

## CITY COUNCIL REGULAR MEETING MINUTES Tuesday, September 02, 2014 at 7:00 p.m. Camas City Hall, 616 NE 4<sup>th</sup> Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

#### I. **CALL TO ORDER**

Mayor Scott Higgins called the meeting to order at 7 p.m.

#### П. PLEDGE OF ALLEGIANCE

#### III. **ROLL CALL**

Present: Greg Anderson, Don Chaney, Linda Dietzman (arrived at

7:04 p.m.), Tim Hazen, Steve Hogan, Melissa Smith and Shannon

Turk

Kristin Berguist, Phil Bourguin, Pete Capell, Cathy Huber Staff:

Nickerson, and Shawn MacPherson

Press: No one from the press attended the meeting.

#### IV. **PUBLIC COMMENTS**

There were no comments from the public.

#### V. **CONSENT AGENDA**

Mayor noted the minor spelling error that will be corrected in the Item H attachment entitled, Independent Contractor Agreement. The fourth WHEREAS is missing the "H".

Α. Approved the minutes of the August 18, 2014, Camas City Council Meeting and the work session minutes of August 18, 2014.

Council Minutes 08-18-14



# Council Workshop Minutes 8-18-14 >>>

- **B.** Approved claim checks numbered 122785 122940 in the amount of \$846,856.70.
- C. Authorized the write-off of the July 2014 Emergency Medical Services (EMS) billings in the amount of \$66,358.09. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance from patient. (submitted by Cathy Huber Nickerson)
- D. Awarded the contract for WS-713C Wastewater Treatment Facilities (WWTF) Fall Protection to the lowest responsible bidder, Cedar Mill Construction Company, LLC in the amount of \$61,706.70. The contract was bid on Tuesday, August 26, 2014. There was one bid received. (submitted by James Carothers)

WS-713C Bid Tab

E. Authorized the Bid Award for Project S-583, NW 18th Avenue Bike and Pedestrian Trail Link improvements to the low bidder, Michael Green Construction, Inc., in the amount of \$214,159.61. This project is budgeted and funded with Federal Funds from the Transportation Alternatives Program grant, City matching funds and a donation of \$2,500 from the Knight's Pointe Home Owners Association (HOA). This project will provide a separated walking/biking path from SE 201st Street to NW Beech Street on NW 18th Avenue. This project is fully funded in the adopted 2014 budget. The funding sources and expenditures are shown on the attached memo. (submitted by James Carothers)

S-583 Bid Tabulation signed S

S-583 Memo\_ProjFunding\_08-26-14 >>>

F. Authorized Pay Estimate No. 4 for Project WS-714/WS-729 Water and Sewer Casing Installation under the Burlington Northern Santé Fe (BNSF) railroad tracks in the amount of \$232,853.27 to 3 Kings Environmental for work completed through August 23, 2014. (submitted by James Carothers)

WS-729 Pay Estimate 4 🦠

**G.** Authorized the Mayor to sign Change Order No. 1 for Project S-565 NW 38th Avenue Roadway Improvements, Phase 2, providing a credit to the

City for the use of Common Borrow (native material) in lieu of Gravel Borrow (Bid Item A14) for roadway embankment. The cost negotiated for native material for use as embankment was \$10 per cubic yard less than the unit bid cost. Under ideal conditions, the City could recognize up to \$100,100 savings on this bid item (A14). (submitted by James Carothers)

S-565\_Signed\_ChangeOrder\_1 >>>

H. Authorized the Mayor to sign the Independent Contract Agreement with Waste Connections. With the recent retirement of Cal Hittle, the City is in the process of evaluating its options for solid waste collection services within the City. While the City completes the evaluation process, staff has recommended that the City contract with Waste Connections to provide a driver through an Independent Contract Agreement. This short-term solution allows time to complete the evaluation process without adding additional staff, allows for existing crew members to utilize accrued vacation time, and minimizes overtime. City staff has worked with Waste Connections to develop the attached Agreement. This item was presented via memorandum at the August 18th Workshop. (submitted by Eric Levison)

