



CITY COUNCIL REGULAR MEETING MINUTES - DRAFT
Monday, November 20, 2017, 7:00 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Shawn MacPherson and Alicia Pacheco (intern)


Press: No one from the press was present.

IV. PUBLIC COMMENTS

No one from the public wished to speak.

V. CONSENT AGENDA

- A. Approved the November 6, 2017, Camas City Council Regular and Workshop Meeting Minutes.

 [November 6, 2017 Camas City Council Regular Meeting Minutes - Draft](#)
[November 6, 2017 Camas City Council Workshop Meeting Minutes - Draft](#)

- B. Approved the automated clearing house and claim checks numbered 135431-135543 in the amount of \$1,141,160.11.

- C. Authorized the Mayor to sign a Professional Services Contract with Knapp, O'Dell & MacPherson PLLC, Attorneys at Law, to continue to serve as City Attorney. The monthly compensation will be \$9,500 per month effective January 1, 2018, and increase 3% every year thereafter. The hourly rates for extra legal services will be \$195 per hour for municipal court appeals and \$215 per hour for additional civil legal services. Those rates will increase 2% every year thereafter. (Submitted by Pete Capell)

 [City Attorney Professional Services Contract](#)

- D. Authorized the Mayor to sign a five-year lease with the Port of Camas-Washougal for the Municipal Court Building. The current lease expires December 31, 2017. The proposed new lease for 2018 will be \$3,560 per month and will increase by three percent per year for the term of the lease. (Submitted by Pete Capell)

 [Municipal Court Lease](#)

- E. Authorized the Mayor to sign Change Order No. 4 with PBS for additional on call consultant services for engineering construction plan review and inspection in an amount not to exceed \$110,000 for the 2016 and 2017 biennium. This change order increases the contract amount by \$30,000 and extends the completion date to January 31, 2018. This increase in budget will be covered in the December 4, 2017 Omnibus. (Submitted by James Carothers)

 [On Call Service Change Order 4](#)
[On Call Service Change Order 3](#)

- F. Authorized the write-off of the October 2017 Emergency Medical Services (EMS) billings in the amount of \$115,582.49. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)

- G. Authorized Pay Estimate No. 2, Final, to Nutter Corporation for the NW 10th Avenue and Ivy Street & Drake Street Stormwater Facilities Rehabilitation Project in the amount of \$15,686.61 and accept the project as complete. The total project cost, including design, permitting and construction will be approximately \$150,000. The budgeted amount for the project is \$250,000. (Submitted by James Carothers)

 [NW 10th Storm Facilities Rehabilitation Final Pay Estimate](#)

- H. Awarded the City Hall Roof Replacement Project to Garland/Design Build Solutions Inc. in the amount of \$259,015.30 and authorize execution of change orders up to 10% of the total bid. The project provides for the replacement of the City Hall roof and gutters. (Submitted by Denis Ryan)

 [City Hall Roof Proposal](#)

It was moved by Council Member Chaney, seconded by Council Member Carter, to approve the Consent Agenda. The motion carried unanimously.

VI. NON-AGENDA ITEMS

- A. Staff

There were no comments from staff.

- B. Council

Hogan announced the Christmas Tree Lighting at Hometown Holidays in

downtown Camas on First Friday, December 1, 2017, at 6:30 p.m.

Turk announced the 2017 Camas Grad Night Committee's Holly Days Bazaar on December 2, 2017, at Liberty Middle School.

Chaney welcomed Linda and John Dietzman and commented about Thanksgiving.

VII. MAYOR


A. Mayor's Volunteer Spirit Award

 [November 2017 Linda Dietzman](#)

Mayor presented the November Mayor's Volunteer Spirit Award to Linda Dietzman.

VIII. MEETING ITEMS

- A. Public Hearing for Ordinance to Amend the City of Camas' 2017-2018 Budget
Details: Conducted a public hearing to provide citizens an opportunity to give public testimony regarding an ordinance to amend the City of Camas' 2017-2018 Budget Ordinances No's. 16-023 and 17-007. This Fall Omnibus Budget amendment contains 15 budget packages for a total net appropriation of \$371,669.
Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance to Amend 2017-2018 Budget](#)
[Ordinance Attachment A](#)

Mayor Higgins opened the public hearing at 7:09 p.m.

No one from the public wished to speak.

The public hearing will remain open until December 4, 2017.

