



CITY COUNCIL WORKSHOP MEETING MINUTES
Monday, December 16, 2019, 4:30 PM
City Hall, 616 NE 4th Ave

I. CALL TO ORDER

Mayor Barry McDonnell called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Ellen Burton, Bonnie Carter, Don Chaney, Steve Hogan, Shannon Roberts and Melissa Smith

Staff: Sam Adams, Kevin Bergstrom, Pete Capell, James Carothers, Sarah Fox, Catrina Galicz, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, Heather Rowley, Denis Ryan, Nick Swinhart, Connie Urquhart, Steve Wall and Madora Doremus (intern)

Press: No one from the press was present

III. PUBLIC COMMENTS

No one from the public wished to speak.

IV. WORKSHOP TOPICS

A. Marshall Awards Announcement

Presenter: Sarah Hannon, Public Events Manager, The Historic Trust

 [2020 Marshall Adult Nominee Packet](#)

Hannon provided an overview of the award program.

B. 2019 City-Wide Pavement Management Assessment Project

Presenter: Denis Ryan, Public Works Operations Supervisor

 [Staff Report](#)

[Pavement Management Assessment Cost Proposal](#)

Ryan reviewed the proposal and responded to Council's questions. This item will be placed on the January 6, 2020 Consent Agenda for Council's consideration.

C. Waste Connections Inc. Recycling and Yard Debris Draft Contract

Presenter: Sam Adams, Utilities Manager

 [Staff Report](#)

[Recycling and Yard Debris Draft Contract](#)

Adams summarized the draft contract and discussion ensued. This item will be placed on the January 6, 2020 Consent Agenda for Council's consideration.

- D. NE Lake Road and NE Everett Street Roundabout Schedule and Budget Update
Presenters: James Carothers, Engineering Manager and Steve Wall, Public Works Director

 [Staff Report](#)

Carothers and Wall provided an update and discussion ensued.

- E. Northwest Regional Training Center (NWRTC) 2020 Safety and Compliance Agreement
Presenter: Steve Wall, Public Works Director

 [Staff Report](#)

[Safety Consortium 2020 Information Sheet](#)

[NWRTC 2020 Agreement Option 1](#)

[NWRTC 2020 Agreement Option 2](#)

Wall reviewed the agreement and discussion ensued. This item will be placed on the January 6, 2020 Consent Agenda for Council's consideration.

- F. Public Works Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Steve Wall, Public Works Director

Wall provided an update about the Reservoir project and commented about parking at Heritage Park.

- G. North Shore Subarea Plan, Phase One Professional Services Amendment
Presenter: Sarah Fox, Senior Planner

 [Consultant Agreement Amendment No. 1](#)

[Amendments Summary](#)

This item has also been placed on the December 16, 2019 Consent Agenda for Council's consideration.

- H. Housing Action Plan Grant Agreement
Presenter: Sarah Fox, Senior Planner

 [Staff Memorandum](#)

[Grant Award Letter](#)

[Grant Agreement](#)

[Grant Application Letter](#)

[Growth Management Grant Activities and FAQ](#)


Fox provided an overview and responded to Council's questions. This item has

also been placed on the December 16, 2019 Consent Agenda for Council's consideration.

- I. Community Development Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Phil Bourquin, Community Development Director

Maul commented about staff's efforts over the past year.

- J. 2020 Updated Fee Schedule Discussion
Presenter: Cathy Huber Nickerson, Finance Director

 [Updated 2020 Fee Schedule](#)

Huber Nickerson provided an overview. A resolution has also been placed on the December 16, 2019 Regular Meeting Agenda for Council's consideration.

- K. Camas-Washougal Fire Department Interlocal Agreement Amendment
Presenter: Pete Capell, City Administrator

 [Staff Report](#)
[Camas-Washougal Fire Department Interlocal Agreement Amendment](#)

Capell provided an overview. This item will be placed on the January 6, 2020 Regular Meeting Agenda for Council's consideration.

- L. City Administrator Miscellaneous Updates and Scheduling
Details: This is a placeholder for miscellaneous or scheduling items.
Presenter: Jennifer Gorsuch, Administrative Services Director

Capell provided an update about the Camas 2020 Legislative Agenda and the Camas-Washougal Economic Development Association (CWEDA) Amendment that are on the December 16, 2019 Regular Meeting Agenda.

Capell and Fire Chief Nick Swinhart commented about the Fire Master Plan and discussion ensued.

V. COUNCIL COMMENTS AND REPORTS

Anderson summarized the East County Fire and Rescue (ECFR) meeting he attended with Mayor.

Anderson, Roberts and Mayor attended the Fire Academy graduation.

Carter attended a meeting of the Library Board of Trustees.

Carter and Hogan attended Wreaths Across America at the Camas Cemetery.

Chaney attended the City/Schools meeting. He commented about C-Van service in Camas and funding for the buses used during Hometown Holidays.

Smith attended a Parks and Recreation Commission meeting. She provided a handout containing C-TRAN's 2020 legislative priorities.

Burton attended meetings of the Bee Committee, the Prune Hill Park Home Owner's Association, the Columbia River Economic Development Council (CREDC) and the Camas Youth Advisory Council (CYAC).

Hogan commented about Hometown Holidays and the anniversary of Journey Church.

Roberts will attend a ride along with the Camas Police.

Mayor attended a Downtown Camas Association (DCA) ribbon cutting, the Association of Washington Cities (AWC) elected officials training, the Clark County mayor's dinner, and the chili cook off at the Camas Library. He commented about a neighborhood watch program, the Police Department's Shop With a Cop program, and the citizen committee appointments.

VI. PUBLIC COMMENTS

Randy Curtis, 947 NW 43rd AVE, Camas, thanked Pete Capell for his service to the City and community.

Randy Harrison, 3942 NW Currawong CT, Camas, commented about wildlife and open spaces.

VII. ADJOURNMENT

The meeting adjourned at 6:10 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.