Waste Connections Independent Contractor Agreement >>>

Authorized the Mayor to sign an amendment to the On-Call Water and Wastewater Engineering Services Contract with Gray & Osborne, Inc. not to exceed \$23,700. Gray & Osborne, Inc. has submitted the attached Scope of Work to complete revisions to the City's General Sewer Plan Amendment for an amount not to exceed \$23,700. This work will incorporate the Phase 2B Wastewater Treatment Plant analysis and improvements into the General Sewer Plan Amendment. This work will also incorporate into the General Sewer Plan Amendment updated information regarding conceptual alternatives to provide sewer service to the North Urban Growth Area (NUGA). This item was presented via memorandum at the August 18th Workshop. (submitted by Steve Wall)

G&O Proposal - GSP Amendment Revisions 🦠

It was moved by Greg Anderson, seconded by Steve Hogan to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

### VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

### B. Council

Hogan noted the quick response from a variety of City personnel to the request from a renter at Fallen Leaf Lake Park.

Smith attended the Regional Transportation Council meeting earlier in the evening.

Turk said that the Visioning Committee meeting for the Comp Plan would be at City Hall at 4:30 p.m. on September 3rd. Turk also publicly acknowledged the excellent coordination and special touches of Krista Bashaw, Recreation Coordinator, for the August 5th Concerts for a Cause and Mayor agreed.

Anderson attended the Comp Plan Open House, a session with the East County Fire and Rescue (ECFR) representatives, reminded everyone that the 911 Remembrance Ceremony will take place at 8 a.m. in front of City Hall, that the Association of Washington Cities (AWC) Regional Meeting is coming up, and that the Fire Consolidation Joint Policy Advisory Committee (JPAC) meeting will likely take place the last Monday of this month (September 29th).

### VII. MAYOR

### A. Announcements

Mayor commented about the success of the dialog between the participants of the ECFR Meeting. Mayor also reminded everyone about the State of the Community Address that will be held in the Camas High School Auditorium on September 23rd at 6 p.m.

Mayor was also excited to announce that the Camas High School Football team will be playing Chiawana at Doc Harris Stadium on Friday, September 5th at 7:30 p.m., and Federal Way on Friday, September 12th.

## **B.** 2014 Day of Service Proclamation

2014 Day of Service Proclamation

Mayor Higgins read a proclamation declaring September 13, 2014, as the "2014 Day of Service" and presented it to Ernie Suggs.

## VIII. FINANCE (item added September 2, 2014)

**A.** 2015-2016 Revenue Projection (This item, previously Item VII. B on the Workshop Agenda was moved from the Workshop Meeting to this meeting due to time constraints.)

Details: This presentation reviewed budget projections in the context of the updated 2014 estimates. The focus was primarily on all funds excluding Utilities. City Council will have the opportunity to review the latest revenue estimates and projections, as well as consider decision points for revenues, which will be tied to specific decision packages in October.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Huber-Nickerson responded to questions from Council throughout the presentation. Impact fees and how they are assessed may be considered in the future.

**B.** Utility Billing Code Proposed Changes Timeline (This item, previously Item VII. C on the Workshop Agenda was moved from the Workshop Meeting to this meeting due to time constraints.)

Details: This presentation reviewed a timeline for implementing proposed changes to the City's Code about how the City bills for utilities. The purpose of the modifications is to improve customer's service and to streamline the process in order to maintain current staffing levels and provide better compliance with state law.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Mayor thanked Huber Nickerson for her stewardship in refining the City's processes. Chaney expressed concern about the lack of stability in state revenue. Mayor and Capell also commented and Huber Nickerson responded. Smith noted the status of funding in the Regional Transportation Council (RTC). Turk commented about the Public Works Trust Fund (PWTF).

### IX. PUBLIC COMMENTS

There were no comments from the public.

### X. EXECUTIVE SESSION

**A.** Real Property

The meeting recessed at 7:40 p.m. for discussion about real property for an estimated four minutes. No further action will be taken. The meeting reconvened at 7:43 p.m.

## XI. ADJOURNMENT

The meeting adjourned at 7:43 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

## **Quick Preview of Agenda and Supporting Documents**

Council Agonda	with Supporting	Documents	Posted 8-27-14
Councii Adenda	with Supporting	Documents –	Posted 8-27-14

Mayor	City Clerk