



**CITY COUNCIL REGULAR MEETING MINUTES**  
**Monday, December 4, 2017, 7:00 PM**  
**City Hall, 616 NE 4th Avenue**

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**I. CALL TO ORDER**

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Present: Bonnie Carter, Don Chaney, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Jerry Acheson, Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Shawn MacPherson, Heather Rowley, Steve Wall and Alicia Pacheco (intern)

Press: No one from the press was present

**IV. PUBLIC COMMENTS**

No one from the public wished to speak.

**V. CONSENT AGENDA**

Mayor Higgins requested that item C. Consultant Agreement Amendment No. 1 with Harper Houf Peterson Righellis Inc. (HHPR) be removed from the consent agenda. The item was removed.

- A. Approved the November 20, 2017 Camas City Council Regular and Workshop meeting minutes.

 [November 20, 2017 Camas City Council Regular Meeting Minutes](#)  
[November 20, 2017 Camas City Council Workshop Meeting Minutes](#)

- B. Approved automated clearing house and claim checks numbered 135544 to 135648 in the amount of \$362,772.15. Approved automated clearing house, direct deposit and payroll checks numbered 7509 to 7531 and payroll accounts payable checks numbered 135354 through 135367 in the amount of \$1,834,505.68. Approved electronic payments for the month of November in the amount of \$134,157.03.

**It was moved by Council Member Smith, seconded by Council Member Carter, to approve the Consent Agenda as amended. The motion carried unanimously.**

## **VI. ITEMS REMOVED FROM CONSENT AGENDA**

- C. Authorize the Mayor to sign Consultant Agreement Amendment No. 1 with Harper Houf Peterson Righellis Inc. (HHPR) for an additional \$55,865 for unforeseen cultural resources work to complete the design, plans and specifications for the Heritage Trailhead Parking Expansion. The new contract total is not to exceed \$181,405. This work is funded in the 2017 budget. (Submitted by James Carothers)

 [Heritage Trail Parking Consultant Contract Amendment 1](#)

This item will be placed on a future agenda for Council's consideration.

## **VII. NON-AGENDA ITEMS**

- A. Staff

Capell provided an overview of the draft 2018 Legislative Agenda.

Capell commented about staffing during inclement weather.

Capell announced the City's Holiday Luncheon will be held on Wednesday, December 13, 2017.

Capell stated that a special meeting will be held on December 18, 2017, in lieu of the workshop meeting, to interview candidates for the vacant Council position.

- B. Council

Hogan and Mayor Higgins commented about Hometown Holidays and thanked staff for making it a success.

Turk commented about the C-TRAN meeting she attended with Anderson. Turk also attended a meeting relating to the City's Strategic Plan.

## **VIII. MAYOR**

Mayor Higgins commented about Council appointment assignments.

Mayor Higgins commented about the Emergency Medical Services (EMS) Renewal Levy and announced that the City is seeking participants for two committees.


## **IX. MEETING ITEMS**

- A. Resolution No. 17-018 A Policy Prohibiting Smoking and Tobacco Use Within City Parks

Details: A voluntary compliance policy that would restrict smoking of tobacco products, use of tobacco products of any kind, and use of any inhalant or delivery system of any tobacco products while in or within the immediate area of the following City park facilities: (a) playgrounds, skate parks, and play areas; (b) public restrooms, shelters, and gazebos; (c) public events at any City park, ball field, public swimming

facility, to include but not be limited to, any picnic, concert, and during all adult and youth sports league games and practices. The City Council indicated that the adoption of this policy is intended as an educational tool, with appropriate warnings to be provided as may be deemed necessary. This item was presented at the September 18, 2017 Council Workshop meeting.

Presenter: Jerry Acheson, Parks and Recreation Manager

 [Resolution No. 17-018 Prohibiting Smoking and Tobacco Use Within City Parks](#)

**It was moved by Council Member Turk, seconded by Council Member Hogan, that Resolution No. 17-018 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Hogan, that Resolution No. 17-018 be adopted. The motion carried unanimously.**

B. Public Hearing for Ordinance No. 17-017 Amending 2017-2018 Budget Ordinance Nos. 16-023 and 17-007

Details: Resumed the public hearing opened on November 20, 2017, to provide citizens an opportunity to give public testimony regarding amendments to the City of Camas' 2017-2018 Budget as adopted by Ordinance No. 16-023 and amended by Ordinance No. 17-007. This omnibus package contains 15 budget packages for a total net appropriation of \$371,669. Upon closure of the public hearing, Council had the opportunity to consider Ordinance No. 17-017.

Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 17-017 Amending Budget Ordinance-Fall Omnibus 2017 Attachment A - Fall Omnibus](#)

No one from the public wished to speak. The public hearing was closed at 7:19 p.m.

**It was moved by Council Member Turk, seconded by Council Member Chaney, that Ordinance No. 17-017 be read by title only. The motion carried unanimously.**

**A motion was made by Council Member Turk, seconded by Council Member Anderson, that Ordinance No. 17-017 be adopted and published according to law. The motion passed by the following vote:**


**Yes:** Anderson, Council Member Carter, Council Member Chaney, Council Member Hogan, Council Member Smith and Council Member Turk

C. Public Hearing for Ordinance No. 17-018 Amending 2017-2018 Budget Ordinance No. 16-023

Details: Conducted a public hearing to provide citizens an opportunity to give public testimony regarding the readoption of the 2018 Budget. The 2018 Readoption Budget is a balanced budget with an overall appropriation of \$76,420,043. This budget reflects a \$6.5 million increase from the original 2018 Budget, of which \$5.7

million is attributed to Brady Road and Larkspur Street construction projects. The remainder is attributed to increases in cost of living, benefit costs and contract increases. The fund balance for the General Fund is anticipated to be at 23% at the end of the 2018 fiscal year.

Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 17-018 Amending the 2017-2018 Budget Ordinance No. 16-023 Exhibit A - 2018 Budget Adoption](#)

The public hearing was opened at 7:21 p.m. No one from the public wished to speak. The public hearing was closed at 7:22 p.m.

**It was moved by Council Member Chaney, seconded by Council Member Carter, that Ordinance No. 17-018 be read by title only. The motion carried unanimously.**

**A motion was made by Council Member Chaney, seconded by Council Member Anderson, that Ordinance No. 17-018 be adopted and published according to law. The motion passed by the following vote:**

**Yes:** Anderson, Council Member Carter, Council Member Chaney, Council Member Hogan, Council Member Smith and Council Member Turk

D. Resolution No. 17-017 Adopting the 2018 Salary Scales for Non-Represented Positions

Details: This resolution will set the salary scales for all non-represented positions within the City effective January 1, 2018. The changed scales reflect a 4% cost-of-living increase over the current salaries.

Presenter: Jennifer Gorsuch, Administrative Services Director

 [Resolution No. 17-017 Adopting 2018 Salary Scales for Non-Represented Positions Exhibit A - 2018 Non-Represented Salary Schedule](#)

**It was moved by Council Member Anderson, seconded by Council Member Carter, that Resolution No. 17-017 be read by title only. The motion carried unanimously.**

**A motion was made by Council Member Anderson, seconded by Council Member Carter, that this Resolution be adopted. The motion passed by the following vote:**

**Yes:** Anderson, Council Member Carter, Council Member Hogan and Council Member Turk

**No:** Council Member Chaney and Council Member Smith

**X. PUBLIC COMMENTS**

No one from the public wished to speak.

**XI. ADJOURNMENT**

The meeting adjourned at 7:33 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.