

CITY COUNCIL REGULAR MEETING MINUTES Monday, April 07, 2014 at 7:00 p.m. Camas City Hall, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Steve Hogan, Melissa

Smith, and Shannon Turk

Excused: Tim Hazen

Staff: Phil Bourquin, Pete Capell, James Carothers, Leisha Copsey, Jennifer

Gorsuch, Roger Knapp, Mitch Lackey, Eric Levison, Robert Maul, and

Nick Swinhart

Press: Heather Acheson, Camas-Washougal Post Record

IV. PUBLIC COMMENTS

There were no comments from the public.

V. CONSENT AGENDA

A. Approved the minutes of the March 17, 2014, Camas City Council Meeting and the Work Session minutes of March 17, 2014

March 17, 2014, Camas City Council Meeting Minutes

March 17, 2014, Camas City Council Work Session Meeting Minutes 🦠

- **B.** Approved claim checks numbered 120530-120741, in the amount of \$631,155.69.
- C. Authorized the Mayor to sign a Memorandum of Understanding (MOU) with the International Association of Fire Fighters (IAFF) Local 2444 pertaining to a contract for service. The Interlocal Agreement (ILA) that provides for the 10 year contract for service between the cities of Camas and Washougal was approved by both Councils in December of 2013. One of the provisions of that ILA was that negotiations be undertaken with the IAFF Local 2444 to reach agreement on several provisions of the ILA that are "bargainable." Labor and management teams have met twice since the beginning of the year to finalize this MOU. The attached document is the result of these efforts. This topic was brought before Council at the March 17, 2014, Workshop, and was approved by the Washougal City Council at their March 24, 2014, Regular Meeting. (submitted by Nick Swinhart)

Memorandum of Understanding

D. Authorized the Mayor to sign a professional service contract with Abacus for an amount not to exceed \$5,000. Abacus will assist staff in the development of preventative maintenance standards and bid documents for HVAC maintenance at City facilities. This item was discussed at the March 17th workshop. (submitted by Eric Levison)

Abacus Professional Service Contract

E. Authorized the Mayor to sign the Department of Ecology (DOE) Stormwater Grant Agreement. This agreement with the Washington State DOE provides the terms for which the City will receive stormwater grant funding in the amount of \$2 million. This grant provides financial assistance for two City street improvement projects. Approximately \$1.1 million will be used to construct stormwater improvements on NW Friberg/Strunk Street. Approximately \$0.9 million will be used to reimburse the City for the recently purchased property that will be used to detain stormwater and enhance the stream channel for the NW 38th Avenue Phase 2 improvements. City expenditures for this grant are retroactive to July 1, 2013. (submitted by James Carothers)

DOE Stormwater Grant Agreement

F. Approved Pay Estimate No. 9 (final) for Project P-862 Lacamas Lake Lodge Building Improvements to JWC LLC in the amount of \$31,269.38 and accept project as complete. The pay estimate is for the work period ending March 31, 2014. (submitted by James Hodges)

Pay Estimate No. 9

G. Authorized the City Administrator to execute a lease agreement to lease building space at 605 NE 3rd Avenue in Camas. The City needs additional space for the Fire Marshals to work together. Staff is proposing to lease the space at 605 NE 3rd Avenue, which was formerly leased by State Farm. The building has two

offices for the Fire Marshals and a large open space at the entry. That space can be used for administrative support, file storage, layout tables and a conference table that can be used for overflow, when the conference rooms in City Hall are occupied. The lease is for five years, with an option to buy. The lease rate is \$1,475 per month and then increases as follows: Year 2 - \$1,525 per month, year 3 - \$1580 per month, year 4 - \$1,650 per month, and year 5 - \$1,710 per month. The first two months of the lease will be free. (submitted by Pete Capell)

Lease Agreement (attachment updated - April 7, 2014)

H. Authorized the Mayor to sign the Public Works Trust Fund (PWTF) Loan No. PC08-951-007 Completion Amendment. This loan funded much of the recent Waste Water Treatment Facility (WWTF) Improvements Project. These improvements are now complete and staff is processing the loan close-out documentation. The Department of Commerce requires that Camas execute the attached Completion Amendment for the \$10 million PWTF loan. (submitted by James Hodges)

PWTF Loan No. PC08-951-007 Completion Amendment Some

I. Authorized the Mayor to sign Amendment No. 1 to Grant Agreement No. G1200519 with the DOE for the vactor waste facility retrofit. This amendment extends the expiration date of the grant from December 31, 2013, to September 30, 2014. (submitted by Eric Levison)

Amendment No. 1

It was moved by Greg Anderson, seconded by Linda Dietzman to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

A. Staff

City Administrator Pete Capell stated that an Executive Session to discuss property acquisition needed to be added to the agenda.

B. Council

Anderson reminded Council that there will be a Freeholder's meeting at the Lacamas Lake Lodge on April 8th at 6:00 p.m.

VII. MAYOR

A. Announcements

Mayor Higgins informed Council that an Economic Development Incentive Committee Meeting will be scheduled in the near future.

B. National Library Week Proclamation

Proclamation >>>

Mayor Pro-tem Steve Hogan read a proclamation declaring the week of April 13-19, 2014, as National Library Week.

