



## CITY COUNCIL REGULAR MEETING MINUTES

Monday, December 21, 2015, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

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### I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Present: Greg Anderson, Greg Anderson, Bonnie Carter, Bonnie Carter, Don Chaney, Don Chaney, Tim Hazen, Tim Hazen, Steve Hogan and Shannon Turk

Excused: Melissa Smith

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Robert Maul, Shawn MacPherson, Steve Wall and Eliezza Soriano (intern)

Press: Heather Acheson, Camas-Washougal Post-Record

### IV. PUBLIC COMMENTS

Joe Levesque, 2682 NW Norwood Street, Camas commented about the nation's economy.

### V. CONSENT AGENDA

- A. Approved the minutes of the December 7, 2015 Camas City Council Meeting and the Workshop minutes of December 7, 2015.

 [December 7, 2015 Camas City Council Regular Minutes - Draft](#)  
[December 7, 2015 Camas City Council Workshop Minutes - Draft](#)

- B. Approved claim checks numbered 128104-128245 in the amount of \$1,336,067.85.

- C. Authorized Pay Estimate No. 7 to AAA Septic Service for Project WS-748 2015 STEP/STEF Tank Pumping in the amount of \$3,380.11 for work through November 30, 2015. This project provides for on-going pumping of STEP and STEF tanks throughout Camas and is funded by the Water/Sewer Fund. (Submitted by James Carothers)

 [2015 Septic Tank Pumping Pay Estimate 7](#)

- D. Authorized Pay Estimate No. 6 to Rotschy, Inc., for Project WS-709C Slow Sand Water Treatment Plant in the amount of \$385,770.84 for work through November 30, 2015. This project is funded by a Drinking Water State Revolving Fund (SRF) Loan through the Washington State Department of Health. (Submitted by James Carothers)

 [Water Treatment Facility Pay Estimate 6](#)

- E. Authorized the Mayor to sign the five-year extension of the Pacific Northwest Interagency Cooperative Agreement for Grounds Equipment and Maintenance (GEM) services for 2016 through 2020. (Submitted by Steve Wall)

 [GEM Agreement 2011-2015](#)

[GEM Agreement Extension 2016-2020](#)

- F. Authorized the Mayor to sign the Safety and Compliance Program Contract with Fire District 5 for 2016. (Submitted by Steve Wall)

 [Safety and Compliance Program Contract](#)

- G. Authorized the Mayor to sign Change Order No. 2 for required additional work on Project WS-714 STEP Sewer Transmission Main Improvements to McDonald Excavating, Inc., in the amount of \$45,759.23 and to add 17 working days. This project is funded by a Public Works Trust Fund (PWTF) loan. (Submitted by James Carothers)

 [Sewer Transmission Main Change Order 2](#)

- H. Authorized Pay Estimate No. 5 to McDonald Excavating, Inc., for Project WS-714 STEP Sewer Transmission Main in the amount of \$434,483.43 for work through November 30, 2015. This project is funded through a Public Works Trust Fund (PWTF) loan. (Submitted by James Carothers)

 [Sewer Transmission Pay Estimate 5](#)

- I. Authorized the Mayor to sign the professional services agreement with Global Transportation Engineering for the design and construction services for Project S-610 NW Pacific Rim Boulevard Illumination in an amount not to exceed \$35,665. Project design and construction are funded by the general obligation bond proceeds allocated for the Citywide Light Emitting Diode (LED) Street Lighting Upgrade. (Submitted by James Carothers)

 [Pacific Rim Blvd Lighting Agreement](#)

- J. Authorized Pay Estimate No. 16 (Final) to Nutter Corporation for Project S-565 NW 38th Avenue Phase 2 Roadway Improvements in the amount of \$6,600.55 and accept project as complete. (Submitted by James Carothers)

 [NW 38th Phase 2 Pay Estimate 16 Final](#)

- K. Authorized Pay Estimate No. 2 (Final) to Michael Green Construction, Inc., for Project P-893 Washougal River Greenway Trail Overlook Terrace in the amount of \$7,386.42 for work through December 15, 2015, and accept project as complete. (Submitted by James Carothers)

 [Washougal River Trail Overlook Pay Estimate 2 Final](#)

**It was moved by Council Member Carter, seconded by Council Member Anderson, to approve the Consent Agenda. The motion carried unanimously.**

## **VI. NON-AGENDA ITEMS**

### A. Staff

There were no comments from staff.