- B. Public Hearing for the 2018 Property Tax Levies
Details: This public hearing provided citizens an opportunity to give public testimony regarding the 2018 General Fund Levy, the Emergency Medical Services (EMS) Levy, and the Voted Library Bond Levy. The General Fund Levy and the EMS Levy are recommended by staff to increase by the implicit price deflator (IPD) rate of 1%. The Voted Library Bond is recommended at the 2018 debt service obligation.
Presenter: Cathy Huber Nickerson, Finance Director

Mayor Higgins opened the public hearing at 7:11 p.m.

No one from the public wished to speak.

The public hearing was closed at 7:11 p.m.

- C. Ordinance No. 17-014 Levying the Ad Valorem Taxes for the General Fund for 2018
Details: This ordinance authorizes the City to levy the property taxes for the General Fund with the legal limit increase of 1% for the fiscal year 2018.
Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 17-014 Levying the Ad Valorem Taxes for the General Fund](#)

It was moved by Council Member Turk, seconded by Council Member Smith, that Ordinance No. 17-014 be read by title only. The motion carried unanimously.

A motion was made by Council Member Turk, seconded by Council Member Smith, that Ordinance No. 17-014 be adopted and published according to law. The motion passed by the following vote:

Yes: Council Member Anderson, Council Member Carter, Council Member Chaney, Council Member Hogan, Council Member Smith and Council Member Turk

- D. Ordinance No. 17-015 Levying the Ad Valorem Taxes for the Emergency Medical Services (EMS) Fund for 2018
Details: This ordinance authorizes the levy of Emergency Medical Services property taxes with the legal limit of 1% increase for 2018.
Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 17-015 Levying the Ad Valorem Taxes for EMS](#)

It was moved by Council Member Anderson, seconded by Council Member Hogan, that Ordinance No. 17-015 be read by title only. The motion carried unanimously.

A motion was made by Council Member Anderson, seconded by Council Member Hogan, that Ordinance No. 17-015 be adopted and published according to law. The motion passed by the following vote:

Yes: Council Member Anderson, Council Member Carter, Council Member Chaney, Council Member Hogan, Council Member Smith and Council Member Turk

- E. Ordinance No. 17-016 Levying the Ad Valorem Taxes for the Unlimited Tax General Obligation Bonds for 2018
Details: This ordinance authorizes the property tax levy of \$620,000 for 2018, to pay for the Library Building debt service on the unlimited tax general obligation bonds.
Presenter: Cathy Huber Nickerson, Finance Director


 [Ordinance No. 17-016 Levying the Ad Valorem Taxes for Library Tax](#)

It was moved by Council Member Carter, seconded by Council Member Turk, that Ordinance No. 17-016 be read by title only. The motion carried unanimously.

A motion was made by Council Member Carter, seconded by Council Member Turk, that Ordinance No. 17-016 be adopted and published according to law. The motion passed by the following vote:

Yes: Council Member Anderson, Council Member Carter, Council Member Chaney, Council Member Hogan, Council Member Smith and Council Member Turk

- F. Resolution No. 17-015 Revising the City of Camas Fee Schedule for 2018
Details: This resolution updates the City of Camas fee schedule for 2018, with the 4% increase of the Consumer Price Index (CPI) for All Urban Consumers for Portland-Vancouver. Some fees such as park rentals, recreation activities, and a few utility fees remain at the 2017 rates. The updated fee schedule has an effective date of January 1, 2018.
Presenter: Cathy Huber Nickerson, Finance Director

 [Resolution No. 17-015 Revising the Fee Schedule
2018 Budget Final Fee Schedule](#)

It was moved by Council Member Turk, seconded by Council Member Smith, that Resolution No. 17-015 be read by title only. The motion carried unanimously.

It was moved by Council Member Turk, seconded by Council Member Smith, that Resolution No. 17-015 be adopted. The motion carried unanimously.

- G. Resolution No. 17-016 Authorizing the City to Submit Emergency Medical Services (EMS) Levy to the Voters
Details: This resolution provides for the City to submit a proposition to continue the existing EMS property tax levy of \$0.46 per one thousand dollars of assessed value for six years
Presenter: Cathy Huber Nickerson, Finance Director

 [Resolution No. 17-016 EMS Levy to Voters](#)

It was moved by Council Member Anderson, seconded by Council Member Hogan, that Resolution No. 17-016 be read by title only. The motion carried unanimously.

A motion was made by Council Member Anderson, seconded by Council Member Hogan, that Resolution No. 17-016 be adopted. The motion passed by the following vote:

Yes: Council Member Anderson, Council Member Carter, Council Member Chaney, Council Member Hogan, Council Member Smith and Council Member Turk

IX. PUBLIC COMMENTS

No one from the public was present.

X. ADJOURNMENT

The meeting adjourned at 7:26 p.m.