VIII. ADMINISTRATION

A. Public Hearing Regarding the Creation of a Salary Review Commission

Details: The proposed Ordinance No. 2697 would create a Salary Review Commission that would establish the compensation for the Councilmembers and Mayor. Any increase or decrease in the salary established by the Commission shall become effective and incorporated in the City budget without further action of the City Council or the Commission.

Department/Presenter: Pete Capell, City Administrator

Ordinance No. 2697

Mayor Higgins opened and closed the public hearing at 7:07 p.m. as there was no one from the public wishing to give testimony.

It was moved by Shannon Turk, seconded by Melissa Smith that Ordinance No. 2697 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Greg Anderson that Ordinance No. 2697 be adopted and published according to law. The motion carried unanimously.

IX. COMMUNITY DEVELOPMENT

A. Public Hearing Regarding a Moratorium on the Establishment, Location, Operation, Maintenance or Continuation of Marijuana Retail Sales Facilities, Manufacturing Facilities, and Growing Facilities within the City of Camas

Details: A public hearing was held to review and accept public comment on proposed Ordinance No. 2698 renewing and extending a moratorium established under Ordinance No. 2679 on the establishment, location, operation, maintenance or continuation of marijuana retail sales facilities, manufacturing facilities, and growing facilities asserted to be authorized or actually authorized under Washington Initiative Measure No. 502, or proposed Washington

Administrative Code Chapter 314-55, or any other laws of the State of Washington.

Department/Presenter: Phil Bourquin, Community Development Director and City Attorney Roger Knapp

Ordinance No. 2698 (attachment updated - April 7, 2014)

Bourquin noted that if Council adopts the ordinance, that the public hearing identified in the ordinance will be held on May 19, 2014.

Mayor Higgins opened and closed the public hearing at 7:11 p.m. as there was no one from the public wishing to give testimony.

It was moved by Greg Anderson, seconded by Shannon Turk that Ordinance No. 2698 be read by title only. The motion carried unanimously.

It was moved by Greg Anderson, seconded by Don Chaney that Ordinance No. 2698 be adopted and published according to law. The motion carried unanimously.

B. Resolution No. 1292 to Establish a Reduced School Speed Zone on NW Dahlia Drive

Details: The School Zone Traffic Assessment and the proposed resolution were submitted for review for the establishment of a reduced school speed zone (20 MPH) on NW Dahlia Drive.

Department/Presenter: James Carothers, Engineering Manager

Resolution No. 1292

School Zone Traffic Assessment

It was moved by Shannon Turk, seconded by Linda Dietzman that Resolution No. 1292 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Linda Dietzman that Resolution No. 1292 be adopted. The motion carried unanimously.

X. ADMINISTRATIVE SERVICES

A. Resolution No. 1293 Creating the Position and Salary Scale for the Utilities Manager Position

Details: This resolution creates the position of Utilities Manager and sets the salary scale. This position is included in the 2014 Budget which has been approved by Council.

Department/Presenter: Jennifer Gorsuch, Administrative Services Director

Resolution No. 1293

It was moved by Linda Dietzman, seconded by Greg Anderson that Resolution No. 1293 be read by title only. The motion carried unanimously.

It was moved by Linda Dietzman, seconded by Shannon Turk that Resolution No. 1293 be adopted. The motion carried unanimously.

XI. FIRE

A. Ordinance No. 2699 to Adopt Changes to the Volunteer Firefighter and Reserve Police Officer Ordinance

Details: As part of the Interlocal Agreement (ILA) that provides for the contracting of fire and emergency medical services, Camas is required to make ordinance changes that will allow for volunteer firefighters to be reimbursed annually and for their participation in the State of Washington's Volunteer Firefighter Pension Program. The transition team decided that Camas should adopt, verbatim where possible, the current ordinance language that Washougal uses in relation to volunteer firefighters. The Washougal ordinance was taken to City Attorney Roger Knapp, who crafted the attached proposed ordinance in the appropriate format. This topic was brought before Council at the March 17, 2014, Workshop. Please note that the attached ordinance contains an additional change to the outdated police reservist ordinance that Council indicated they wished updated as well.

Department/Presenter: Nick Swinhart, Fire Chief

Ordinance No. 2699

It was moved by Don Chaney, seconded by Greg Anderson that Ordinance No. 2699 be read by title only. The motion carried unanimously.

It was moved by Don Chaney, seconded by Steve Hogan that Ordinance No. 2699 be adopted and published according to law. The motion carried unanimously.

XII. PUBLIC COMMENTS

There were no comments from the public.

XIII. EXECUTIVE SESSION (added April 7, 2014)

A. Property Acquisition

The meeting recessed at 7:35 p.m. for discussion about property acquisition for an estimated five minutes. No further action will be taken.

The meeting reconvened at 7:39 p.m.

XIV. ADJOURNMENT

The meeting adjourned at 7:39 p.m., and Council went into a closed session to discuss labor negotiations.

XV. CLOSED SESSION

A. Labor Negotiations

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted April 2, 2014

Council Agenda with Supporting Documents	
Mayor	City Clerk