### B. Council

Hogan announced the Attic Gallery grand opening on January 8, 2016.

Hazen welcomed his parents to the meeting.


## **VII. MAYOR**

### A. Announcements

There were no announcements from Mayor Higgins.

### B. Oath of Office

Details: City Attorney Shawn MacPherson administered the Oath of Office for Mayor Scott Higgins, Council Members Tim Hazen in Position 1 of Ward 1, Bonnie Carter in Position 1 of Ward 2, Greg Anderson in Position 1 of Ward 3 and Don Chaney, Council Member at-large. The four-year terms will begin January 1, 2016, and end December 31, 2019.  
Presenter: City Attorney Shawn MacPherson

-  [Mayor Scott Higgins - Oath of Office](#)
- [Councilmember Greg Anderson - Oath of Office](#)
- [Councilmember Bonnie Carter - Oath of Office](#)
- [Councilmember Don Chaney - Oath of Office](#)
- [Councilmember Tim Hazen - Oath of Office](#)

### C. Camas City Council 2016 Committee Appointments

-  [2016 Council Committees](#)

Mayor Scott Higgins announced the Council Committee Appointments for 2016.

**It was moved by Council Member Anderson, seconded by Council Member Hazen, to appoint Council Member Shannon Turk to serve as Mayor Pro Tem for the year 2016. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Chaney, to approve the Mayor's Council Appointments for 2016. The motion carried unanimously.**

### D. Appointments to Boards, Commissions and Committees

-  [Appointment Listing](#)

Mayor Scott Higgins announced the Boards, Commissions and Committees Appointments for 2016.

**It was moved by Council Member Hogan, seconded by Council Member Hazen, to accept the Boards, Commissions and Committees Appointments as recommended by the Mayor. The motion carried unanimously.**

E. Camas High School Girls' Cross Country Team Proclamation

 [CHS Girls Cross Country Team Appreciation Day Proclamation 2015](#)

Mayor Scott Higgins proclaimed December 21, 2015, as Camas High School Girls' Cross Country Team Day in the City of Camas.

F. Santa Appreciation Day Proclamation

 [Santa Appreciation Day Proclamation 2015](#)

Mayor Scott Higgins proclaimed December 21, 2015, as Santa Appreciation Day in the City of Camas.

Santa addressed the Council.

## VIII. MEETING ITEMS

A. Public Hearing for Ordinance No. 15-029 Amending the 2015 Budget

Details: Ordinance No. 15-029 amended the 2015 Budget with six budget packages. Five of the packages were supplemental budget items with the sixth as an administrative correction. The first package modified the cemetery budget for \$5,000 in additional summer expenses. The second package was for \$3,000 in increased pension costs. The third was for \$20,000 in increased rental rates and repairs for the garbage trucks. The fourth was for \$25,000 in equipment not included in the original budget's Equipment Rental Fund. The fifth was a correction in capital projects for debt service of (\$68,568) and the sixth package was for \$200,000 in possible storm event repairs in the Street Budget.

Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance 15-029 Amending 2015 Budget](#)

[2015 Ordinance 15-029 Attachment A](#)

Mayor Scott Higgins opened and closed the public hearing at 7:30 p.m. as no one from the public wished to speak.

**It was moved by Council Member Turk, seconded by Council Member Hogan, that Ordinance No. 15-029 be read by title only. The motion carried unanimously.**

**A motion was made by Council Member Chaney, seconded by Council Member Anderson, that Ordinance No. 15-029 be adopted and published according to law.**

**The motion passed by the following vote:**

**Yes:** Council Member Anderson, Council Member Carter, Council Member Chaney, Council Member Hazen, Council Member Hogan and Council Member Turk

B. Public Hearing for Ordinance No. 15-031 Drinking Water State Revolving Fund Loan for Slow

Sand Filter Water Treatment Facility

Details: In June, 2012, the City borrowed \$7,920,792 from the Drinking Water State Revolving Fund (DWSRF) for the Slow Sand Filter Water Treatment Facility and Water Supply Project. For the next phase of the project, the DWSRF has loaned the City \$2.6 million with 50% subsidy (or a loan principal forgiveness of \$1.3 million). The loan has a duration of 24 years with 1% interest rate. Attached is the loan ordinance authorizing the City to enter into the loan agreement. City Council had the opportunity to hear public testimony about the DWSRF loan.

