



CITY COUNCIL WORKSHOP MEETING MINUTES - Draft
Friday, January 25, 2019, 1:00 PM
Lacamas Lake Lodge, 227 NE Lake Road

SPECIAL MEETING
Council Planning Conference - Day 1

Present: Shannon Turk, Ellen Burton, Greg Anderson, Bonnie Carter, Deanna Rusch, Melissa Smith, Don Chaney,

Staff: Jerry Acheson, Anita Ashton, Debra Brooks, Bernie Bacon, Phil Bourquin, Pete Capell, James Carothers, Sherry Coulter, Jennifer Gorsuch, Lauren Hollenbeck, Mitch Lackey, Robert Maul, Randy Miller, Shyla Nelson, Pam O'Brien, Heather Rowley, Madeline Sutherland, Nick Swinhart, Connie Urquhart, Steve Wall

Guests: Jeff Snell, Camas School District Superintendent


I. OPENING STATEMENT

Camas School District Superintendent Jeff Snell welcomed everyone and conducted an opening activity for the conference.

II. PLANNING CONFERENCE TOPICS

A. Council Roles and Responsibilities Presenter: Shawn MacPherson
MacPherson provided an overview of Council roles and responsibilities.

B. Strategic Plan Update Presenter: Department Heads

 [City of Camas Strategic Plan](#)
[Strategic Plan Update Presentation](#)
[Strategic Plan Management Report](#)
[Technology Roadmap](#)
[Technology Project Schedule](#)
[Technology Future Development](#)
[Communications Strategic Plan](#)

Capell provided an overview of the Strategic Plan Update, 2019. Council commented about staff providing performance level metrics reporting, via Level of Service tracking.

Wall stated that Public Works has begun, and will continue to add this capture of data to their future programs.

Coulter provided an overview of the Technology Road Map and the City's Community Engagement and Communications Plan.

Bourquin provided a status update of the Internal Communications effort within the City and the various topics that have been covered.

Bacon provided an overview of the status of implementing Lean City-wide, through an online form submission process and weighting system, which will be implemented in the 2nd-3rd quarter, 2019.

Lackey provided the status of the Service Delivery Model initiative

Huber-Nickerson gave an overview of the Financial Sustainability processes.

Wall shared about the Rates and Fees updates.

Huber-Nickerson shared about the Revenue Strategy and the Long-Term Financial Plan.

Wall spoke about the core infrastructure needs of the community, along with asset management.

Acheson gave an update to the Legacy Lands effort.

Wall spoke about the Transportation Capital Facilities Plan.

Acheson gave an update on the Parks and Recreation's Open Space plan.

Bourquin provided an update about the Grass Valley Master Plan.

C. Development Review Process

Presenter: Phil Bourquin, Community Development Director

 [Summary 2017 Developer Interviews with Draft Action Items noted
Action Items affirmed by Development Review Committee
Notes from Development Review Committee Meeting](#)

Bourquin introduced the Development Review improvement process. Discussion ensued.

D. Ward Meetings and Citizen Communications Presenter: Shannon Turk, Mayor

Mayor Turk gave some background on the history of Ward Meetings in the City, and recommends that the City reinstitute them and each Ward would focus on the issues specific to their wards, and hold Council Meetings specific to various wards. Saturday listening post sessions.

E. Council Committees

Presenter: Shannon Turk, Mayor

 [2019 Council Appointments](#)

Mayor Turk commented about the kinds of committees and recommends a Public Works committee to help with the impacts by the citizens throughout the City. As well as considering the committees that aren't serving the City any longer. Consider forming a public safety committee that includes police and fire.

Consider moving the Administrative Committee updates to a once a month workshop update, as well as the Finance Committee items.

Mayor Turk will update the Council appointments and provide it at a February Council meeting.

III. ADJOURNMENT OF PLANNING CONFERENCE

The meeting adjourned at 4:41 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.