



CITY COUNCIL REGULAR MEETING MINUTES
Tuesday, February 18, 2014 at 7:00 p.m.
Camas City Hall, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Phil Bourquin, Pete Capell, James Carothers, Leisha Copsey, Eric Levison, and Shawn MacPherson

Press: There were no members of the press present

IV. PUBLIC COMMENTS

There were no comments from the public.

Mayor Higgins stated that item "H" on the consent agenda is to authorize him to appoint three Council members to the Joint Policy Advisory Committee (JPAC) and that he is appointing Anderson, Chaney and Turk.

V. CONSENT AGENDA

A. Approved the minutes of the February 3, 2014, Camas City Council Meeting, the Work Session minutes of February 3, 2014, and the 2014 Planning Conference Meeting minutes of January 24th and January 25th, 2014.

[February 3, 2014, Council Meeting Minutes](#) 

[February 3, 2014, Workshop Meeting Minutes](#) 

[January 24, 2014, Planning Conference Meeting Minutes](#) 

[January 25, 2014, Planning Conference Meeting Minutes](#) 

- B.** Approved claim checks numbered 120003-120172 in the amount of \$1,886,834.06.
- C.** Authorized the write-off of the January 2014 Emergency Medical Services (EMS) billings in the amount of \$57,048.04. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (submitted by Cathy Huber Nickerson)
- D.** Authorized the Release of Final Retainage for Project P-883A Police Station Fence and Security Gates to Town & Country Fence Company of Oregon in the amount of \$1689.90. The payment is for work completed in November/December 2013. (submitted by Eric Levison)

[Release of Final Retainage](#) 

- E.** Authorized the Release of Final Retainage for Project P-883B Police Station Fence Electrical Work to Haskin Electric in the amount of \$518.64. The final retainage is for work completed in December 2013. (submitted by Eric Levison)

[Release of Final Retainage](#) 

- F.** Authorized Pay Estimate No. 4 (final) for Project P-862B Heritage Park Boat Launch and Parking Improvements to Tapani, Inc. in the amount of \$58,787.97 for the work period ending February 2014. (submitted by James Hodges)

[Pay Estimate No. 4](#) 

- G.** Authorized Pay Estimate No. 11 (final) for Project S-545 NW 38th Avenue/SE 20th Street Extension Roadway Improvements, Phase 1, to Tapani, Inc. in the amount of \$7,299 and accept the project as complete. The pay estimate is for work completed on project documentation. (submitted by Anita Ashton)

[Pay Estimate No. 11](#) 

- H.** Authorized the Mayor to appoint three members to the Joint Policy Advisory Committee (JPAC). As part of the Interlocal Agreement (ILA) that provides for the contracting of fire and EMS, the Mayor is required to appoint three current Council members to sit on the JPAC. This committee must meet at least annually to review the provisions of the ILA and the services provided. This item was on this evening's workshop agenda for discussion. (submitted by Nick Swinhart)

- I. Authorized Pay Estimate No. 1 for Project WS-709D Water Transmission Main to Rotschy, Inc. in the amount of \$807,234.10 for work completed through January 21, 2014. This project is financed through the State of Washington Public Works Board Drinking Water State Revolving Loan Fund with funds obtained from the U.S. Environmental Protection Agency and the Washington Department of Health. The project is budgeted and fully funded. (submitted by James Hodges)

[Pay Estimate No. 1](#) 

- J. Authorized the City Administrator to sign the Street and Maintenance Agreement with Summit at Columbia Vista, Phase 4, Homeowners Association (HOA). This agreement requires the HOA to maintain a private street and storm collection system located within a 30 foot access easement over the Ash Creek Park property. This agreement absolves the City from maintenance responsibilities of the private roadway and related stormwater collection system. Staff anticipates that the final plat for the Summit at Columbia Vista, Phases 3 & 4 will be on the March 3rd Council Agenda for approval. (submitted by James Carothers)

[Street and Utility Maintenance Agreement](#) 

- K. Authorized Pay Estimate No. 9 for Project WS-713 Wastewater Treatment Facilities Improvements, Phase 2B, to Contractors Northwest, Inc. in the amount of \$69,063.72 for work completed through January 24, 2014. This project is budgeted and fully funded. (submitted by James Hodges)

[Pay Estimate No. 9](#) 

- L. Authorized the Mayor to sign an indemnification agreement with Stoneleaf JV, LLC. Stoneleaf agrees to release the City for any and all claims, losses or expenses arising from any claim by Stoneleaf against the City relating to the failure of the City to process the applications due to a claim by the owners related to their consent. The pending applications are to subdivide 5.58 acres, which are located at NW Pacific Rim Boulevard and Lorenz Street. The property is currently a condominium development, with site plan, design review, and construction approvals. (submitted by Sarah Fox)

[Stoneleaf Indemnification Agreement](#) 

[Exhibits A-J \(large file - it may take a few minutes to load\)](#) 

It was moved by Melissa Smith, seconded by Tim Hazen to approve the Consent Agenda and the Mayor's appointments to the JPAC. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

A. Staff

Community Development Director Phil Bourquin invited Council to a meet-n-greet that will be held in the Council Chambers on Monday, February 24th to meet the new staff members that have recently been hired.

B. Council

Hogan complimented staff for doing a great job during the inclement weather.

VII. MAYOR

A. Announcements

Mayor wished Chaney a happy birthday and announced that Hazen's birthday is Thursday.

VIII. PUBLIC WORKS

A. Ordinance No. 2695 Revising Camas Municipal Code (CMC) 12.40.340(F)

Details: This ordinance changes the responsible party for making exceptions to the cemetery rules from City Council to City Administrator.

Department/Presenter: Eric Levison, Public Works Director

[Ordinance No. 2695](#) 

It was moved by Linda Dietzman, seconded by Greg Anderson that Ordinance No. 2695 be read by title only. The motion carried unanimously.

It was moved by Linda Dietzman, seconded by Don Chaney that Ordinance No. 2695 be adopted and published according to law. The motion carried unanimously.

B. Resolution No. 1286 Regarding Emergency Sewer Main Repair on NW 6th Avenue

Details: This is a resolution waiving bidding requirements for a sewer main repair on NW 6th Avenue due to existence of an emergency.

Department/Presenter: Eric Levison, Public Works Director

[Resolution No. 1286](#) 

It was moved by Shannon Turk, seconded by Steve Hogan that Resolution No. 1286 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Steve Hogan that Resolution No. 1286 be adopted. The motion carried unanimously.

IX. PUBLIC COMMENTS

There were no comments from the public.

X. EXECUTIVE SESSION

A. Property Acquisition

B. Potential Litigation

The meeting recessed at 7:09 p.m., for discussion about property acquisition and potential litigation for an estimated 15 minutes. No further action will be taken. Mayor Higgins extended the executive session for an additional 10 minutes.

The meeting reconvened at 7:40 p.m.

XI. ADJOURNMENT

The meeting adjourned at 7:41 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted February 13, 2014

[Council Agenda with Supporting Documents](#) 

Mayor

City Clerk