Presenter: Cathy Huber Nickerson, Finance Director

 [Drinking Water State Revolving Fund Loan Ordinance](#)

Mayor Scott Higgins opened and closed the public hearing at 7:34 p.m. as no one from the public wished to speak.

**It was moved by Council Member Hogan, seconded by Council Member Turk, that Ordinance No. 15-031 be read by title only. The motion carried unanimously.**

**A motion was made by Council Member Anderson, seconded by Council Member Hogan, that Ordinance No. 15-031 be amended in Section 1 as recommended by staff and be adopted and published according to law. The motion passed by the following vote:**

**Yes:** Council Member Anderson, Council Member Carter, Council Member Chaney, Council Member Hazen, Council Member Hogan and Council Member Turk

C. Public Hearing for Kate's Close Subdivision Development Agreement

Details: The Development Agreement transfers the developer's requirement to build frontage improvements on Brady Road to the City of Camas in return for deeding property to the City that is needed for the Brady Road stormwater facilities.

Presenter: Peter Capell, City Administrator

 [Kate's Close Developer Agreement](#)

Mayor Scott Higgins opened and closed the public hearing at 7:38 p.m. as no one from the public wished to speak.

**It was moved by Council Member Turk, seconded by Council Member Hazen, that the Kate's Close Development Agreement be approved and direct the City Attorney to draft a resolution for approval at the next Council meeting. The motion carried unanimously.**

D. Public Hearing for Ordinance No. 15-030 Grand Ridge Island Annexation

Details: The City Council conducted a public hearing regarding the annexation of unincorporated property located within the City's urban growth boundary known as the Grand Ridge Island Annexation. The annexation area is comprised of the Grand Ridge Subdivision and Vista Del Rio No. 2.

Presenter: Robert Maul, Planning Manager

- [Staff Report 12-21-15 Public Hearing](#)
- [Ordinance No. 15-030 Annexing Real Property](#)
- [Exhibit A - Legal Description](#)
- [Exhibit B - Map](#)
- [Registered Voters in Grand Ridge](#)

Mayor Scott Higgins opened the public hearing at 7:45 p.m.

The following members of the public spoke:  
Milford Mills, 20216 SE Brady Road, Camas  
Paul Featherstone, 20804 SE High Point Drive, Camas  
Katie O'Donnell, 4609 SE Fernridge Court, Camas

Maul and Capell responded to questions.

The public hearing was closed at 7:55 p.m.

**It was moved by Council Member Anderson, seconded by Council Member Hogan, that Ordinance No. 15-030 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Hogan, that Ordinance No. 15-030 be amended to incorporate Vista Del Rio No. 2 with the Grand Ridge Subdivision as referenced in the exhibits, and Section 5 to Board of County Councilors instead of Commissioners, and be adopted and published according to law. The motion carried unanimously.**

- E. Green Mountain Planned Residential Development (PRD) Final Master Plan  
Details: The applicant asked for Final Master Plan approval for the Green Mountain PRD.  
Presenter: Robert Maul, Planning Manager

- [Green Mountain Final Master Plan 1 of 3](#)
- [Green Mountain Final Master Plan 2 of 3](#)
- [Green Mountain Final Master Plan 3 of 3](#)
- [Urban Village Narrative for Green Mountain PRD](#)

**It was moved by Council Member Carter, seconded by Council Member Hogan, that the Green Mountain Planned Residential Development Master Plan be approved. The motion carried unanimously.**

- F. Resolution No. 15-016 Green Mountain Planned Residential Development (PRD) Sanitary Sewer Development Agreement  
Details: A resolution that adopted the Green Mountain PRD Sanitary Sewer Development Agreement. A public hearing regarding the proposed development agreement was held on November 2, 2015. Upon closing the public hearing, the City Council provided direction for the City Attorney to draft a resolution approving the proposed development agreement with the amendment of making the effective date of the agreement the date of the recording. The changes to the effective date language were made in the attached final development agreement.  
Presenter: Steve Wall, Public Works Director


