

 <p>Camas Public LIBRARY</p>	<p>Policy Title <b>CONFIDENTIALITY OF LIBRARY RECORDS</b></p>	<p>Policy Number <b>3.2</b></p>
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**I. Confidentiality**

- a. Records relating to the registration of borrowers and the use of Library materials and resources are confidential.
- b. Contents of these records shall not be made available to any individual or group, or to any agency of the local, state, or federal government; except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to, local, state, or federal law relating to civil, criminal; or administrative discovery procedures or legislative investigatory power.

**II. Exceptions**

- a. Nothing in this policy shall impede or prevent:
  - I. The timely issuing of overdue notices or bills to delinquent Library borrowers.
  - II. Identification to police of individuals suspected of committing illegal acts on Library property.