as a credit to the City in the amount of \$2,025.11 for Item A. Contract Change Order No. 12 for Item A is a 2% credit to the City for a change in material from Gravel Borrow to Select Borrow. The credit was applied towards the cost of the material incorporated into the project (28,118.16 tons at \$3.50/ton). Items B and C are the list of bid items that increased or decreased from the original contract amount. These amounts were incorporated into the pay estimates as they occurred. These two items are for project documentation purposes only as required under the Washington State Department of Transportation Standard Specifications Section 1-04.6. The Contractor and the City agreed to the original unit cost on all bid items. The project is budgeted and fully funded. This change order was introduced to Council at the December 16, 2013, Council Workshop and received verbal approval. (submitted by Anita Ashton)

[Change Order No. 5](#) 

[Contract Change Order No. 12](#) 

- F. Authorized Release of Retainage for Project SS-579A 2013 NW Leadbetter and Grass Valley Park Wetland Maintenance to Sound Native Plants, Inc. in the amount of \$5,603.90. All required documentation has been received. Release approval from Labor and Industries, the Department of Revenue and Employment Security are not required for contract amounts less than \$35,000. The contract amount is \$12,149.24. Per the Revised Code of Washington (RCW) 39.08.010, in lieu of a performance bond on contracts of \$25,000.00 or less, a City is allowed, at the option of the Contractor, to retain fifty (50%) percent of the contract amount. This was a budgeted project. (submitted by Anita Ashton)

[Release of Retainage](#) 

- G.** Approved Pay Estimate No. 6 for Project P-862 Lacamas Lake Lodge Building Improvements to JWC LLC in the amount of \$254,210.54 for the work period ending December 20, 2013. (submitted by Jim Hodges)

[Pay Estimate No. 6](#) 

- H.** Approved Pay Estimate No. 2 for Project P-862B Heritage Park Boat Launch and Parking Improvements to Tapani, Inc. in the amount of \$179,952.19 for the work period ending December 20, 2013. (submitted by Jim Hodges)

[Pay Estimate No. 2](#) 

It was moved by Melissa Smith, seconded by Shannon Turk to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

B. Council

Chaney welcomed Capell to the City.

VII. MAYOR

A. Announcements

Mayor Higgins did not have any announcements.

B. National Mentoring Month Proclamation

[Proclamation](#) 

Mayor Higgins read a proclamation declaring January 2014 as National Mentoring Month.

VIII. COMMUNITY DEVELOPMENT

A. Public Hearing for Minor Amendments to Titles 16, 17 and 18 of the Camas Municipal Code (CMC)

Details: As part of an annual code improvement project, the proposed minor amendments were presented as a package of corrections to typos, citations or punctuation, and to clarify words or definitions that were challenged over the

past review cycle. The Planning Commission held a public hearing on November 19, 2013, on this item, and forwarded a recommendation.

Department/Presenter: Sarah Fox, Senior Planner and Phil Bourquin, Community Development Director

[Staff Report](#) 

[Exhibit A - Proposed Amendments for Adoption \(large file - it may take a few minutes to load\)](#) 

Mayor Higgins opened and closed the public hearing at 7:12 p.m. as there was no one from the public wishing to give testimony.

It was moved by Greg Anderson, seconded by Melissa Smith to approve the amendments and to direct the City Attorney to prepare an ordinance for adoption. The motion carried unanimously.

IX. PUBLIC COMMENTS

There were no comments from the public.

X. EXECUTIVE SESSION

A. Potential Litigation

The meeting recessed at 7:16 p.m. for discussion about potential litigation for an estimated 10 minutes. No further action will be taken.

The meeting reconvened at 7:28 p.m.

XI. ADJOURNMENT

The meeting adjourned at 7:28 p.m. and Council went into a closed session to discuss labor negotiations.

XII. CLOSED SESSION (item added - January 3, 2014)

A. Labor Negotiations

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted December 31, 2013

[Council Agenda with Supporting Documents \(large file - it may take a few minutes to load\)](#) 

Mayor

City Clerk