-  [Resolution No. 15-016 Green Mountain Sewer DA](#)  
[GM Sewer Development Agreement](#)  
[GM Sewer DA Exhibit A - Legal Description](#)  
[GM Sewer DA Exhibit B - Map](#)  
[GM Sewer DA Exhibit C - Bond Debt Service Breakdown](#)  
[GM Sewer DA Exhibit D - Legal Description](#)

Wall distributed a revised Resolution and informed Council that it had been revised and is different from the one that was in their Council Meeting Agenda Packet.

**It was moved by Council Member Chaney, seconded by Council Member Turk, that Resolution No. 15-016 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Chaney, seconded by Council Member Turk, that Resolution No. 15-016 be adopted as amended. The motion carried unanimously.**

- G. Resolution No. 15-021 Revising the Information Systems Manager Position and Adopting the 2016 Salary Scales for Non-Represented Positions  
Details: This resolution revised the Information Systems Manager job description, title and salary scale effective January 1, 2016. The new title of the position is Information Technology Director and this resolution created the changes for that position. Additionally, this resolution set the salary scales for all non-represented positions for 2016. The changed scales reflect a 2.5% cost-of-living increase over 2015 scales with the exception of the Information Technology Director and the Parks and Recreation Manager positions. These pay scales have been adjusted as a result of a review of position comparables and the incumbents will receive an approximate 6% wage adjustment above the cost-of-living increase.  
Presenter: Jennifer Gorsuch, Administrative Services Director

-  [Resolution 15-021 2016 Non-Represented Position Changes](#)  
[Exhibit A - Information Technology Director Job Description](#)  
[Exhibit B - 2016 Non-Represented Salary Scales](#)

**It was moved by Council Member Carter, seconded by Council Member Hogan, that Resolution No. 15-021 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Hogan, that Resolution No. 15-021 be adopted. The motion carried unanimously.**

- H. Ordinance No. 15-026 Regarding the Camas School District Capital Facilities Plan 2015-2021  
Details: An ordinance that approved and adopted the Camas School District 2015-2021 Capital Facilities Plan.  
Presenter: Phil Bourquin, Community Development Director

-  [Ordinance No. 15-026 for Capital Facilities Plan of Camas School District](#)  
[Camas Capital Facilities Plan 2015-2021](#)

**It was moved by Council Member Turk, seconded by Council Member Anderson, that Ordinance No. 15-026 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Anderson, that Ordinance No. 15-026 be adopted and published according to law. The motion carried unanimously.**

- I. Ordinance No. 15-027 Regarding the Evergreen School District Capital Facilities Plan 2015-2021

Details: An ordinance that approved and adopted the Evergreen School District 2015-2021 Capital Facilities Plan.

Presenter: Phil Bourquin, Community Development Director

 [Ordinance No. 15-027 for Capital Facilities Plan of Evergreen School District  
Evergreen Capital Facilities Plan 2015-2021](#)


**It was moved by Council Member Chaney, seconded by Council Member Hogan, that Ordinance No. 15-027 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Chaney, seconded by Council Member Anderson, that Ordinance No. 15-027 be adopted and published according to law. The motion carried unanimously.**

- J. Ordinance No. 15-028 Regarding the Washougal School District Capital Facilities Plan 2015-2021

Details: An ordinance that approved and adopted the Washougal School District 2015-2021 Capital Facilities Plan.

Presenter: Phil Bourquin, Community Development Director

 [Ordinance No. 15-028 for Capital Facilities Plan of Washougal School District  
Washougal Capital Facilities Plan 2015-2021](#)

**It was moved by Council Member Hogan, seconded by Council Member Turk, that Ordinance No. 15-028 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Hogan, seconded by Council Member Carter, that Ordinance No. 15-028 be adopted and published according to law. The motion carried unanimously.**

## **IX. PUBLIC COMMENTS**

No one from the public wished to speak.

## **X. ADJOURNMENT**

The meeting adjourned at 8:11 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.