

	<p>Policy Title <b>PUBLIC POSTING AND INFORMATION DISTRIBUTION</b></p>	<p>Policy Number <b>5.4</b></p>
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**I. Purpose**

- a. The Camas Public Library maintains spaces for posting and distributing informational materials of general community interest. These spaces are intended to further the Library’s mission by facilitating the exchange of diverse information and ideas. These spaces may be made available for use by the public on equal terms, regardless of the beliefs or affiliations of individuals or groups requesting their use.

**II. Posting Regulations**

- a. These spaces are available primarily to organizations and individuals engaged in educational, cultural, intellectual and charitable activities. Additionally, space is provided to community members as a bulletin board for such activities such as posting lost pets, providing tutoring, classes, etc.
- b. The Library reserves the right to refuse materials that advocate specific points of view or ideologies.
- c. To ensure equitable access to these spaces for the entire community, the Library Director may establish criteria regarding the size or materials to be displayed or distributed, the length of time materials may remain, and/or the frequency with which materials may be posted or distributed by the same individual or group.
- d. Notices that are posted, and materials that are distributed, will clearly identify the person or organization responsible for the contents.

**III. Administration**

- a. The Library retains the right to deny any notices or materials that do not comply with posting regulations. Violation of these terms may result in denial of future access to these spaces.
- b. The Library reserves the right to remove time-dated material(s). The Library takes no responsibility for notifying users of these spaces when the supply of materials is exhausted.
- c. The provision of these spaces for public use does not constitute City or Library endorsement of the contents of notices or literature being distributed, or of the beliefs of organizations or individuals using these spaces.
- d. The Library Director, or designee, is responsible for the administration of this policy and establishing administrative procedures.