



General Application Form

Case Number: _____

Applicant Information

Applicant/Contact: _____ Phone: () _____

Address: _____
 Street Address E-mail Address

 City State ZIP Code

Property Information

Property Address: _____
 Street Address County Assessor # / Parcel #

 City State ZIP Code
 Zoning District _____ Site Size _____

Description of Project

Brief description: _____

Are you requesting a consolidated review per CMC 18.55.020(B)? YES NO
 Permits Requested: Type I Type II Type III Type IV, BOA, Other

Property Owner or Contract Purchaser

Owner's Name: _____ Phone: () _____
 Last First

 Street Address Apartment/Unit #
 E mail Address: _____
 City State Zip

Signature

I authorize the applicant to make this application. Further, I grant permission for city staff to conduct site inspections of the property.

Signature: _____ Date: _____

Note: If multiple property owners are party to the application, an additional application form must be signed by each owner. If it is impractical to obtain a property owner signature, then a letter of authorization from the owner is required.

Date Submitted: _____	Pre-Application Date: _____	Validation of Fees
Staff: _____	Related Cases # _____	
<input type="checkbox"/> Electronic Copy Submitted		

Application Checklist and Fees [updated on January 1, 2020]

◇ Annexion	\$849 - 10% petition; \$3,608. - 60% petition	001-00-345-890-00	\$
◇ Appeal Fee		001-00-345-810-00	\$392.00 \$
◇ Archaeological Review		001-00-345-810-00	\$135.00 \$
◇ Binding Site Plan	\$1,848. + \$24 per unit	001-00-345-810-00	\$
◇ Boundary Line Adjustment		001-00-345-810-00	\$101.00 \$
◇ Comprehensive Plan Amendment		001-00-345-810-00	\$5,729.00 \$
◇ Conditional Use Permit			
Residential	\$3,360 + \$103 per unit	001-00-345-810-00	\$
Non-Residential		001-00-345-810-00	\$4,256.00 \$
◇ Continuance of Public Hearing		001-00-345-810-00	\$515.00 \$
◇ Critical or Sensitive Areas (fee per type)		001-00-345-810-00	\$762.00 \$
	(wetlands, steep slopes or potentially unstable soils, streams and watercourses, vegetation removal, wildlife habitat)		
◇ Design Review			
Minor		001-00-345-810-00	\$426.00 \$
Committee		001-00-345-810-00	\$2,335.00 \$
◇ Development Agreement	\$862 first hearing; \$530 ea. add'l hearing/continuance	001-00-345-810-00	\$
◇ Engineering Department Review - Fees Collected at Time of Engineering Plan Approval			
Construction Plan Review & Inspection	<i>(3% of approved estimated construction costs)</i>		
Modification to Approved Construction Plan Review	<i>(Fee shown for information only)</i>		\$415.00
Single Family Residence (SFR) - Stormwater Plan Review	<i>(Fee shown for information only)</i>		\$205.00
Gates/Barrier on Private Street Plan Review	<i>(Fee shown for information only)</i>		\$1,024.00
◇ Fire Department Review			
Short Plat or other Development Construction Plan Review & Insp.		115-09-345-830-10	\$280.00 \$
Subdivision or PRD Construction Plan Review & Inspection		115-09-345-830-10	\$348.00 \$
Commercial Construction Plan Review & Inspection		115-09-345-830-10	\$416.00 \$
◇ Home Occupation			
Minor - Notification (No fee)			\$0.00
Major		001-00-321-900-00	\$68.00 \$
◇ LI/BP Development	\$4,256+ \$40.00 per 1000 sf of GFA	001-00-345-810-00	\$
◇ Minor Modifications to approved development		001-00-345-810-00	\$340.00 \$
◇ Planned Residential Development	\$34 per unit + subdivision fees	001-00-345-810-00	\$
◇ Plat, Preliminary			
Short Plat	4 lots or less: \$1,904 per lot	001-00-345-810-00	\$
Short Plat	5 lots or more: \$7,055 + \$246 per lot	001-00-345-810-00	\$
Subdivision	\$7,055 + \$246 per lot	001-00-345-810-00	\$
◇ Plat, Final:			
Short Plat		001-00-345-810-00	\$197.00 \$
Subdivision		001-00-345-810-00	\$2,335.00 \$
◇ Plat Modification/Alteration		001-00-345-810-00	\$1,176.00 \$
◇ Pre-Application (Type III or IV Permits)			
No fee for Type I or II			
General		001-00-345-810-00	\$348.00 \$
Subdivision (Type III or IV)		001-00-345-810-00	\$896.00 \$
◇ SEPA		001-00-345-890-00	\$796.00 \$
◇ Shoreline Permit		001-00-345-890-00	\$1,176.00 \$
◇ Sign Permit			
General Sign Permit	(Exempt if building permit is required)	001.00.322.400.00	\$40.00 \$
Master Sign Permit		001.00.322.400.00	\$124.00 \$
◇ Site Plan Review			
Residential	\$1,132 + \$33 per unit	001-00-345-810-00	\$
Non-Residential	\$2,828 + \$67 per 1000 sf of GFA	001-00-345-810-00	\$
Mixed Residential/Non Residential	(see below)	001-00-345-810-00	\$
	\$3,987 + \$33 per res unit + \$67 per 1000 sf of GFA		
◇ Temporary Use Permit		001-00-321-990-00	\$79.00 \$
◇ Variance (Minor)		001-00-345-810-00	\$683.00 \$
◇ Variance (Major)		001-00-345-810-00	\$1,273.00 \$
◇ Zone Change (single tract)		001-00-345-810-00	\$3,289.00 \$

Adopted by RES 1023 AUG 2005; Revised by RES 1113 SEPT 2007; Revised by RES 1163 OCT 2009; Revised by RES 1204 NOV 2010;
 Revised by RES 15-001 JAN 2015; Revised by RES 15-007 MAY 2015; Revised by RES 15-018 DEC 2015; Revised by RES 16-019 NOV 2016;
 Revised by RES 17-015 NOV 2017; Revised by RES 18-003 APRIL 2018; Revised by RES 18-013 NOV 2018; Revised by RES 19-018 DEC 2019

Fees reviewed & approved by Planner:

Initial Date

For office use only

Total Fees Due: \$